

NOTE: This meeting is being agendized to allow Board Members, staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

## Development Committee Meeting Minutes

**November 16, 2020 4:30 pm**

Teleconference Options to join:

**By PC:** [Click Here](#) or

**By Phone:** (US)+1 650-530-6233 **PIN:** 191 468 820#

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference. Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this Agenda

### I. CALL TO ORDER AT 4:34 PM

### II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

| Committee Member           | Present | Absent |
|----------------------------|---------|--------|
| Nancy Kong-Vasquez (Chair) | X       |        |
| Josh Corell                | X       |        |
| Hope Gawlick               | X       |        |
| Ashlee Patel               | X       |        |

### III. CELEBRATIONS

AP - Cancelled Thanksgiving trip, going skiing instead for opening day

HG - Board meeting, went long but conversations remained fruitful

JC - Parent conferences, really like seeing kids present and their tech savvy-ness

AW - Bringing college daughter home

SK - SpaceX launch was a really cool event, public & private collaboration entity

JE - Jackson teaching Art to entire school, wants to do an art project using 3-D printer as something new for her students.

NKV - Olympic Triathlon, so cool to see everything on the website and follow it's evolution over the years.

### IV. COMMITTEE UPDATES

None

**V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written



complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

**VI. CONSENT AGENDA:** All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from October 19, 2020 meeting

|            |           |           |                                   |  |
|------------|-----------|-----------|-----------------------------------|--|
| Motion:    | <b>AP</b> | Action:   | <b>Accept and approve minutes</b> |  |
| Second:    | <b>HG</b> | Vote:     | <b>Unanimous</b>                  |  |
| <b>NKV</b> | <b>JC</b> | <b>HG</b> | <b>AP</b>                         |  |
| <b>Y</b>   | <b>Y</b>  | <b>Y</b>  | <b>Y</b>                          |  |

**VII. REGULAR AGENDA**

- A. Approve Explorer Partner “Featured Partner” sliders
- B. Approve Westlake Weekly “Mentions” verbiage

AP - Slide 8, Port program wording

AW - Maybe use a different core value for each partner

HG - Might be difficult to come up with a different one each time. Likes #Gratitude since that is the purpose of the site.

|            |              |            |  |  |
|------------|--------------|------------|--|--|
| Motion:    | <b>HG/HG</b> | Action:    | <b>Move with edits with posting date approval from admin</b> |  |
| Second:    | <b>JC/JC</b> | Vote:      | <b>Unanimous</b>   |  |
| <b>NKV</b> | <b>JC</b>    | <b>HG</b>  | <b>AP</b>  |  |
| <b>Y/Y</b> | <b>Y/Y</b>   | <b>Y/Y</b> | <b>Y/Y</b>   |  |



## **VIII. DISCUSSION ITEMS**

1. Brainstorming discussion for first Development Initiative, including Timing/Schedule, Marketing and Planning.

JE - Budget could be set at \$150 per student. (\$18750 for the school year.)

How do we create sponsor language to solicit donors?

AW - Is that \$ for a one night trip?

JE to get hard \$ number from EB

NKV - Who do we target

JC - Minority chamber of commerce, local rotary clubs

AP - Diversity chapters of local colleges and fraternities.

NKV - asks for a one hour workshop for backwards mapping extended on Dec meeting

## **IX. FUTURE AGENDA ITEMS**

Brainstorming discussion for first Development Initiative, including Timing/Schedule, Marketing and Planning.

Future Explorer Partner selection process

## **X. REFLECTIONS**

HG - We got a lot done, feels like a productive meeting

NKV - Feels good to launch site. Appreciate the teamwork of this committee

JC - Celebrate AP

SK -Very productive, good teamwork

AW - Excited to see the trip come to fruition for our students.

## **XI. ADJOURNMENT AT 5:35 PM**



---

### **PUBLIC PARTICIPATION INSTRUCTIONS:**

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the [live stream](#) of the Meeting by clicking the link or by phone at (US)+1 650-530-6233 **PIN:** 191 468 820#

If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the meeting. Please submit your comment to [admin@westlakecharter.com](mailto:admin@westlakecharter.com). Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to [admin@westlakecharter.com](mailto:admin@westlakecharter.com). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.