

NOTE: This meeting is being agendized to allow Board Members, staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

Development Committee Meeting Minutes September 21, 2020 4:30 pm

Teleconference Options to join:

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Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference. Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this Agenda

I. CALL TO ORDER AT 4:34 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Nancy Kong-Vasquez (Chair)	X	
Josh Corell	X	
Hope Gawlick	X	
Ashlee Patel	X	

III. CELEBRATIONS

HG - Tech is not getting the best of her today!

AP - Amazing husband who worked as a team with other husbands and shipped the wives off to Napa for the weekend!

JC - Committee is back after a brief hiatus and ready to get back to work!

NKV - A day in SF, thankful for living close to the bay area!

AW - Ability to disconnect over October Break - haven't been able to do that since my kids were little.

SK - Tower Bridge Dinner To Go!

IV. COMMITTEE UPDATES

No meetings for update.



V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

VI. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

A. Accept and approve minutes from May 18, 2020 meeting

Motion:	AP	Action:	Motion to accept and approve	
Second:	HG	Vote:	Unanimous	
	NKV	AC	HG	JC
	Y	Y	Y	Y

VII. DISCUSSION ITEMS

A. Committee Focus / Reset amid COVID

NKV - Addresses the need to refocus the committee and support the community during COVID. Use this time to retool the 2019-20 committee goals to meet current climate.

JC - Asks for board feedback re:committee focus

NKV - Survey from 2019 showed where committee was taking into account newness of Committee. Feedback from then is very different from where we are now.

JE - High end - possible overnight field lesson for 9th grade to go to Museum Of Tolerance.

Build

on that for each grade level from there. College tours. Mission aligned. Good way to introduce our high school to the corporate world. Could be made an annual campaign.

NKV - Love it and the impact on our school community.

AP - Would like it to be something that we build on each year.

NKV - Having a very specific campaign that benefits this particular group of students, shared Responsibility. Worthwhile focus.

JC - Is there a way to leverage the work that has already been done so we don't have to reinvent the wheel. Having a specific amount and money for the campaign gives us a measurable talking point.

NKV - Continue with current programs, Explorer Partners are a valuable part of our community. A field lesson campaign just adds an attainable goal to the portfolio.



B. Committee Goals

NKV - 2019 - 20 Goals feel relevant for carrying over to 2020-21. Adding a capital campaign for 9th grade field lessons.

AP - Asks about the number of Explorer Partner goal for 2020-21. Possibly revise to “engaged partners” descriptions.

HG - 135 Explorer Partners from 2019-20

JE - Purpose of database is to build a mailing list for partner comms. How many subscribers do we have from our emails?

Nancy will revise based on feedback and bring back.

VIII. FUTURE AGENDA ITEMS

Goals

Approve launch date and featured explorers

IX. REFLECTIONS

AP - Capital Campaign

JC - Even with the time between meetings we have all been thinking about the same things which made a pivot easy.

JE - Great to see the committee back together. Renewed energy.

SK - Great work for the capital campaign

NKV - Eternally grateful for this team. Very like minded do-ers and planners. Feels good to have something positive for our kids to focus on.

X. ADJOURNMENT AT 5:40 PM

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor’s Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the [live stream](#) of the Meeting by clicking the link or by phone at (US)+1 732-630-0977 PIN: 562 959 439#

If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the meeting listing the Meeting and Topic of your comment in the Subject Line to admin@westlakecharter.com. Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to admin@westlakecharter.com. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.