



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

Finance Committee Agenda

2680 Mabry Drive, Sacramento, CA 95835

January 24, 2019, 5:00 pm, Matterhorn Conference Room (A114)

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Committee meetings. The purpose of a public meeting of the Board of Directors' Committee ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER 5:01 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Committee Member	Present	Absent
Siân Burman	X	
Hope Gawlick (ex-officio member)	X	



III. CELEBRATIONS

- HG - Nice weather, good break from the rainy days
- SG - Np3 wellness night, offered private business and was accepted
- JE - New acoustic tiles making progress
- SK - Always pushing ourselves to make ourselves better
- AW - Science fair coming up and kids

IV. COMMITTEE UPDATES

No committee updates

V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

ITEMS SCHEDULED FOR REVIEW:

VI. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from December 20, 2018 meeting

Motion:	HG	Action:	Passed
Second:	SB	Vote:	Unanimous
	SB		HG
	Y		Y

VII. Items Scheduled For Action



VIII. DISCUSSION ITEMS

1. Certificated Compensation Review Update
S. Korvink presents to committee Annual Comp Review process and work to date.
JE - Might be a good project - How to crowdsource the benefits of working at WCS
HG - Would like to see the perceived value of the intrinsic benefits ie. class sizes, TEA accounts etc.
SK to take the net zero and make sure it's correctly aligned. Committee would like to see how the net zero looks on the Geographic matrix.
2. Investment Policy Framework
S. Korvink reviews draft changes for committee
HG - Does this policy apply to "real property"
SB - Seems like a matter of intent, are we buying property as an investment then yes.

Modifications to draft

Compliance & Control - After word maintain "a balance of"

Compliance & Control #2 In Priority order

Consider striking in priority order on page 1 of the policy.

Consider combining #'s 1 & 7 under Compliance & Control

Performance measurement - How does the firm provide perf evaluation?

Performance measurement - Combine #1 & 3

Client Interaction - #1 align to policy, a single point of contact. CBO? ED?

Typo in #5 - Flrm

Fees - #2, may not be legal in CA, investigate further

Steve to make modifications and bring back next month for discussion.

IX. FUTURE AGENDA ITEMS

Investment Policy - Action
Financial Institution RFP Questions - Discussion
Certificated Comp Review
2nd Interim
Possible staff survey

X. REFLECTIONS

What worked well for this meeting?

HG - Liked all the numbers

JE - Great prep work

SB - All of the SK's prep

SK - Looking at the data patterns

What would make it better?

HG- Would like better way to compare, good data survey

SB - Never enough time

JE - Ditto

SK - Ditto

XI. ADJOURNMENT AT 6:46pm