



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
February 8, 2018, 6:30 PM, Library**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER 6:39pm

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X	
Allison Chavez	X	
Kim Hewitt	X	
Joe Clark	X	
Jed Wallace		X
Nancy Kong-Vasquez	X	
Shannon Simonds		X



III. CELEBRATIONS

JC: Got to go to Science Camp - was fun!

NKV: Kudos to the team and students for the science fair - able to apply what they learned. Having our own space to conduct the science fair.

SB: Living Wax museum - was outside, not in classrooms

HG: Likes the Library chairs. Feedback from PGTSN has been great.

JE: WAVE parent team who put together Father/Daughter dance

SK: Safari Live

AC: Science fair and her team - asking about how they can make the fair better

KH: PGTSN turnout - over 90 people - lot of turnout. Talent Show - celebrate the team.

IV. BOARD COMMENTS

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.

Mrs. Gibbons - Excited about the Westlake Community. Talk about experiences. Works in public policy - true tangible experiences. Had to do a classroom switch - administration acted quickly. Lessons learned on parents part to engage sooner, and how policies around classroom changes are interpreted, particularly around the 'two-week' language. The good news is was handled quickly, wants to make sure other students are not in an environment for longer than needed. Commitment is to work with Board. HG will work with JE going forward.

VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Hustead, WAVE President
Dance was amazing; was magical. So many parents stepped up and helped. Admin has been incredibly helpful - Melissa, Tech. Bingo night was fun and successful. PGTSN was amazing. Excited for Talent Show. Upcoming: Minute to win it! Will be March 23rd. International Festival is coming up - April, before spring break. March 26th spirit store will open up.
- B. Charter Impact Committee Report - Joe Clark, Committee Chair
HG reviews presentation (on file) - Vision crowdsourcing, Mission Statement, and use of 'Global'.
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
NKV two meetings since last Board meeting (presentation on file). Still in the development stage of the Development Committee. Possible use of Salesforce - what things would we want to capture. Team brought a use case and vision - what does it look like to bring someone on board. Showing gratitude and thanks to our community. Will come back next month and do more workshopping.



- D. Finance Committee Report - Sian Burman, Committee Chair
SB: Certificated compensation coming up to Board on March 8th. 2nd Interim coming in March. Also looking at stretch goal (Goal #4). Next meeting is now on March 1st at 4:30pm.
- E. Governance Committee Report - Hope Gawlick, Committee Chair
HG: CSSP will be continued to be discussed in the coming weeks, in addition to other policies.
- F. Executive Director Report - John Eick, Executive Director
JE: Presentation on file. Celebrations: CapCUE, Communications, Core Values, PGTSN, Science Fair, My Princess and Me Dance. Strategic Actions: Reviews ED Goals - Goal #1: SARC, CSSP; Goal #2: Academic Report; Goal #3: Partnering with Parents - Sports. Re; SARC - JC: Looks Great NKV: Cover page looks great too. CSSP review - Training - for every drill, we will focus on another specific action. Goal Area 3 - Sports: launching a parent advisory meeting - intention to craft a parent led coalition, social emotional supports, retention of students. Possible NUSD, Charter League or other options. Updates: Lottery applications and Construction updates. Analysis of applications - total applications, siblings, 6th grade (4 wide), JE will be working with other Charter Leaders on applications; FRPL analysis and look into next year. JC: At a school with a low FRPL - having a more representative number matters - it adds to empathy. KH: Teachers who have been getting GLAD training have been doing a great job. Creating units where kids can see the unit in K, 1, 2. Construction Update - Acoustical panels, half wall in reception,

VII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from January 11, 2018 Board Meeting
- B. Accept and approve monetary donations
- C. Approve Purchase of Additional Campus Furniture

Motion:	JC	Action:	Passed				
Second:	NKV	Vote:	Y - 6, Absent - 2				
HG	SB	AC	KH	JC	JW	NKV	SS
Y	Y	Y	Y	Y	-	Y	-



VIII. DISCUSSION ITEMS

- A. Governance Committee Update Regarding 2017-2018 Goal Progression - H. Gawlick
HG: Presentation on File. Policy updates the committee has done this school year. Upcoming policy: UCP, Bullying Policy, FERPA, Conflict of Interest, School Bus Transportation. Goal #2: Annual Calendar - updating the master calendar and to identify individual goals. Goal #3: Recruit for Committee and Board seats - recommendation of JC to Development Committee.
NKV: Possibility need to transportation policy - curious about need and relationship with NUSD?
HG: Need to work more with YMC on actual need.
AC: Lots of hard work
- B. Academic Report - J. Eick
JE: Excited to report on academics (Presentation on File). Items to be covered: NWEA, SMART Goals, ROAR Results, New analysis on CCSA data and Dashboard. Reviews NWEA and prior year CAASPP - period over period. Discusses that we did not see a slide like we have in previous years - Math Fall:Fall, Winter: Winter, as well as ELA Fall:Fall, Winter:Winter.
JC: At some point would you overlay this over classroom data? JE: It could be included in internal metrix. As we've adopted Illuminate, we could walk away from other tools.
KH: Did we already look into NWEA Spring and CAASPP testing dates?
JE: I know the dates and schedules are published; can bring back to this team. JE: Focus on the yellow - with Fall 2017 and Winter 2018 Math. Reviewed teacher feedback and survey responses.
KH: Thinks that there will be a higher reporting level coming out of this discussion.
JE: Reviews ROAR results; ROAR now facilitated by IA's and coached by W. O'Hagan. Reviews CCSA model and combined APD.
JE: What do you notice?
SB: Inverse of Dashboard.
Opens up to the floor for questions.
SB: Students with disabilities - how is that defined?
JE: Any student with an IEP.
AC: What if a student double dips?
JE: I believe the answer is that they play into both, unless you are 'Two or more Races'.

IX. CLOSED SESSION

- A. Public Employee Performance Evaluation (§ 54957)
Title: Executive Director

HG: Moving this to last item
HG: Moving into closed session 8:09
HG: Out of Closed Session 8:58pm. Nothing to report.

X. FUTURE AGENDA ITEMS

- 2nd Interim budget
- Certificated Compensation
- CSSP and Bullying Policies
- Finance Committee Report



XI. REFLECTION

Plus

- SB: JE's report and looking at the data
- JC: Progression of getting more data - academic and social emotions
- NKV: Academic report
- HG: Public Comment tonight
- JE: Public Comment tonight
- SK: Academic report
- AC: NWEA report and data
- KH: Goal Area #3 - sports

Minus

- SB: Needed to stand
- JC: Didn't get to look through SARC
- NKV: How tired we all are
- HG: Wasn't more opportunity for others to present
- JE: Lots of JE talking tonight
- SK: Aimee's not here to take notes
- AC: Being more participatory
- KH: Gate being closed

Delta

- SB: Take ibuprofen next time
- JC: Time management
- NKV: Bring real caffeine
- HG: Diversify the agenda
- JE: Gets docs aligned earlier
- SK: Get AW back!
- AC: Be more caffeinated
- KH: Allowing more time to read through docs.

XII. ADJOURNMENT 8:58pm