

March 12, 2020

Good afternoon Explorer Families,

The Natomas Unified School District just announced that their schools will be closed on Friday, March 13th and Monday, March 16th. The District will use this time to craft protocols in response to new recommendations regarding the Coronavirus (Covid-19).

There are currently no identified cases of Covid-19 at Westlake Charter School and no directives from county nor state authorities to close school.

In an abundance of caution, and in collaboration with the Natomas Unified School District, **Westlake Charter School will also be closed on Friday, March 13th and Monday, March 16th.** This closure applies to all school related programs, including BASE. Parent Teacher Conferences and the Middle School Fishbowl are also cancelled but may be rescheduled if feasible as circumstances change.

Westlake Charter School staff will spend time during the closure developing protocols and procedures aligned to county and state recommendations for schools. Protocols will include planning for continued emphasis on hand washing and increasing social distancing as well as a reviewing the status of all upcoming school events and field lessons.

Families, we understand that this creates an incredible burden on you and for this we apologize. However, our team will fully utilize this time to create practices that will improve the safety of our school community.

We wanted to get this information out as soon as possible to allow you to prepare. We promise that we will follow up with more communications in the coming days as plans develop. At the very least we will communicate with you by Sunday at 6pm during our regularly scheduled weekly communication. School will continue today along with scheduled Parent Teacher Conferences. BASE will also remain open today, March 12th.

Again, we are closing school on Friday, March 13th and Monday, March 16th, in an abundance of caution, and in an attempt to create time for planning in collaboration with our community partners.

Thank you families for your continued support of Westlake Charter School. If you have any thoughts, questions or concerns, please direct them to [admin@westlakecharter.com](mailto:admin@westlakecharter.com).

Sincerely,

John Eick  
Executive Director  
Westlake Charter School

**Executive Director**  
John Eick

**Chief Business Officer**  
Steve Korvink

**Principal**  
Emily Battin

**Assistant Principal**  
Whitney O'Hagan

**Director, Curriculum  
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