



**BOARD OF DIRECTORS  
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes  
2680 Mabry Drive, Sacramento, CA 95835  
June 14, 2018, 6:30 PM, Library**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

**I. CALL TO ORDER AT 6:38 PM**

**II. ROLL CALL AND ESTABLISHMENT OF QUORUM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Hope Gawlick	X	
Sian Burman	X	
Allison Chavez		X
Kim Hewitt	X	
Joe Clark	X	
Jed Wallace	X	
Nancy Kong-Vasquez	X	
Shannon Simonds	X	



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### III. CELEBRATIONS

SB - 8th grade promotion was awesome, impressed with well run show.

KH - EOY breakfast, heartfelt and genuine celebrations

HG - Really thankful for our staff. Attended 6th grade overnight field lesson and 3 of the teachers turned around and went on the next field lesson the next week

JE - Field day, many layers, student leaders, parent

AW - S3 student support to the very end with promoting 8th grade student.

TW - daughter spending time with 4 different families from very different backgrounds and embracing each culture and situation.

JC - Dinner with girls last day of school, always say the teacher they way, youngest said it really doesn't matter the teacher I get will be the best.

SK - Ending so strong as a school. High energy heading into next year.

SS - 8th grade promotion, 1st promotion attended, great to see the beaming kids, and family feel. 1 year anniversary on board.

NKV - Confidence in kids being prepared for high school. Proud of how prepared they are.

### IV. BOARD COMMENTS

**V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

**VI. REPORTS:** Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Hustead, WAVE President  
Been a really good year. Volunteer BBQ turn out was amazing, felt different from past.  
Full board for next year, 2 new board members.  
Working with school on planning for next year. Working on change at grade levels that will hopefully build community within the grade levels.  
Attending kinder assessments to introduce WAVE
- B. Charter Impact Committee Report - Joe Clark, Committee Chair  
JE - Working on Strat Plan and charter submittal. On Alpha draft, Bravo draft at June meeting, Charlie version in August.
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair  
NKV - Stepping back from full implementation. Workshop scheduled for Monday.
- D. Finance Committee Report - Sian Burman, Committee Chair  
SB - Agenda items for tonight. Reading book club - Culture Club
- E. Governance Committee Report - Hope Gawlick, Committee Chair  
HG - reviewed goals and talked about adding 4th goal for high school development



F. Executive Director Report - John Eick, Executive Director

- KH - Excited to launch Illuminate
- KH - Standards report card, will no longer get letter grades.
- KH - Leadership is looking at fluid communication K-8
- JE - Yes looking at adhoc committee to look at it.

**VII. CONSENT AGENDA:** All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from May 10, 2018 Board Meeting
- B. Accept and approve monetary donations
- C. Accept and approve amendments to BP 08-01 Uniform Complaint Policy and Procedures
- D. Accept and adopt 2018/19 Board and Committee Master Calendar
- E. Accept and approve 2018/19 Master Contracts for Donna Grimm, SLP; Growing Healthy Children; K12 Health, including Fundamental Services Agreement; Learning Solutions; Music to Grow On, Music Therapy Services; Occupational Therapy for Children

Motion:	<b>NKV</b>	Action:					
Second:	<b>SB</b>	Vote:					
<b>HG</b>	<b>SB</b>	<b>AC</b>	<b>KH</b>	<b>JC</b>	<b>JW</b>	<b>NKV</b>	<b>SS</b>
				Ab-A			Ab-A

**IV. REGULAR AGENDA**

- A. Accept and approve WCS' 2018/2019 LCAP - S. Korvink
  - SK - Board brief and LCAP are included in board packet. Follows state template and current strategic plan
  - JC - Very well done.
  - SB - Changes next year with strat plan?
  - SK - Yes, we would update with any changes in strat plan

Motion:	<b>JC</b>	Action:	<b>Approved</b>				
Second:	<b>Kh</b>	Vote:	<b>Y - 7, Absent - 1</b>				
<b>HG</b>	<b>SB</b>	<b>AC</b>	<b>KH</b>	<b>JC</b>	<b>JW</b>	<b>NKV</b>	<b>SS</b>
<b>Y</b>	<b>Y</b>	<b>Absent</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>



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- B. Accept and approve WCS' 2018/2019 Budget - S. Korvink
  - SK - Reviews budget conditions and proposed budget
  - JW - 60K adjustment to fund balance?
  - SK - 90K, early estimate, will update as necessary
  - JW - BASE revenue adjustment for changes in program?
  - SK - yes about half, we adjusted for program changes in revenue and expenses
  - JW - F&R rates any numbers on how many can't use the service because of cost?
  - SK - Yes adjustment in hourly fee for those who qualify for F & R. Have compared rates to city run 4th R and fairly well aligned.

Motion:	<b>SB</b>	Action:	<b>Approved</b>				
Second:	<b>SS</b>	Vote:	<b>Y - 7, Absent - 1</b>				
<b>HG</b>	<b>SB</b>	<b>AC</b>	<b>KH</b>	<b>JC</b>	<b>JW</b>	<b>NKV</b>	<b>SS</b>
<b>Y</b>	<b>Y</b>	<b>Absent</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>

- C. Review and approve appointments to the WCS Board of Directors and Board Member Roles and Committee Assignments for the 2018-2019 Academic Year - H. Gawlick
  - SS - Typo in spelling Simmons, only 1

Motion:	<b>JC</b>	Action:	<b>Approved</b>				
Second:	<b>KH</b>	Vote:	<b>Y - 7, Absent - 1</b>				
<b>HG</b>	<b>SB</b>	<b>AC</b>	<b>KH</b>	<b>JC</b>	<b>JW</b>	<b>NKV</b>	<b>SS</b>
<b>Y</b>	<b>Y</b>	<b>Absent</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>

- D. Accept and approve amendments to BP 07-34 Directory Information - H. Gawlick

Motion:	<b>NKV</b>	Action:	<b>Approved</b>				
Second:	<b>JC</b>	Vote:	<b>Y - 7, Absent - 1</b>				
<b>HG</b>	<b>SB</b>	<b>AC</b>	<b>KH</b>	<b>JC</b>	<b>JW</b>	<b>NKV</b>	<b>SS</b>
<b>Y</b>	<b>Y</b>	<b>Absent</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>



- E. Accept and approve 2018-2019 Executive Director Agreement - S. Burman

JW - Making sure there's parity.

SB - Yes, review every year

JW - Progress is great, in an era when our budgets are sufficient we should be compensating accordingly for classified and certificated admin.

Motion:	JC	Action:	<b>Approved</b>				
Second:	KH	Vote:	<b>Y - 7, Absent - 1</b>				
<b>HG</b>	<b>SB</b>	<b>AC</b>	<b>KH</b>	<b>JC</b>	<b>JW</b>	<b>NKV</b>	<b>SS</b>
Y	Y	Absent	Y	Y	Y	Y	Y

**IX. DISCUSSION ITEMS**

- A. Discuss Board Goal Review for 2017-2018 and Goal Setting for 2018-2019

JE - committees all have solid plan of goal work for the next year

KH - Discuss more on how the goals of the committees overlap and working to connect them and make sure they align.

JE- goal of the board, strat plan, charter renewal? Or the committees individual goals? Create one overall goal making sure it all happens.

HG - Will dig deeper at July's meeting, **ideas around venn diagram**

**XI. CLOSED SESSION AT 8:11 PM**

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 Case

**Reconvene open session at 8:32**

**XII. FUTURE AGENDA ITEMS**

**XIII. REFLECTION**

- + NKV - everyone was prepared
- + SB - appropriate discussion, efficient
- + HG - well briefed items
- + JE - appreciative of board support
- + SK - celebrations and how far have we come
- + SS - two new board members but also sad we lost two board members
- SS - mini work emergency so distracted
- NKV - creep of negativity, is everyone too tired
- SB - lost two long term board members
- HG - still can't spell
- JE - distractions
- SK - losing members who have been here a long time but new perspective exciting
- SB - wish she could be at the next meeting
- HG - more discussion



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- JE - we'll become better when our goals get better
- SK - onboarding process, how to share and teach the budget
- SS - better coordination with board on track
- NKW - no formal welcome to Patel

**XIV. ADJOURNMENT at 8:46 pm**