

NOTE: This meeting is being agendized to allow Board Members, staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

Development Committee Meeting Minutes

October 19, 2020 4:30 pm

Teleconference Options to join:

By PC: [Click Here](#) *or*

By Phone: (US)+1 413-384-6719 **PIN:** 976 412 316#

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference. Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this Agenda

I. CALL TO ORDER AT 4:31 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Nancy Kong-Vasquez (Chair)	X	
Josh Corell	X	
Hope Gawlick	X	
Ashlee Patel	X	

III. CELEBRATIONS

AP - Children tried oysters on the half shell! Boys were super brave!

HG - Socially distanced get away this weekend for husband's birthday!

JE - StandUp paddle boarding with child each weekend - tried a kayak this weekend. Found creatures. #SammyTheClammy

JC - Child was celebrated at the last board meeting

NKV - Celebrated 25th wedding anniversary last week! Spent some time talking with district and son's teacher, was able to leverage knowledge about student equity.

SK - Son got his first job this weekend!!

IV. COMMITTEE UPDATES

No committees have met since last meeting.



V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

None received

VI. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

A. Accept and approve minutes from September 21, 2020 meeting

Motion:	HG	Action:	Accept and approve									
Second:	AP	Vote:	Unanimous									
<table border="1"> <tr> <td>NKV</td> <td>JC</td> <td>HG</td> <td>AP</td> </tr> <tr> <td>Y</td> <td>Y</td> <td>Y</td> <td>Y</td> </tr> </table>					NKV	JC	HG	AP	Y	Y	Y	Y
NKV	JC	HG	AP									
Y	Y	Y	Y									

VII. REGULAR AGENDA

A. Finalize and Approve WCS Partners Website Launch

1) Review and approve WCS Partners website

Committee is going to add sliders for highlighted partners and give a launch date of November 17, 2020 to the developer. Committee will review for final approval at the next meeting on November 16th.

2) Review and approve Featured Explorer Partners

NKV - Item 2 removed for vote

HG - Touch of Understanding for adapting on campus field lesson for a virtual field lesson
Mr. Jones for virtual Sutter's Fort field lesson (Ports Program)

JE - Excel Photography for drive through picture day
Lawn And Order
Clean It

JC - Williams & Patton for donation to talent show, if not November then for future posting.



Motion:	HG	Action:	Accept and approve WCS Partners Website Launch on November 17, 2020 with the 5 initial Featured Explorer Partners being Clean It, Lawn and Order, A Touch of Understanding, Excel Photographers and the California State Parks passPORTS Project.
Second:	JC	Vote:	Unanimous
NKV	JC	HG	AP
Y	Y	Y	Y

B. Review and Approve 2020-21 Development Committee Goals

AP - edit "families" to ... "the entire WCS community..."

Goal modified to reach 200 community members

Motion:	JC	Action:	Accept and approve with edits above
Second:	AP	Vote:	Unanimous
NKV	JC	HG	AP
Y	Y	Y	Y

VIII. DISCUSSION ITEMS

1. Discuss and brainstorm first Development Committee Funding Project

NKV - Board seemed receptive and supportive of a funding project around Museum of Tolerance and college tours for ninth graders

JC - Asks about timeline for trip to backwards plan

JE - Someone needs to take the lead, research the trip, pricing for museum, hotels, charter bus, colleges for campus visits etc. Once we have the amount in total we will be able to backwards map a campaign.



IX. FUTURE AGENDA ITEMS

X. REFLECTIONS

SK - Glad to see the approval of the website
NKV - Appreciates the ability to celebrate personal and professional events
JC - Committee operates well as a team and is able to draw on resources effectively.
JE - Website launch!
HG - Excited about the feature partners who really reflect collaboration
AP - Website launch!
AW - Reflecting on the exciting things that we are doing for our kids with our high school program.

XI. ADJOURNMENT AT 5:38 PM

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the [live stream](#) of the Meeting by clicking the link or by phone at (US)+1 413-384-6719 **PIN:** 976 412 316#

If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the meeting. Please submit your comment to admin@westlakecharter.com. Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to admin@westlakecharter.com. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.