NOTE: This meeting is being agendized to allow Board Members, staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following link.

Finance Committee Meeting Minutes

2680 Mabry Drive, Sacramento, CA 95835
April 23, 2020 5:00 pm

Teleconference Options to join:
By PC: Click Here *or*
By Phone: +1 681-533-1725
PIN: 428 178 041#

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference. Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this Agenda

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Committee meetings. The purpose of a public meeting of the Board of Directors' Committee ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER 5:07PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Siân Burman	X	
Hope Gawlick	X	

III. CELEBRATIONS

SB - Mastering technology
HG - Lunchtime runs past campus, feels good to see it.
SK - Still activity at school, things are happening even when we're not there.
JE - Early launch to distance learning that made our shift better. Looking at things behind the scenes and teachers are really

IV. COMMITTEE UPDATES

HG - Development met and continued to work on website changes, May and June meetings will be used to finalize content and design. Website will launch in June.

V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

JE - None

VI. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

A. Accept and approve minutes from March 26, 2020 meeting

Motion:	**HG**	Action:	**Accept and approve minutes**
Second:	**SB**	Vote:	**Unanimous**

SB	**HG**	
Y	**Y**	

VII. DISCUSSION ITEMS

A. 2020/21 Budget Development Update

SK - reviews March budget work highlights and potential budget issues depending on state budget issues. Apportionment deferrals, COLA etc. Nothing specific has come to us as far as proposed deferrals. School is in a place to accommodate should we need to because of reserves. Possible 5 month delay in adoption of LCAP is rumored. WCS is still looking to put ours up for adoption on regular timeline.
Continuing to work on budget looking at areas where we might need to delay projects or reduce spending while continuing to position the school to support our community as best as we can.

HG - Fall opening options and expenditures expressed at the NUSD meeting last night were Interesting. There were no decisions made, the meeting was specifically a "what if" discussion.

JE - SDU has put together a piece showing possible options and scenarios. Our team is looking at it as well and defining the current reality and how we might do things in the fall.

VIII. FUTURE AGENDA ITEMS

Budget Update/Adoption
Partnership with Silicon Schools
Facilities Update

IX. REFLECTIONS

HG - Appreciate Steve's continued focus and explanations of WCS' finances
JE - Agreed Steve brings all areas of influence on the budget
SB - Agreed
SK - Looking at WCS history for sharing tonight

X. ADJOURNMENT AT 5:55 PM

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Meeting by clicking the link or by phone at +1 681-533-1725 PIN: 428 178 041#.

If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the meeting. Please submit your comment to admin@westlakecharter.com. Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to admin@westlakecharter.com. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.