



WHAT

This year Westlake Charter School will be using School Dismissal Manager. Parents and guardians from the convenience of their smartphones, tablets, and PCs can update this system.

Through the on-line dismissal management system, you can:

- Each email address registered with your family will receive a placard
- Schedule early departures from school
- Make transportation changes as late as 2:10 PM.

School Dismissal Manager will send an email to each family on August 7th. The email from School Dismissal Manager will contain important instructions and your personal login credentials. Once you receive your credentials, please use them to log into the new system so that you can begin to familiarize yourself with it and to verify that the default “transportation” currently set as your child’s transportation is correct.

FEATURING

- Use your computer or phone to send dismissal instructions to the school
- Make changes any time until 2:10 PM
- Report absences or early dismissals
- Use our iPhone and Android apps or mobile web by phone
- Set-up recurring instructions like sports practices or weekly after school activities in just a few clicks on your computer
- Makes dismissal safe and smooth
- FastLane calls your children from the classroom when you arrive in car line

WWW.SCHOOLDISMISSALMANGER.COM

WHEN TO START

We will send you an email with your login credentials.

DEFAULT

DISMISSAL

This is what your child does on most days.

EXCEPTION

Using SDM to set exceptions lets us know when your child will do something other than the default dismissal.

SAFE

You are in charge of your child’s dismissal.

SECURE

Information is protected by world-class security protocols.

PROVEN

Used by over 100 schools, we handled over 1.3 million exceptions last year.