



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
April 12, 2018, 6:30 PM, Library**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER AT 6:31 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick		X
Sian Burman	X	
Allison Chavez	X	
Kim Hewitt	X	
Joe Clark		X
Jed Wallace		X
Nancy Kong-Vasquez	X 6:39	
Shannon Simonds	X	



III. CELEBRATIONS

SS - May is bike month prep - going to be the best bike month ever! Great partnerships with local agencies and vendors.

AC - The spring break trip with our 8th graders is happening next week!

SB - Starting to learn bookkeeping, starting a new venture with virtual bookkeeping for Vet.

KH - Ms. Grimaldi, Pulsera Project. Students are totally embracing the project, why we are doing it, the people who we are helping.

AW - Successful school day even with a short crew

JE - Ashley Cajigas, crushing it. Organizing International Festival and handling the change of date due to weather,

SK - The NNTMA Bike Program with 5th grade

NKV - In LA with Sara, toured UC Irvine, started thinking about where she started and the impact Westlake had on her educational path and her life.

IV. BOARD COMMENTS

None

V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

None

VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Husted, WAVE President
WAVE is busy planning for the International Festival which will be held on the new date of April 28th from 3-7pm. We still need cultural booth hosts, raffle basket donations, supply donations and volunteers. Minute to Win It Night was successful and fun for everyone in attendance. The community building events have been a great way to get families together in a laid back setting. We hope to come up with some new events for next year! Staff Appreciation week is coming up May 7-11 and we hope to spoil the WCS staff as they deserve. More information will be sent home after Spring Break!
- B. Charter Impact Committee Report - Joe Clark, Committee Chair - No report
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair- Met on Monday, spent time refocusing and prioritizing all of the committee ideas. Starting on the process of process and documentation work.
- D. Finance Committee Report - Sian Burman, Committee Chair - No report
- E. Governance Committee Report - Hope Gawlick, Committee Chair - No report
- F. Executive Director Report - John Eick, Executive Director



VII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from March 8, 2018 Board Meeting
- B. Accept and approve monetary donations
- C. Accept and approve 2018-19 Employee Handbook

Motion:	NKV	Action:					
Second:	SS	Vote:					
HG	SB	AC	KH	JC	JW	NKV	SS
A	Y	Y	Y	A	A	Y	Y

VIII. DISCUSSION ITEMS

- A. Using the Mission Statement to craft future Strategic Actions in support of the Charter Impact Committee

SB - Likes the “things that Westlake does well” question. How we’re taking parent feedback and implementing changes and sending the survey out more than once to keep relevant data coming.

JE - Being responsive to the community collaboration

KH - Make use of our new facility really well, chili cook off. Hosting community events.

SK - Following through with what we say we are going to do in our Strategic Plan.

JE - We adapt to change really well. We remain nimble and flexible. We grow in the way the community need and the way our kids need.

SS - We foster good relationships in our community, demonstrating what is possible...and learn from our activities and partnerships.

AC - We take care of our people, staff, kids, families. Professional development, tech team, dedicating resources toward change implementation. We do what we need to do for our kids.

NKV - The constant flexibility of our staff. Change is embraced here.

SB - Student led conferences now trickling down to all grade levels. Kids are empowered.

KH - Utilizing the TOSA position with intentional planning for ROAR, IA’s trained for intervention work. Investing in training our IA’s

JE - Invest heavily in IA’s and capitalize. Getting good at consistent communication. Branding, parent blog, website.

SK - MTSS, full inclusion

SS - Being able to say or do the “right thing” even when it’s the “hard thing”. Gender identity, racial identity.



IX. FUTURE AGENDA ITEMS

X. REFLECTION

PLUS

SB - Impressed that we managed to have a substantive discussion on the discussion item.

NKV - Appreciate all of our voices tonight

AC - SB facilitator

SS - Fruitful discussion

JE - Missing half our board but the people who were here were committed

SK - Glad the tech worked

KH - Aimee for encouraging me to come and be present for tonight

Minus

SS - missing so many people

AC - Would have liked to have seen the board brief in

NKV - Late

SB - Ditto attendance

KH - Flat lining on NWEA, went down. JE burst her bubble.

JE - Blew it by not being there and missing the board brief

SK - Ditto SS

Delta

NKV - Planning better to get here on time

SB - We killed it, other people have a DELTA

KH - I want everyone else here

SK - The work happening over Spring Break

JE - Better prep work

SS - Start riding her bike

AC - Just realized that she had her back to our public member (Josh Corell)

XI. ADJOURNMENT 7:44 PM