



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

Finance Committee Minutes

2680 Mabry Drive, Sacramento, CA 95835

March 26, 2020 5:00 pm

NOTE: This meeting is being agendized to allow Board Members, staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

Teleconference Options to join Zoom meeting:

By PC: <https://capitalone.zoom.us/j/7777064974>

Meeting ID: 777 706 4974

or

By Phone: (669) 900-6833

Meeting ID: 777 706 4974

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public.

Members of the public are encouraged to observe and participate in the teleconference. Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this Agenda.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Committee meetings. The purpose of a public meeting of the Board of Directors' Committee ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.



I. CALL TO ORDER 5:08

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Siân Burman	Y	
Hope Gawlick	Y	

III. CELEBRATIONS

SB: New models that are being produced

HG: Organized spice rack

DL: Distance Learning Launch

SK: Family getting some sunshine

IV. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

V. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

A. Accept and Approve Minutes from February 27, 2020 Meeting

Motion:	HG	Action:	Motion to approve
Second:	SB	Vote:	Pass
SB		HG	
Y		Y	

VI. DISCUSSION ITEMS

- A. Budget Impacts of Covid-19 Closure
 - a. S. Korvink provides budget update. Presentation on file.
- B. Certificated compensation review/update
 - a. JE: Uncertain economic outlook; competitive schedules; \$3k one-time coming to staff next fall. Propose to extend review period to next Fall.

VII. ACTION ITEM

- A. Review, approve and recommend off-schedule allocation to staff in recognition of work performed during school closure.



Motion:	HG	Action:	Motion to Approve
Second:	SB	Vote:	2-0
SB		HG	
Y		Y	

SK: Presentation on file. Walks through proposal.

HG: Feel this is very westlake

SB: Consider viewpoint of outside looking in

JE: Wrap around and propose looking through Core Values? Can develop for Board.

VIII. FUTURE AGENDA ITEMS

Discussion: COVID-19 update

Discussion: High School update

IX. REFLECTIONS

HG: Great Zoom meeting

SK: Sticky notes as 'notes'

SB: Openness/comfort in sharing voice

JE: Appreciate conversation to get to resolution

X. ADJOURNMENT 6:23pm

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Finance Committee Meeting (Meeting) at <https://capitalone.zoom.us/j/7777064974>, Meeting ID: 777 706 4974, or by phone at (669) 900-6833, Meeting ID: 777 706 4974

If you are joining the Meeting via zoom and which to make a comment on an item, press the "raise a hand" button. If you are joining the Meeting by phone, press *9 to indicate a desire to make a comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3:00 minutes.

If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to admin@westlakecharter.com. Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may also submit your comment, limited to 250 words or less, to admin@westlakecharter.com. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.