



## **BOARD OF DIRECTORS**

### **WESTLAKE CHARTER SCHOOL**

#### **Impact Committee Meeting Minutes**

**2680 Mabry Drive, Sacramento, CA 95835**

**September 26, 2019 6:00 PM, 6:00 PM, Matterhorn Conference Room (A114)**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

#### **I. CALL TO ORDER 6:09PM**

#### **II. ROLL CALL AND ESTABLISHMENT OF QUORUM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Shannon Simonds		X
Hope Gawlick	X	
Vasa Lokteff	X	
Shara Murphy	X	



### III. CELEBRATIONS

WE'RE STARTING A HIGH SCHOOL!!

VL - Standards based grading, WCS is nimble and flexible and innovative. Excited to see how that works at the high school level

HG - Student Leadership, compass coins video. Developing leadership skills in our students

SM - Joining the committee and able to chime in!

JE - Excited about the newness and getting started on the high school.

SS - Accepted a promotion yesterday. Celebrating the charter renewal.

AW - Student rally

### IV. COMMITTEE UPDATES

HG - Development met, database work and timelines for mailings and newsletter publishing work continues.

HG - Finance met tonight and spent a large part of the meeting in closed session to talk about potential properties for the high school

**V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

### ITEMS SCHEDULED FOR REVIEW:

**VI. CONSENT AGENDA:** All matters listed under the Consent Agenda are considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Approve minutes from August 22, 2019 meeting.

Motion:	<b>HG</b>	Action:	<b>Passed</b>
Second:	<b>SS</b>	Vote:	<b>Unanimous</b>
<b>SS</b>	<b>HG</b>	<b>VL</b>	<b>SM</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>



## VII. DISCUSSION ITEMS

- A. Review the Strategic Plan and discuss performance metrics for selected objectives  
VL - Goal is finding a bright spot win to illuminate committee work for stakeholders
- HG - 2.2 creating stakeholder committees, would help us to share  
VL - Shared leadership model  
JE - Cluster 1.1 & 1.2  
SM - 1.1 & 1.2 People are choosing to stay, part of the development of this organization  
SS - 2.2 comes out in some of the other goal areas  
VL - Goal area 3, have spent a lot of time and effort on developing process, it would be a valuable piece to highlight.  
JE - Our model is complex so it would be helpful to be able to drill into what makes our program valuable. Need to have something of value that compares and competes with IB, Honors program etc. How do we market to families who don't necessarily get it?  
VL - Quick review on teacher retention, pull data, craft paper. Crafting survey for previous students for academic readiness for goal area 3  
SS & SM - agree  
JE - create google form and gather data for next committee meeting.  
AW - calendar weekly nudges
- B. Craft Survey for Former WCS Students (Current High School Students)  
JE proposes pulling former WCS students and having them come back to campus for a pizza night and survey them on academic readiness and experiences at current high school. Purpose is to gather data on academic readiness and marketing points for new high school.  
SM - Likes round table, qualitative data  
HG - Possibly pitch to 8th graders as well, how are you making your decision?

Sequence of events

- JE - build survey for committee  
Attend roundtable - October, November  
Launch survey - Thanksgiving break

## VIII. FUTURE AGENDA ITEMS

### IX. REFLECTIONS

#### **What worked well at this meeting**

- VL - Clear plan  
HG - Ditto  
SM - Ditto  
SS - Developed a plan  
JE - Applicability of work

#### **What would make it better**

- SS - Didn't have to leave early  
VL - Work time  
HG - Hard to narrow down goal areas  
SM - Wants to feel more grounded in this world  
JE - More time

### X. ADJOURNMENT AT 7:11 PM