



**BOARD OF DIRECTORS  
WESTLAKE CHARTER SCHOOL**

**Governance Meeting Agenda**

**2680 Mabry Drive, Sacramento, CA 95835**

**December 12, 2019 5:30 PM, Library/Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Committee meetings. The purpose of a public meeting of the Board of Directors’ Committee (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

**I. CALL TO ORDER AT 5:30 PM**

**II. ROLL CALL AND ESTABLISHMENT OF QUORUM:**

<b>Committee Member</b>	<b>Present</b>	<b>Absent</b>
Hope Gawlick, Chair	X	
Sian Burman	X	
Michelle Gibbons	X	
Jed Wallace		X



**III. PUBLIC SESSION**

**Celebrations:**

- SB - Son is promoting to 1st degree blackbelt this weekend
- MG - Missoula program, impressed with what they pulled off in 4 days
- SK - Cocoa train
- HG - Student got a core value award yesterday!
- JE - Son took behind the wheel drivers training
- AW - Daughter comes home from AZ

**A. Committee Updates**

HG - Development met and approved partners, worked on communications plan  
 Impact - working on lit review and evaluation on 1.1 recruit and retain. Helped create HS survey questions from fishbowl  
 Finance approved 1st interim and started conversation of cert comp

**B. Public Comments**

None

**IV. CONSENT ITEMS**

All matters listed under the Consent Agenda are considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

**A. Approve minutes from the November 14, 2019 meeting.**

Motion:	<b>SB</b>	Action:	<b>Approved</b>
Second:	<b>MG</b>	Vote:	<b>3 - Y, 1 Absent</b>
<b>HG</b>	<b>SB</b>	<b>MG</b>	<b>JW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Absent</b>



## **V. DISCUSSION ITEMS**

- A. Review Digital Evidence Box and discuss plan for Board Policy Updates  
HG - Pulled list of policies and reviews plan to bring revisions to committee in small groups. Potentially 3 per meeting. Intends to have first set of samples from YMC in January.
  
- B. Review New Law Update for 2019  
HG - provides slide deck from YMC and reviews portions relevant to charter schools.  
JE - Committee should look at assigned legislation and report back on what applies to charter schools.  
MG - CA Charter Schools should have briefs on them. Maybe ask before committee gets into it.

## **VI. FUTURE AGENDA ITEMS**

## **VII. REFLECTION**

### **What worked well in this meeting?**

**SB - Hope's prework**  
**MG - Ledge chart**  
**HG - I asked for help**  
**JE - Organic conversations**

### **What would make have made it better**

**HG - Slide notes**  
**JE - Printed copy**  
**SB - Some items were not in the packet when I made my first pass**  
**MG - Reviewed the ledge chart and brought back notes**

## **VIII. ADJOURNMENT 6:26PM**