



CODE OF ETHICS FOR BOARD MEMBERS

As a member of the Board, I shall promote the best interests of Westlake Charter School (“WCS”) by showing respect for the community we work with and serve, approaching all actions with integrity, being responsible for our decisions and their consequences, and, to that end, adhere to the following ethical standards:

Equity in attitude

- I will be fair, just, and impartial in all of my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others’ ideas.
- I will recognize that the authority of the Board rests only with the Board as a whole and not with individual members and act accordingly.

Support of Administration

- I will support the delegation of authority for the day-to-day administration of WCS to the Executive Director and act accordingly.
- I will honor the chain of command and address issues or complaints consistent with Board Policy.
- I will support the authority of the Executive Director and WCS Administration.
- I will use reasonable efforts to keep the Executive Director informed of concerns brought to my attentions and/or specific recommendations that I have.

Trustworthiness in stewardship

- I will be accountable to the public by representing WCS policies, programs, priorities, and progress accurately.
- I will express opinions before votes are cast, but after the board and/or committee vote, abide by and support all majority decisions of the Board and/or Committee.
- I will be responsive to the community by seeking its participation at WCS and by communicating WCS Board priorities and concerns.
- I will work to ensure prudent and accountable use of WCS resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.
- I will refrain from using my position for personal or partisan gain or to benefit any person or entity over the interest of WCS.



Honor in conduct

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

Integrity of character

- I will refuse to surrender judgment to any individual or group at the expense of WCS as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will announce potential conflicts of interest before board action is taken.
- I will comply with the conflicts of interest policy (Policy #07-37) of the Board and all other applicable laws, rules and guidelines.
- I will not disclose information that is confidential by law or that will cause harm to others

Commitment to service

- I will focus my attention on fulfilling Board and/or Committee responsibilities.
- I will diligently prepare for and attend Board and/or Committee meetings.
- I will devote sufficient time, thought and study to the performance of the duties and responsibilities of a member of the Board and/or Committee.
- I will avoid personal involvement in activities the Board has delegated to the Executive Director.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

Student-centered focus

- I will reflect through action that the first and foremost concern is the educational welfare of children attending WCS.
- I will be continuously guided by what is best for all students of WCS.