



BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL
Impact Committee Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
June 28, 2018 4:00 PM, Library Media Center

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Shannon Simonds - Chair	X	
Hope Gawlick	X	
Ashlee Patel	X	

III. CELEBRATIONS

HG - Development Committee long term plan

SK - Tech Refresh

JE - Construction (Classroom phone, acoustic tiles, refreshed grass) - continuing to push forward with the District what the campus needs

AP - Learning writing in New York, piloting a new program with modeled writing and mentor texts

SS - Lots keys, found via an attached library card - good karma!



IV. COMMITTEE UPDATES

HG - Only mtg since the Board was Development and a solid plan was crafted for communications and recognizing support. Cycle of communication and support for our edu partners.

V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03.

VI. CONSENT ITEMS

All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Approve minutes from May 31, 2018 meeting.

Motion:	HG	Action:	Pass						
Second:	SS	Vote:	2-0-1						
<table border="1"> <tr> <td>SS</td> <td>HG</td> <td>AP</td> </tr> <tr> <td>X</td> <td>X</td> <td>Abstain</td> </tr> </table>				SS	HG	AP	X	X	Abstain
SS	HG	AP							
X	X	Abstain							

VII. DISCUSSION ITEMS

- A. Continued discussion regarding draft 2018-2023 Strategic Plan

JE - Clear outcomes for meeting. Review tiKmeline and look at objectives for meeting.

SS - Yes, and possible wordsmithing on overarching piece if time allows.

AP - Go through the 1-5?

JE - Walks through timeline of what we're trying to accomplish over the next 12 mos: Strategic Plan, Blueprint and Charter Timeline. Document is on file.

HG - Impact will have an August meeting for September meeting.

HG - Could have a July 2019 meeting as well to approve Charter.

JE - Starts review of Beta version of Strategic Plan. Go through Goal Area 1, or start with a new topic? Consensus is start with a new Goal. Committee will start with Goal 2, reviews overarching goal area and individual goals. Discussion ensues on section 1 of Academic Collaboration. Discusses tear-out page and inclusion into Blueprint.

JE - Review of section 2. Discussion ensues on Section 2, including target reader of Strategic Plan - should it be staff or another audience. Possible infographic. Make it readable for the public.

JE - Review of section 3. This section is closely related to section 2, but focuses on benchmark assessments.

AP - Comments on section 3, including inclusion of BPS (Beginning Phonics Skills Assessment). Where do these piece fit in - the tear out? Can we define in Depth of Knowledge (DOK) or by using other language?



JE - Definition of other areas including development of PLC, development of NGSS and standard benchmarks. Noting that collab is about assessment, MTSS and PLC, so section 3 revolves around instruction.

AP - Two thoughts: Do we do a one-pager on the back that define pieces; a definitions/acronym page. And second thought is how granular some of the elements are including calling our morning meeting.

HG - Where are the Critical Thinking and Creativity pieces if this is the area where we're walking through 21st Century Collaborative skill sets. Where does Creativity live?

JE - Does this section belong in the Blueprint instead of the strategic plan? Might move to Blueprint; will remove the granular.

JE - Community Collaboration section review. Committee discusses; provides comments and thoughts. Agrees that it is succinct. Discusses regional programs, including possibly rebranding BASE. Inclusive interest that includes grade level, interest and abilities.

JE - Goal Area 3 review. Committee comments on strengthening the goal. Discussion ensures on inclusion of Social Emotional; this is the next Goal. Tighten up language in Goals 3, Section 2. Discussion around inclusion of WASC, WCHS, and Tier I and other supports. Committee reviews Strategic Plans of other charters for guidance of tearout and actions pages. Review of section 4 and development of report card and usage. Section is to develop and implement a successful standardized report card. AP - Is there a piece or need to talk about frequency?

JE - Goal Area 4 review. Discussion includes tightening language and identifying topics that can be pulled out into a separate document. Re-cap of work that has been done so far.

HG - Use Monterey Charter as an example for definitions

JE - Goal 5 review and recap. Discussion ensures around definition of global citizens. Breaking out section 1 and tightening language. Discussion around alignment of civic standards and rights, how this is incorporated into school programs and practices.

JE - Goal 1 review and recap. Removing some language to Goal Area 1. Section 1 - are you taking feedback and are you using the data you receive. Reworking of goal sections - revisions to come back.

JE - Reviews the Mission and Vision draft versions.

VIII. FUTURE AGENDA ITEMS

IX. REFLECTIONS

POSITIVE

JE - How we can see how we want this tight

AP - Love how we tweaked and edited

SS - Feel how we can see it coming together

HG - Like how we're working on a plan that will push us

SK - Liked how we focused on making it WCS good

Negative

SS - Love Goal Area 5; Wish were had more definition around 5

HG - Surprised how difficult 'demonstration' is.

SK - Being more prepared to discuss academic and ss pieces

JE - Revision process is challenging, pulling all the pieces together

AP - A lot to take in; looking at it piecemeal

DELTA

SS - Thinking about doing it with the full board

HG - Not here for the next meeting

SK - Digital comments vs. paper comments

JE - Try to scratch out a visual

AP - Breaks between different areas to increase productivity

X. ADJOURNMENT 8:15pm