



BOARD OF DIRECTORS

WESTLAKE CHARTER SCHOOL

Impact Committee Meeting Minutes

2680 Mabry Drive, Sacramento, CA 95835

November 21, 2019 6:00 PM, Matterhorn Conference Room (A114)

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER 6:07pm

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Shannon Simonds	X	
Hope Gawlick	X	
Vasa Lokteff	X	
Shara Murphy		X



III. CELEBRATIONS

- HG - Kinder heritage doll unit. Great picture of diversity
- VL - Parent investment in their students is demonstrated during parent conference week.
- SS - Family is coming to Sac for the holiday for the first time
- JE - Preliminary work with architects, very exciting process

IV. COMMITTEE UPDATES

- HG - Development met, approved new Explorer Partners and newsletter
- HG - Finance reviewed 1st interim and yearly comp review

V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03.

VI. CONSENT ITEMS

All matters listed under the Consent Agenda are considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Approve minutes from the September 26, 2019 meeting

Motion:	HG	Action:	Passed
Second:	SS	Vote:	Y - 3, 1 absent
SS	HG	VL	SM
Y	Y	Y	Absent



V. DISCUSSION ITEMS

- A. Discuss performance metrics and white paper development for selected objectives.
Goal Area 1: Objective 1
Part 1: Identify the retention rate at WCS. (Defining the problem/success)

- B. Discuss High School Fishbowls and craft survey for former WCS students (current high school students)
JE - reviews fishbowl feedback from fishbowl meetings with current high school students from WCS. Using data to design and develop program. Considering a parent fishbowl to be held in December.
HG - Use coding for question development
JE - Sequence
Code fishbowl data
Rank survey questions by board meeting
By time impact meets be prepared to email out

VI. FUTURE AGENDA ITEMS

Continue discussion items above

VII. REFLECTIONS

What worked well for this meeting?

VL - Fruitful DISCUSSION
JE - Fluidly put together project plan
HG - Defined tasks
SS - Clear charges

What would make it better?

VL - Wish I could have attended fishbowls
JE - More data from non-IB & SECA students
HG - Would like to know the thought process of parents for program determination.

VIII. ADJOURNMENT AT 7:05PM