



NOTE: This meeting is being agendized to allow Board Members, staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

Governance Committee Meeting Minutes **September 10, 2020 5:30 PM**

Join By PC [Here](#)
or

Join By Phone: (US)+1 415-993-1085 PIN: 450 654 151#

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference. Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this Agenda

I. CALL TO ORDER AT 5:31 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Hope Gawlick, Chair	X	
Sian Burman	X	
Michelle Gibbons	X	
Jed Wallace	X	

III. CELEBRATIONS

HG - John's nomination for SN&R pandemic hero. Reads nomination statement.

SB - Firefighters and first responders who are fighting fires everywhere in CA but specifically Natomas this week

MG - Mr. Mallove, student is doing really well in class. Reached out to him and student is feeling great about her math support.

JW - Great that WCS is out in front of leading the way with COVID response. Charter Schools in general are doing a great job of leading the way.

SK - Echo firefighters

IV. COMMITTEE UPdate

SB - Finance approved goals and received an update from SK on budget. Started comp review process

JE - Impact met and continued discussions and reflective practices around social justice lit review.



V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

VI. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

A. Approve minutes from May 14, 2020 meeting.

Motion:	SB	Action:	
Second:	JW	Vote:	
HG	SB	MG	JW
Y	Y	Y	Y



VII. REGULAR AGENDA

A. Discussion of 2020-2021 Board, Governance and Executive Director Goals

Committee goals

HG - Committee brief submitted in packet. August 2019 minutes included as well for review.

HG - Items 1 & 3 are still relevant. Solicits committee feedback on #2.

SB - Asks for clarity regarding policy matrix

MG - Asks for clarify regarding "digital evidence box" and need to update for COVID

HG - Most of the COVID needs have been addressed with internal memo and staff Handbook.

JE - #2 is a process goal that the committee hasn't really solidified. Committee could continue with the process of developing timeline of needs ie. leg updates, budgets etc.

HG - Did look for updates but with COVID there isn't much happening for education right now.

SB - Do policies need a schedule of review or are they good unless we hear from legal?

HG - Providing a list to legal hasn't worked very well. Continue to follow the leg process and trust admin to come back with necessary programmatic update requests.

JW - Difficult with amount of COVID leg. We shouldn't lose sight of the fact that this isn't the norm. Probably needs broad categories with $\frac{1}{3}$ being audited each year when things return to normal.

MG - Probably a combination of the two options. We should touch all policies on a regular rotation but also follow leg process.

HG - Will set up a meeting with MG and JE to review.

Board goals -

MG - Last year we did not have the unrest in the nation. Does it make sense to call out review of policies looking for biases. Would like to it woven into committee and board goals. Discussion about Impact goals and potential for including strat plan modifications to include social awareness goals.

JW - Agree that it should be formalized as part of a board goal.

SB - At the board level not necessarily specific but more of an overarching goal.

HG - Adding it to governance goals potentially #4. Will talk to SS to make sure goals are reviewed to address JW's concerns.

JE - First part of the large goal is reflection which will lead to the outcomes naturally. Will create a socially conscious pathway. If you have a specific idea about the outcomes we need to know now in case we don't go that way.

JW - Composition of board, staff and student body. Are they reflective of our community as we think they are? Ensure that at the high school level we are aligned with student equity issues. Want to see that we are putting our money where our mouth is. Also see that we are at a point where output pieces are more prevalent now.

JE - We may need to have this discussion at the board level to ensure we are meeting the expectations with our output. We need to structure dialog to look at outcomes.

MG - PH approach to racism, we want to be thoughtful but we want to move. There are actions that will go a long way in our school community. There does need to be a broader Reflection study of our student body and looking at student voice. For instance Is discipline equitable?

JE - Has to be very forward facing and transparent. Can't be just talk. Our HS principal is studying Responsive Classroom at a higher level as part of the high school development. Adhoc committee work being done with teachers and staff around social justice and Inequities. Looking to get outside partners involved and community input as well.



Ed Dir Goals

JE - Collab with parent goal, would be a good place to include social justice work. Should a COVID component be included.

HG - 1,2 &3 are still relevant. Possible to include it during the meeting with MG and bring back to governance.

Motion:		Action:	
Second:		Vote:	
HG	SB	MG	JW

VIII. FUTURE AGENDA ITEMS

HG - Goals

IX. REFLECTION

MG - Happy to have discussion around race and equity. Challenging of each other in a positive direction of growth.

JW - How in a tone right way - what is this organization learning from COVID that will make us a stronger organization going forward.

SB - APpreciated discussion around race and equity as well. Appreciate having other's thoughts as a starting point to build on

JE - Love having a safe place to talk about this difficult and challenging work. Safely push back and push each other.

HG - Ditto, willingness to help shape and develop thoughts. #Gratitude.

X. ADJOURNMENT AT 6:26 PM



PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the Meeting by clicking the [link](#) or by phone at (US)+1 415-993-1085 PIN: 450 654 151#

If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the meeting. Please submit your comment to admin@westlakecharter.com. Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to admin@westlakecharter.com. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.