



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

Finance Committee Minutes

2680 Mabry Drive, Sacramento, CA 95835

March 1, 2018, 4:30 pm, Library

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Committee meetings. The purpose of a public meeting of the Board of Directors' Committee ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER 4:32 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Siân Burman	X	
Joe Clark	X 5:38	
Hope Gawlick (ex-officio member)	X	



III. CELEBRATIONS

- JE - Eb & AW, restorative justice work with students
- SB - International Festival coming
- HG - Got to hang out with a teacher I haven't hung out with before and it was a great experience.
- SK: Snow Day

IV. COMMITTEE UPDATES

HG: No committee meetings since last Board Meeting

V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

ITEMS SCHEDULED FOR REVIEW:

VI. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from January 25, 2018 meeting

Motion:	HG	Action:	Passed
Second:	SB	Vote:	2 - Y, 1 - Absent
	SB	JC	HG
	Y	Absent	Y



VII. Items Scheduled For Action

- A. Review, approve and recommend for ratification to the WCS Governing Board WCS' 2nd Interim Budget - S. Korvink

Motion:	HG	Action:	Passed
Second:	SB	Vote:	2 - Y, 1 - Absent
	SB	JC	HG
	Y	Absent	Y

Notes taken by JE on AW's PC

- **Revenue report**
- **Tax roles adjust at the end of the year**
- **Review of economic points, national, state, interest rates**
- **Governor's proposal overview**

- B. Review, approve and recommend for ratification to the WCS Governing Board Certificated Compensation Proposal - S. Korvink

S. Korvink updates the committee and reviews budget models

September: Committee met and reviewed the Compensation Review calendar

October: Calendar updates approved

November: Committee issued certificated salary survey; reviewed results

December: Reviewed MYPs & Reserve Policy; Brought back multi-year options

January: MYP's revised; Looked through the lens of our Financial Reserve policy

HG - Motion to approve the proposed plan of issuing 1 time funds of 3k per cert FTE, excluding cert management, per year for the next 3 fiscal years with staff to finalize language for implementation.

Motion:	HG	Action:	Passed
Second:	SB	Vote:	2 - Y, 1 - Absent
	SB	JC	HG
	Y	Absent	Y



VIII. DISCUSSION ITEMS

- A. Progress on Finance Committee Goal #4: Identify, research and develop innovative business endeavors which are aligned to our mission, vision and strategic plan. - S. Burman

BASE
Potential investment policy

IX. FUTURE AGENDA ITEMS

- A. Progress on Finance Committee Goal #4: Identify, research and develop innovative business endeavors which are aligned to our mission, vision and strategic plan. - S. Burman
- B. Investment Policy

X. REFLECTIONS

Plus

HG - Joe's here

JE - Comp - great work, excited about goal area 4 discussion

JC - Happy to see Steve's happy smiley face

Minus -

JC - The hole in JE's shirt

SK - No public

JE - We don't have a crafted narrative on the role out of the comp piece. Tight timeline

SB - Took a 90 minute meeting to cover everything

HG - Looking at 11 - 03 and trying to predict. Finance is usually rigid but in this case it's not.

Delta

HG - More staff engagement it's great that we're trusted

JC - Adjusting his time of arrival next time

SK - More discussion time

JE - Take goal area 4 convo and put it at the front of the agenda

XI. ADJOURNMENT 6:01 PM