



**BOARD OF DIRECTORS  
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes**

**2680 Mabry Drive, Sacramento, CA 95835**

**October 19, 2017, 6:30 PM, Room G106**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

**I. CALL TO ORDER AT 6:35 pm**

**II. ROLL CALL AND ESTABLISHMENT OF QUORUM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Hope Gawlick	X	
Sian Burman	X	
Allison Chavez	X	
Kim Hewitt	X	
Joe Clark	X	
Jed Wallace		X
Nancy Kong-Vasquez	X	
Shannon Simonds	X	



### III. CELEBRATIONS

KH - Coming back from fall break with staff room open, playground open. Emily's bullying Assembly, kids had great take aways. Kids noted the difference between being mean and bullying.

JC - Child adopted a kinder and have taken them under their wing. Happy to see kids supporting each other.

JE - Kids feeling secure & supported by the adults on campus

AW - Building good relationships with students, feels like this position is where she is meant to be.

SS - 18 month rail plan project completed.

NKV - People doing what they are meant to do. People finding joy in their jobs.

AC - IA's, always ahead of the game. Comes in early each day and looks at google classroom, researches what going on with the kids and making sure that she is prepared to support them.

Lucky to have that support piece.

HG - Celebrate our core values, brought them forward to our kids and seeing them in action.

Helping with kinder dismissal, working with other students

SB - After school clubs, kids are really loving it.

### IV. BOARD COMMENTS

None

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

### VI. REPORTS: Copies of reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Hustead, WAVE President
  - Fall festival
  - Santa Rosa fire victim's donation drive
  - Science night
  - Olympic Triathlon
  - Parents Night Out
- B. Charter Impact Committee Report - Joe Clark, Committee Chair
  - Reviewed charters and strat plans, narrowed down to 3 for further deeper review.
  - Looking to have a board workshop in Jan/Feb
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
  - Reviewed progress on committee goals. Hoping to action them in November. Discussed potential community member to partner with. Discussed marketing materials for mailings.
- D. Finance Committee Report - Sian Burman, Committee Chair
  - Reviewed reserve policy and multi year projections.
- E. Governance Committee Report - Hope Gawlick, Committee Chair
  - HG - full committee report out tonight



- F. Executive Director Report - John Eick, Executive Director  
 NKV - Is the field open?  
 JE - Yes field is open, the kids are enjoying it. They have to do maintenance for 60 days before turning it over to us.

**VII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.**

- A. Accept and approve minutes from September 14, 2017 Board Meeting
- B. Accept and approve monetary donations
- C. Accept and approve service agreement with K12 Health
- D. Accept and approve Master Contract with Total Education Solutions
- E. Accept and approve not-to-exceed proposal for Library/Media Center furniture

HG - Pulling items items B & D, no items to approve

Motion:	<b>JC</b>	Action:	<b>Passed</b>				
Second:	<b>SS</b>	Vote:	<b>Y - 7, Absent - 1</b>				
<b>HG</b>	<b>SB</b>	<b>AC</b>	<b>KH</b>	<b>JC</b>	<b>JW</b>	<b>NKV</b>	<b>SS</b>
<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>



#### IV. REGULAR AGENDA

#### X. DISCUSSION ITEMS

##### A. Fall Academic Report - John Eick

Social-Emotional

AC - would like to see actuals on Tiers

JC - This isn't usual, processes and procedures are solid. Most schools don't do this.

NKV - I wonder what other schools are doing. They're probably not doing this. Personal experience is that transitioning to other schools is hard, less support

AC - Our team is super cognizant about transitioning needs. Prepping kids for different environments.

Come back in Feb with

Student case study

Moving up and down Tier

CAASPP

All Roseville & Placer county dropped 2% in math

NKV - Np3 data is from where

JE - Single point of data, 3-8 students last year

AC - Do we know anything about their math curriculum

JE - Not that specific, but more around their collaboration program

JC - Switching from tests and to common core. ELA is pretty standard. Math is very different and a big shift. Everyone is still trying to figure it out.

SS - Are the trends similar in years past? Is there normally a spike and then a drop?

JE - Past tests were not adaptive like CAASP

HG - NY state has some data analysis, they rolled out first.

JC - 3 years of data is a small trend. Some schools are testing on standards that have not been taught.

NWEA

JC - AVID program started because of the average. NWEA using scale scores

KH - Interesting case study to look at the average. Good way to come up with ways to best support those students.

KH - How closely the tests were given - wondering about the tests results vs the timing of the tests given.

JC - Don't know that very many districts are using the SBAC interim tests.

JC - If we can build common assessments that aligns to CAASPP that's very powerful.

HG - Math is really all over the place. Could see trends in the ELA results but not in math.

JC - hard to identify the variables

AC - wonder about the effect of accommodations.

JE - If we don't set up the CAASPP accommodations correctly than the kids don't get it on the test. Our team is very good at making sure the tests are set up correctly.

##### B. Governance Report - Hope Gawlick (Copy from John's presentation)

Goal Area 1

November Board Policy Review



BP16-08, Board engagement and recruitment policy review  
Homeless Youth Policy

December  
Foster Youth

January  
Policy Matrix review

Board update in February

Goal Area 2  
Process for accountability review procedure

AC - Impact of strategic student goal setting, celebrating successes. Super important for student growth mindset.

SS - How to get Tier 1 to rise, case study, rethink hunkering down on Tier 1. Ways to measure Feb report out. What did we do and how did that impact results?

HG - Is there a way to harness the power of our students, peer education, peer tutoring etc.

## **XI. FUTURE AGENDA ITEMS**

### **Impact Committee Report Out**

## **XII. REFLECTION**

### **Plus**

SB - Data!! Loved seeing the data presented tonight.

SS - Data!! Helped to clarify concepts that we have been talking about in Impact.

AW - Meaningful feedback from board

JE - Board engagement

JC - Great meeting for us data nerds. Data is good but I want to see my kids continue to be better people. Loved started with the social emotional

KH - Data with goal in mind. Forced to partner talk, helped us to give Feedback.

HG - Without the board work we've done over the past 2 years we wouldn't have been able to look at this deep topic.

AC - Appreciated the celebrations. Like that people are happy here

NKV - The fact that we have data. That you can dissect it and explain in a way that non educators can understand.

### **Minus**

AC - As a math teacher it feels daunting, want to know what I can do to help.

NKV - So much focus on the drop, don't want us to bypass the social emotional component. Don't want the teachers to feel like they aren't doing enough.

SB - Wish I was as comfortable with this type of data as I am in finance.

SS - Agree with Alison

AW - Worry about teacher's blaming themselves about the drop

JE - Agree, the minus is powerful

JC - Parents who look at the state dashboard and making judgements based on m

HG - Temperature in the room  
eaningless data.

KH - Flatlining in math



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HG - Temperature in the room

**Delta**

HG - More celebrations

AC - Snack or drink

NKV - Eat beforehand

SB - Think about celebrations ahead of time

SS - Eat before, water bottle filling station

AW - Meeting location to the library media center

JE - Snacks

JC - Focus more on WCS instead of letting WCS bleed over to professional world

KH - Ditto Aimee

HG - Change to board calendar, November 9

**XIII. ADJOURNMENT AT 8:42pm**