



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

**Governance Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
January 9, 2020 5:30 PM, Library/Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Committee meetings. The purpose of a public meeting of the Board of Directors’ Committee (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER AT 5:31 pm

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Hope Gawlick, Chair	X	
Sian Burman	X	
Michelle Gibbons	X	
Jed Wallace		X



III. CELEBRATIONS

- SB - Immediate feedback from student on NWEA testing
- MG - Ms. Miksits science fair, student is prepared and excited about his project
- SK - New Year and starting AP
- HG - 8th grade connections and what WCS does to foster it in our students.
- JE - Spelling Bee, Art program rebirth and planning for open house
- AW - Girls traveling and their love of learning about cultures and experiences

IV. COMMITTEE UPDATES

V. PUBLIC COMMENTS

VI. CONSENT ITEMS

All matters listed under the Consent Agenda are considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Approve minutes from the December 12, 2019 meeting.

Motion:	SB	Action:	Passed
Second:	MG	Vote:	Y - 3, Absent - 1
HG	SB	MG	JW
Y	Y	Y	Absent

VII. DISCUSSION ITEMS

- A. Review CSSP
JE reviews modifications and updates to the CSSP.

Committee Feedback
 Section 9 and Section 10 appear to be reversed
 S9-Pg 10 date is wrong (2017-2018 Family Handbook)
 Remove page numbers from bottom of section

Board policy footers - appear to overlay
 HG - Should we add BP on discipline

Still working with NUSD on flood plan. Bussing is an issue, NUSD doesn't have the capability to accommodate. Connecting with TRUSD and other local districts to source busing. RT is also an option.

Also need to source an offsite reunification point for fire and flood



- B. Digital Evidence Box Update Plan
HG - Starting a folder to capture policy revisions

VIII. FUTURE AGENDA ITEMS

IX. REFLECTION

What worked well?

JE - Edits
SK - Good discussion on evac plan
MG - Timing
SB - Ditto SK & MG

What would work better?

HG - Would like more to do but am happy that there's not more to do
JE - Wish we could share out the CSSP digitally for editing
SB - Ditto JE
MG - Ditto SB & JE, would like to have more time with it.
SK - Ditto JE

X. ADJOURNMENT AT 6:13 PM

Safety Committee at 6:14 PM