

NOTE: This meeting is being agendized to allow Board Members, staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

Finance Committee July Meeting Minutes

July 23, 2020 5:00 pm

Teleconference Options to join:

By PC: [Click Here](#) or

By Phone: (US)+1 302-364-6799 **PIN:** 784 841 616#

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference. Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this Agenda

I. CALL TO ORDER AT 5:06 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Siân Burman	X	
Hope Gawlick	X	

III. CELEBRATIONS

SB - Proud mom, oldest son got a 5 on his AP World History exam

HG - The Meet The Teacher concept in the return to school manual is a great effort to ensure student relationships are built.

JE - Flexibility of our whole team, including families as well. Team members are all willing to jump in and get the jobs done.

SK - Niko got his driver's license!!

AW - Sabrina Jackson

IV. COMMITTEE UPDATES

HG - No committee meetings since we last met.

V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)



JE - No public comments received.

ITEMS SCHEDULED FOR REVIEW:

VI. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

A. Accept and approve minutes from May 28, 2020 meeting

Motion:	HG	Action:	
Second:	SB	Vote:	
	SB	HG	
	Y	Y	

VII. Items Scheduled For Action

VIII. DISCUSSION ITEMS

- Discussion Item: 2020/21 Finance Committee Goals - S. Burman
 SB - Goals from 19-20 still appear to be valid and relevant. Is it necessary to add something for COVID
 HG - #3 feels very narrow given the current climate. Is it possible to broaden it somehow?
 JE -Points back to being nimble and flexible in strategic plan
 HG - Don't want to limit the committee's goal
 JE - Possibly embed it in goal#1 instead?
 SK - Provide financial data in order to make strat decisions in light of global pandemic
 JE - In addition or in place of #3? Don't want to remove the 9-12 expansion. Might be a whole new goal.
 SB - Combine 9-12 and SK's revision above.
 Steve and Sian to work on language and bring back for action.
- Discussion Item: 2020/21 Fiscal and Budget Update - S. Korvink
 Presentation on file
 HG - Asks for enrollment numbers, enrollment offers for increased classes
 JE - Responds with concerns and scenarios around potential increases in student enrollment.

IX. FUTURE AGENDA ITEMS

2020/21 Finance Committee Goals - S. Burman



X. REFLECTIONS

HG - Nice to see everyone, home through end of Dec.

XI. ADJOURNMENT AT 6:08 PM

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the [live stream](#) of the Meeting by clicking the link or by phone at (US)+1 302-364-6799 **PIN:** 784 841 616#

If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the meeting. Please submit your comment to admin@westlakecharter.com. Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to admin@westlakecharter.com. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.