



**BOARD OF DIRECTORS  
WESTLAKE CHARTER SCHOOL**

**Development Committee Agenda  
2680 Mabry Drive, Sacramento, CA 95835**

**July 15, 2019, 4:30 pm, Matterhorn Conference Room (A114)**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Committee meetings. The purpose of a public meeting of the Board of Directors' Committee ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

**I. CALL TO ORDER 4:34**

**II. ROLL CALL AND ESTABLISHMENT OF QUORUM:**

<b>Committee Member</b>	<b>Present</b>	<b>Absent</b>
Nancy Kong-Vasquez (Chair)	<b>P</b>	
Josh Corell	<b>P</b>	
Hope Gawlick		A
Ashlee Patel	<b>P</b>	



### III. CELEBRATIONS

- NK Amazon Prime day is today
- JC Child had a sleepover
- AP Families at WCS
- JE Summer intervention

### IV. COMMITTEE UPDATES

We are it

**V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

### ITEMS SCHEDULED FOR REVIEW:

**VI. CONSENT AGENDA:** All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from June 17, 2019 meeting
- B. Accept and approve additions to Explorer Partners list

Motion: Approve A but strike B (postponing the list approval until August)

Motion:	JC	Action:	<b>No quorum for minutes. Bring minutes back in August.</b>									
Second:	NK	Vote:										
<table border="1"> <tr> <td style="width: 25%; text-align: center;"><b>NKV</b></td> <td style="width: 25%; text-align: center;"><b>JC</b></td> <td style="width: 25%; text-align: center;"><b>HG</b></td> <td style="width: 25%; text-align: center;"><b>AP</b></td> </tr> <tr> <td style="text-align: center;"><b>Y</b></td> <td style="text-align: center;"><b>Y</b></td> <td style="text-align: center;"><b>-</b></td> <td style="text-align: center;"><b>Ab</b></td> </tr> </table>					<b>NKV</b>	<b>JC</b>	<b>HG</b>	<b>AP</b>	<b>Y</b>	<b>Y</b>	<b>-</b>	<b>Ab</b>
<b>NKV</b>	<b>JC</b>	<b>HG</b>	<b>AP</b>									
<b>Y</b>	<b>Y</b>	<b>-</b>	<b>Ab</b>									

### VII. DISCUSSION ITEMS

- A. Status Update on Committee Tasks
  - a. Need time to work on these items.
    - i. Josh will send out a BTS Postcard, July 26th
    - ii. A second card will go out in August
    - iii. No email has arrived.
  - b. We have reviewed tasks due for August:
    - i. Staff input form...
      - 1. Monica and Melissa copy over to the database from the form. Patel
    - ii. Methods for Flash issues Josh
    - iii. Build database (John) Build with Filter



## B. Discuss 2019-2020 Committee Goals

- 1) Team discussed the potential of helping raise funds for the High School that was discussed at the board meeting. The team thinks it is best to stay focused on the work they have been focused on, but should consider advertising the need for volunteer parent grant writers as a part of the goal area that seeks to find new committee members.

### **Possible goals**

1. Refinement of practices and procedures to engage current partners and develop 100 new partners during the 2019-2020 school year.
2. Creating value added engagement opportunities
3. Recruit new committee member(s) to expand our expertise in an effort to explore grants and partner events.
4. Communicate the purpose of Explorer Partners to Families and ask them to add value

Bring these back in August for approval from the Dev Committee.

## **VIII. FUTURE AGENDA ITEMS**

- **Review Completed tasks**
- **Approve Goals**
- **Review approve Chili cookoff postcard**

## **IX. REFLECTIONS**

- Working session
- New ideas from AP
- Take aways, I like to know how I am helpful
- I feel like the new goal is obtainable

John's brain is summer mush - didn't do homework  
Nancy Ditto John  
Better onboarding for our new member  
AP Resources on our Dev Page

## **X. ADJOURNMENT**

**5:41**