



BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL
Governance Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
January 11, 2018, 5:30 PM, Library

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Committee meetings. The purpose of a public meeting of the Board of Directors’ Committee (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER 5:42 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Hope Gawlick, Chair	X	
Kimberly Hewitt	X	
Jed Wallace	X	



III. PUBLIC SESSION

Celebrations:

- A. Committee Updates
 HG
 Impact update later in this meeting
 NKV will present tonight at Board
 Finance
- B. Public Comments

IV. CONSENT ITEMS

All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Approve minutes from December 14, 2017 meeting.

HG pull item B from consent

Motion:	KH	Action:	Passed
Second:	HG	Vote:	2-Y, 1-Abstain
HG	KH	JW	
Y	Y	Abstain	



- B. Review, approve and recommend revision of BP 07-09 Drug Free Workplace
JE - YMC advised that if we didn't revise we are still within the law.

Committee reviews redline changes and relevance
Committee to revisit and review in 6 months
No action taken

Motion:		Action:	
Second:		Vote:	
HG		KH	JW

V. DISCUSSION ITEMS

- A. Board succession plan
JE - Solid on teacher reps, 2 members renewing and one expansion seat
Conversation around
- B. Vision Survey Work for the Charter Impact Committee
JE - Reviews Impact committee work around vision statement and google form.
HG to cover tonight with full board. Impact committee will start work on aligning results with vision work.

VI. FUTURE AGENDA ITEMS

Uniform complaint policy
Comprehensive school safety plan

VII. REFLECTION

Plus

- JW - growth**
- KH - Crowdsourcing the vision work, inviting everybody to provide input**
- HG - The discussion around policy change**
- JE - Using the library**

Minus

- HG - Missed celebrations**
- KH - Internet not working**
- JW - Having to multitask**
- JE - Internet functionality**



Delta

JE - Internet & Lighting

HG - Ditto JE

KH - Reflecting out loud

JW - a meeting where I don't have to multitask

VIII. ADJOURNMENT at 6:29PM