



BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL
Development Committee Minutes
2680 Mabry Drive, Sacramento, CA 95835
March 7, 2018 4:30 pm, Library

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Committee meetings. The purpose of a public meeting of the Board of Directors' Committee ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER AT 4:35 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Nancy Kong-Vasquez (Chair)	X	
Allison Chavez	X	
Hope Gawlick (ex-officio member)	X	
Josh Corell	X	



III. CELEBRATIONS

HG - Impact meeting and the creation of "Explorer Expeditions"

NKV - No longer contagious

AC - Started back full time on Monday, the anticipation was worse than when it actually happened. Was a great day!

JE -Math PD session today, great session with rich development and conversations.

Very

powerful.

JC - Excited about community partnership

AW - Great day yesterday!

IV. COMMITTEE UPDATES

HG - Finance committee met last week, discussed com p proposal for tomorrow night and 2nd interim. Discussed stretch goal.

Impact - continued to unpack crowd sourcing data and vision work. Parent survey launches tomorrow.

Governance meets tomorrow. Reviewing CSSP and hopefully sending to board tomorrow night.

V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

ITEMS SCHEDULED FOR REVIEW:

VI. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from February 7, 2018 meeting

Motion:	AC	Action:	Passed
Second:	JC	Vote:	Unanimous
NKV	AC	HG	JC
Y	Y	Y	Y



VIII. DISCUSSION ITEMS

Development Workshop - process discussion
NKV - reviews vetting diagram and process for recognizing community partner accomplishments.
Community collaboration page

Examples of websites:

<https://partnerships.madison.k12.wi.us/community-partnerships-recognition>

<https://www.gaston.k12.nc.us/Page/6852>

<http://www.inghamisd.org/wtc/business-community/business-partnership-recognition/>

<http://qscp.org/>

<https://bancofcal.com/wp-content/uploads/2017/11/banc-of-california-community-partners-awards-0117.pdf>

JE - Likes recognition process, quarter partner newsletter. Creating a solid process for correspondence.

JC - establish a protocol for recurring donors.
Website: Partner highlight for above and beyond. Link to becoming a community partner.
Levels of partnership such as “Leadership partner” “Partner of Excellence” on the website.

JE - Like how it’s laid out on the website - multi tiered.

AC - Student led, hand written thank you card.

NKV - What can we do to start off at International Festival? Possible for committee to meet before the end of March to work on partnership program.

IX. FUTURE AGENDA ITEMS

X. REFLECTIONS

Plus

JC - AhHa moment of the Madison page
AC - Appreciate JC coming with tangible idea
JE - Flexible team lots of great ideas
NKV - Ditto
HG - Balance of loads and supportive adjustments to the timeline



Minus

NKV - Always more wonders, things I didn't think of until the conversation

JE - Not having a better answer on staff time, don't mean to push back, has to be protective. Don't want to overcommit

AC - Intl Festival great launch point but way to fast

JC - Minus is don't have a minus

HG - Concerned about possible rabbit holes that we haven't found.

Delta

JE - Installation of blinds

AC - Ready to tackle project

JC - Research more websites

HG - Ditto, getting docs into the shared folder

XI. ADJOURNMENT AT 5:39 PM