BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL
Impact Committee Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
January 23, 2020 6:00 PM, Matterhorn Conference Room (A114)

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER AT 6:05 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Shannon Simonds	X	
Hope Gawlick		X
Vasa Lokteff	X	
Shara Murphy	X	

III. PUBLIC SESSION

A. **Celebrations**

VL: SOS field lesson - great collaboration with parents
SS: Bought a house
SM: I'm Here...enjoyed the reading
JE: HS

B. **Committee Updates**

C. **Public Comments:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03.

IV. CONSENT ITEMS

All matters listed under the Consent Agenda are considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

A. Approve minutes from the December 19, 2019 meeting.

Motion:	**VL**	Action:	
Second:	**SS**	Vote:	**Y - 3, 1 Absent**

SS	HG	VL	SM
Y	A	Y	Y

V. DISCUSSION ITEMS

A. Discuss performance metrics and white paper development for Goal Area 1, Objective 1, Part 1: Retention at WCS

SM: Who is the paper for?
VL: Let's do 8 pages academically, 1 page summary for parents
JE: Make sure it allows us to move strategically, then use as a marketing item
SM: Make sure we are able to correlate retention to student success
VL: we can draw a connection between retention
SM: be sure to highlight how the success of retention effects kids, this will help us promote the school and work with partners

Notes on Literature review
VL: Beef up the section on student achievement
SS: Agreed. Interested in equity / diversity - in schools with lower SES, do we see an impact on retention as we work to diversify.
SM: Thinking about the charts, consider the title i chart. Based on our striving to increase diversity, how might we increase support?
VL: What are the actual numbers on student achievement?
JE: Weave into the WCS
SS: Note: the current white paper addresses a portion of G1O1: Teacher retention.

B. Discuss High School Fishbowls and craft survey for former WCS students (current high school students)

Crafting survey
Consider cross referencing the literature to the practices we actually do

SM: Looking at the policy recommendations from the lit, for example, tenure and credential of the leaders

JE: What are the Research Questions
SS: Are we doing well what we think we are doing well

1. What are we doing that has the strongest influence on retention
2. What are we doing that is research evidenced
3. What's missing...Where are the opportunities for improvement

Todo:
1. Clarify the domains (one defining sentence for each domain)
2. Refine the potential survey questions from current practice list
3. Go back into lit review and aim it at the three research questions

Produce Survey by the 13th (Board meeting):
Deliver at Staff meeting on March 3rd:

VI. FUTURE AGENDA ITEMS

VII. REFLECTIONS

SS: Need more time, but glad we have clear RQs and a threshold target.
SM: Less murky.
JE: Diversity of thought
VL: Bringing it back to cultural comp, and refine what the committee is about.

VIII. ADJOURNMENT 7:28PM