



BOARD OF DIRECTORS MINUTES

July 15, 2021 - 6:30 PM

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Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference. Further PUBLIC PARTICIPATION note at the end of this Agenda

I. CALL TO ORDER 6:34 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X	
Josh Corell	X	
Michelle Gibbons	X	
Jayne Leggett	X	
Lila McIver	X	
Shannon Simonds		X
Jed Wallace	X	

III. CELEBRATIONS

JE - Welcome 2 brand new teachers to the board. So glad to have them join the team!
EB - So much to celebrate, new high school campus and the excitement brewing for the first day of school!

AW - Celebrating the summer break and the coming back to school jitters that start for me the week before school. Excited to see my people next week!

LM - Excited to join the founding teacher at WCHS and being a Westlake parent for a kinder!

Proud to see the way staff welcome new families.

JC - Welcome new board members

JL - Moving up to 6th grade, excited to work with WEB this year as well. Great to be part of Governance Committee as well. Already learning new things!

JW - Prior to the last board meeting received a swag package with a WCHS shirt, provided the opportunity to talk about our new HS today.



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SB - Excited to get 6th grade orientation invitation in the mail. Excited to see WEB
MG - Celebrate existing board members and the work they do and welcome the new board members as well.

SK - SHout out to EB and her vision for high school sports, student is excited for the opportunity to participate in sports.

HG - Space and our new high school teacher's participation in the space program.

IV. BOARD COMMENTS

None

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

None

VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Hustead, WAVE President
No report this month
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair
No report this month
- C. Development Committee Report - Josh Corell, Committee Chair
No report this month
- D. Finance Committee Report - Sian Burman, Committee Chair
No report this month
- E. Governance Committee Report - Hope Gawlick, Committee Chair
HG - Great meeting tonight focused on policy revisions for high school as well as discussion of policy development and work going forward.
- F. Executive Director Report - John Eick, Executive Director



VII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from the June 10, 2021 Board Meeting
- B. Accept and approve June monetary donations
- C. Approve changes to the Board 2021-2022 Calendar

Motion:	SB	Action:	Motion to accept and approve					
Second:	JC	Vote:	Item A: 6 - Y, 1 - Abstain Item B & C - Unanimous					
HG	SB	JC	MG	JL	LM	SS	JW	
Y	Y	Y	Y	Y	Y on items B & C, Abstain on item A	Absent	Y	

VIII. REGULAR AGENDA:

- A. Accept and approve Declaration of Need for Fully Qualified Educators (CTC Form CL-500)
SK - Required to submit annually to the CDC and cannot be included in consent. Noticed a date error of June 30, 2021. Seeks approval with the modification of that date to be June 30, 2022.

Motion:	JC	Action:	Motion to accept and approve					
Second:	SB	Vote:	Unanimous					
HG	SB	JC	MG	JL	LM	SS	JW	
Y	Y	Y	Y	Y	Y	Absent	Y	



- B. Resolution extending current Board Policies to the 9th Grade (where K-8th has been specifically referenced)
 - HG - Resolution is to allow for policy use by K-12 admin during policy review period.
 - JE - Where a policy for the high school does not align with a published policy on record it will be acknowledged in the handbook. I.e. Uniform/dress code policy.
 - HG - Governance discussed the handbooks coming to the board in August.
 - MG - How long does the resolution stand?
 - HG - It is in place as long as we need it, we can rescind it at any time.

Motion:	SB	Action:	Motion to accept and approve					
Second:	JW	Vote:	Unanimous					
HG	SB	JC	MG	JL	LM	SS	JW	
Y	Y	Y	Y	Y	Y	Absent	Y	

IX. DISCUSSION ITEMS: These items may result in Board Action but none is anticipated

- A. Board & ED Goal Setting - JE

Current ED Goals Brainstorming Whip Around

Strategic Document Development

Monitor and report progress on the WCS Strategic Plan and the 2020 - 2025 WCS Charter submittal while developing the next Facilities Use Agreement and other necessary documentation for the 9-12 expansion.

Status: Completed but ongoing reporting needed on the strat plan and high school facility could remain as an ED goal for 21-22.

Launching High School

Following the timeline included in the 2020-2025 WCS Charter Submittal, take the necessary strategic actions to launch 9th grade in August of 2021 with full expansion to 12th grade in 2025 and report these actions to the Board.

Status: Completed but goal specifies full expansion to 12th grade so could remain as ED goal for 21-22.

Collaborating with Parents

Continue the existing parent survey reporting process and assist the Board in determining how to share these results more widely with the school community.

Status: Parent survey brought 26 responses, efforts were interrupted by pandemic. Refocus efforts for 21-22, share feedback with transparency to the community.



Current Board Goals Brainstorming

Create Sustainable Committees

Board Members will support the work of its four established committees. In an effort to ensure these committees are sustainable for the long term, each board member will commit to:

- a. Continued outreach to attract high quality committee members.
- b. Attending skill development meetings when requested.

Become Responsive to the Reflection Process

At the end of each board meeting, the Board engages in a reflective process aimed at improving subsequent meetings. A tracking methodology will be developed to be more responsive to these reflections.

Establish and Monitor Committee Goals

The Board will develop an improved committee reporting process that better reflects how each committee's work is interconnected in support of the WCS Mission and Strategic Plan.

Preparing for the Future

The Board will support the efforts of its committees in preparing the WCS Strategic Plan for approval in January of 2019 and submission of the WCS Charter(s) to NUSD in August of 2019.

HG - Explorers Interrupted, Rediscovering Our Collective Destination. We weren't able to meet as a community, this is time for us to make sure that we understand where we are headed. What is student success? What do standards tell us? Also important goal at the board level is succession planning and what does that look like? How do we continue to thrive, recruit new board members and support current committee work?

JC - Agree on the need to grow committees. Parents are a great resource that could also increase engagement. Need a reboot.

JW - Likes focus on a sense of strong cultural cohesion. What is our broader impact? What discussion do we generate given that we have created a HS that operates so differently. What do we do with the new example that we are putting on the landscape to try and change the broader discussion?

JE - Publicly being clear about what is different about our HS and being willing to demonstrate what is possible,

SB - Succession planning for the committee and the board. Using the committees as a pool for board seats. High school facilities. Refocusing and getting ourselves back on track from pandemic.

JE - Agreed, we lost opportunities as a result of the pandemic but we also stayed true to who we are.

MG - ED goal- really focus on providing recovery supports for students and staff. What do students and staff need to continue being successful after last year. Board goal - be an active participant in the opening and growth of the high school.

LM - A goal that reflects where we are at this moment in time. Acknowledge last year and where we go next year. Define what we are all doing to move forward together K-9. Avoid mission drift.

JL - Reflect on last year, don't pretend it didn't happen. Keep the things that rose to the top like cultural competency. Doing what we do differently as a result of what we learned last year about education. What worked? What can we keep?



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JE - Agree, acknowledge the interruption and embrace the disruption. What was changed that should never change back? Not returning to normal moving forward to a new and different normal.

HG - will be meeting with JE on 7/26, welcomes board member feedback before then.

B. Skills Assessment Discussion - JE

Reviews skills assessment data and process for collecting data in order to appropriately recruit board members. JE & HG will begin the process of developing assessments in lieu of BOT.

JW - What matters most is are we representative of our community? Feels that WCS Board currently falls short. Board should constantly be seeking to add diverse members who are deeply committed to what makes us unique so we continue to honor that. Most important to ensure our community that we are a body that speaks with authority, the way that is achieved is through representativeness and something that preserves WCS for the long term to be the unique thing that it is.

JE - Agrees on the importance of representativeness as a strategic action/goal as we grow and expand our board, how do we get at that piece?

HG - Mission and vision alignment feels subjective, how do we make it more objective as part of the recruitment process?

JW - Being more specific about what we will not do, preventing the backslide. I.E. Something around full inclusion, why have schools gone in a different direction? There will be people who want us to go in a different direction. Documenting why we don't waiver from what we do. Would prefer something around an intellectual mission of all kids going to college. Looking for board members who understand and are committed.

HG - Can use our programmatic aspects to shape our questions.

HG - If the board feels that a skill is missing from the board or is needed please let JE or HG know.

X. FUTURE AGENDA ITEMS



XI. REFLECTION

MG - So many diverse perspectives, great input from board members

SB - Great to hear from new board members although they had the option to pass they didn't and that is great.

JC - Like the whip-around structure, holds the board accountable to provide input. Also likes that Richard Branson wasn't first, Jeff Bezos wasn't first - Westlake Charter High School was first in space.

HG - Appreciation for what JL said, that it is easy to block out last year, but rather we need to learn from it and grow from it as a school.

JL - Appreciates everyone's different voices and perspectives.

JW - Has become comfortable with our board processes, the conversations around tough topics should come earlier in the meeting when we are fresh.

LM - A fan around the whip-around, felt welcomed to her first meeting and that her voice was valued.

SK - Shout out to the board, each member is a volunteer and he appreciates their continued support of WCS.

EB - Shout out to new board members and hear their perspectives.

AW - Seeing the HS piece, EB's excitement is contagious, I can't imagine anyone better to start the HS program. Selfishly 4 more sleeps until I'm back on campus!

JE - Tonight everyone on the board offered something from their unique perspective that added to the conversation in a really beneficial way. Not everyone has the benefit of working with a board like this and I'm super grateful and appreciate all of your support. This has been an incredibly challenging year and a half and we will restart in the fall in an incredible way as well as start an amazing high school. We will continue to do things that people don't believe is possible and it's because of your leadership so I thank you for being who you are and tonight's meeting was a perfect example of who you are.

XIII. ADJOURNMENT AT 8:29 PM

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

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If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to admin@westlakecharter.com. Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to admin@westlakecharter.com. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.