



3800 Del Paso Road
Sacramento, CA 95834
Phone 916-567-5760

1985 Pebblewood Drive
Sacramento, CA 95833
Phone: 916-928-3987

Westlake Charter School 2016-17 School Application Grades K – 8

Westlake Charter School Enrollment Application Process

Please note: State law requires incoming Kindergarten students to be 5 years old on or before September 1, 2016

Description of the Program

Westlake Charter School is a parent-participation program, which prepares students with the skills necessary for life-long learning by providing a physically and emotionally safe learning environment that supports academic risk-taking, invites student participation, and structures cooperative learning experiences. Our unique and innovative program offers students a well-rounded, balanced educational experience that includes foreign language acquisition, a focus on the arts, and an understanding and appreciation of diversity. Westlake Charter's thematic curriculum is integrated into all areas of our program, which helps build competencies necessary to be a productive member of our global community. We encourage all applicants to review our approved charter, posted on our website at www.westlakecharter.com, prior to submitting an application.

Statement of Non-Discrimination

WCS will not discriminate on the basis of race, ethnicity, gender, national origin, religion, disability, or any other class protected by state or federal law or local ordinance in the administration of its programs, admissions policies, and all other operations.

Tuition Fee

The Charter School is a tuition free public school.

Non-Sectarian

The Charter School is non-sectarian in its programs, admission policies, employment practices, and all other operations.

Enrollment in Other District Schools

No student shall have any right to enrollment in another school or program of the Natomas Unified School District by virtue of their enrollment in the Charter School.

Open Application Period

Applications will be accepted beginning **Tuesday, December 1, 2015 and must be completed and returned in person (please see times and locations below) to either WCS office by 3:00 P.M. on Friday January 29, 2016. No late applications will be accepted.** Please note that each child is to have one application on file by the due date and time. Multiple births (e.g. twins) must each have their own application and each will be handled separately like any other sibling.

You must deliver your application to one of the following WCS offices:

Mon – Fri 9:00 am – 2:00 pm at Westlake Charter School, 3800 Del Paso Road

Mon – Fri 8:00 am – 2:00 pm and 3:30 pm – 5:30 pm at Westlake Charter Middle School, 1985 Pebblewood Drive

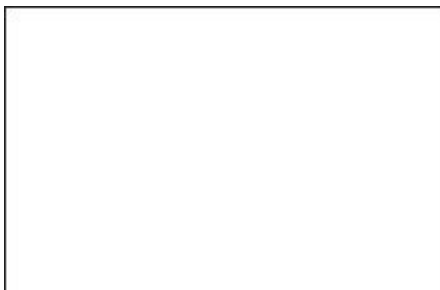
Enrollment Packet

Enrollment packets will be available immediately following the Public Random Drawing on **Monday, March 7, 2016** The enrollment packet requests further information about the student and documentation of information provided in this application (i.e. birth certificate, immunizations, medical information).

The Enrollment packet MUST be completed and returned to the WCS office with all required documentation by 3:00 P.M. on Friday, April 29, 2016 in order to secure the student's enrollment in WCS. Enrollment will be forfeited if the completed packet is not received by the deadline. There will be no exceptions to this deadline.

Public Random Drawing

The Charter School shall admit all pupils who wish to attend the school subject to its capacity. If the number of pupils who wish to attend the school exceeds the school's capacity at any grade level, enrollment shall be determined by public random drawing in accordance with the enrollment preferences discussed on page 2 of this application packet. **The Public Random Drawing will be held Monday, March 7, 2016 at 5:30 p.m.** at Westlake Charter School, 3800 Del Paso Road. The public is welcome to attend; your presence is not required. **Please make alternative arrangements for your children, there is no childcare available.**



Lottery results will be posted to our website on Friday, March 11, 2016. No results will be given over the phone.

Important dates and FAQ

Q. What information is required for the lottery application?

A. To apply for the lottery no information is required other than a completed lottery application.

Q. Can I mail, email or fax my lottery application in?

A. No we require all applications to be returned in person so that we may give you the lottery number for your student. This lottery number also serves as your confirmation.

Q. Can I take a tour of the campus?

A. We have an open campus observation day on January 21, 2016 for our Del Paso campus. There are 2 tour times available 9:00 am and 12:00 pm. Each guided tour takes approximately 1 hour. No appointment is necessary. **Please make arrangements for childcare for your children this is a parent only visitation.**

We have a middle school info night on January 21, 2016 at 5:30 at our Pebblewood campus.

Q. What is the age requirement for enrollment for kindergarten?

A. State law requires that incoming kindergarten students are 5 years of age **on or before September 1, 2016.** For students who miss the deadline by 30 days or less a request for early entrance appeal is available at the office. Please complete the application and request the appeal paperwork when you turn it in. We will not accept any lottery applications for students who don't meet that state requirement within the 30 day window.

Q. When is the lottery?

A. The lottery is scheduled for 5:30 pm on March 7, 2016. The lottery will be held at 3800 Del Paso Road, Sacramento, CA 95834. The lottery is open to the public however **children are not allowed.** You do not need to be present.

Q. If we are not able to attend the lottery how do we find out if our number is chosen?

A. Lottery results will be posted on Friday, March 11, 2016. We will post the results on our website and also at both campuses. We will not give results over the phone.

Q. How many openings will you have in the lottery?

A. The only known openings will be 110 in kindergarten, 2 openings in 4th grade, 1 opening in 7th grade, and 5 openings in 8th grade. These figures can change between February 1st and March 7th. If that happens we will announce it at the lottery. For all other classes we will draw numbers for the 2016-17 wait lists. Should an opening become available we will contact families in order of the wait list number. Each family is given 24 hours to accept enrollment before we move to the next family on the wait list.

Q. Can I put my child on the wait list?

A. Once our lottery is complete and wait lists are generated we can add students to the wait list in order that the request(s) are received.

Q. Can I volunteer or make a financial donation to the school to increase my student's chances in the lottery?

A. You are always welcome to volunteer at Westlake Charter School and to participate in any community or fundraising event however it is illegal for us to accept volunteer time or financial contributions in exchange for lottery preference.

Student's legal name as printed on birth certificate:

Last First Middle Birth Date

Address where student resides:

Street Apt # City Zip Code

MULTIPLE STUDENTS FROM SAME HOUSEHOLD

If there is another student who resides in the same home and is in the same grade level as the applicant, who is also filing an Enrollment Application to Westlake Charter School (e.g. twins), please write the name(s) here:

ENROLLMENT PREFERENCES SURVEY

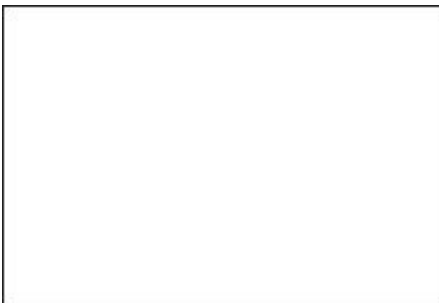
Currently enrolled students who will be moving up into the next grade-level will be automatically re-enrolled. Preferences in the public random drawing shall be extended as provided for by law and in the approved charter as follows:

1. Children of Founders²
2. Children in a family, who meet the federal school guidelines for economic support known as "Title One" or "Free or Reduced Lunch" subsidy **AND** the parents or chief guardians are NOT graduates of a four-year college or university (this preference shall apply to a maximum of 20% of total grade-level enrollment.)
3. Siblings of currently enrolled students
4. Children of Westlake Charter School employees/children or grandchildren of WCS board of director members
5. District residents
6. Students from the prior year wait list

Does your student qualify for any of the above preferences in the public random drawing? PLEASE CHECK YES OR NO FOR EACH CATEGORY:

- | | | |
|---|------------------------------|-----------------------------|
| 1. Child of Founding Parent ² (see footnote for explanation): _____ | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Mom graduated from a four-year college or university | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Dad graduated from a four-year college or university | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. Family qualifies under income guidelines for Free and Reduced Lunch Subsidy according to the attached chart (p.4): | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. Siblings of students who are currently enrolled in WCS: _____ | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 6. Children of Westlake Charter School employees: _____ | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 7. Natomas Unified School District (NUSD) Residents:
Current school _____ | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 8. Students from the 2015-16 WCS wait list: | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

² For purposes of this Preference, "Founders" is defined as any family who donated at least 50 hours of volunteer time to the creation of the charter prior to June 15, 2005. There is no "Founder" status for Westlake Charter Middle School.



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WCS Family Commitment:

Please be aware that if your child is enrolled in Westlake Charter School, each family commits to volunteering thirty hours per year to help support the school. If your child is admitted to WCS for the 2016-17 school year, you will receive a comprehensive list of volunteer opportunities available for earning hours. In addition, you will be required to sign a Parent/Student Handbook and Behavior Acknowledgement which will describe in more detail Westlake Charter School's expectations of students, parents, and the school.

I have read, understand and agree with the family commitment expectations. _____(initial)

WCS Uniform Policy/Dress Code:

WCS strictly enforces its uniform policy and dress code. Any free dress days will be clearly noted on the school calendar. If a child comes to school dressed out of compliance with the uniform policy or dress code, their parent will be notified. For a full list of WCS approved uniform apparel, please visit the Westlake Charter School website (www.westlakecharter.com).

I have read, understand and agree with the WCS Uniform Policy/Dress Code expectations. _____(initial)

Enrollment Packet

The enrollment packet **MUST** be completed and returned to the WCS office with all required documentation by **3:00 P.M. on Friday, April 29, 2016** in order to secure the student's enrollment in WCS. Enrollment will be forfeited if the enrollment packet is not received by the deadline. **There will be no exceptions to this deadline.**

I have read and understand the enrollment packet deadline information as stated above. _____(initial)

Contact List

Should WCS not be able to offer enrollment to my student, I am interested in hearing from other high quality charter schools in the area.

I agree to the sharing of my contact information _____(initial)

By signing below, I agree that all of the information provided above is accurate and truthful to the best of my knowledge and belief.

Signed under penalty of perjury under the laws of the State of California. By signing, I understand that if any of the information contained herein is determined to be false, this application will be considered void.

PARENT/GUARDIAN INFORMATION: (Please list in order of contact priority)

1. _____

Parent/Guardian Name

Email Address

Home Phone

Cell Phone

2. _____

Parent/Guardian Name

Email Address

Home Phone

Cell Phone

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

Income Eligibility Guidelines for Free and Reduced-Price Meals or Free Milk in Child Nutrition Programs

Effective July 1, 2007 through June 30, 2008, participants from households with incomes at or below the following levels may be eligible for free or reduced-price meals or free milk.

Note: The new income calculations are based on annual figures and the following formulas: Monthly = annual income divided by 12; Twice Per Month = annual income divided by 24; Every Two Weeks = annual income divided by 26; and Weekly = annual income divided by 52. All dollar amounts are rounded up to the next whole dollar.

FREE ELIGIBILITY SCALE MEALS, SNACKS, AND MILK

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$13,273	\$1,107	\$554	\$511	\$256
2	\$17,797	\$1,484	\$742	\$685	\$343
3	\$22,321	\$1,861	\$931	\$859	\$430
4	\$26,845	\$2,238	\$1,119	\$1,033	\$517
5	\$31,369	\$2,615	\$1,308	\$1,207	\$604
6	\$35,893	\$2,992	\$1,496	\$1,381	\$691
7	\$40,417	\$3,369	\$1,685	\$1,555	\$778
8	\$44,941	\$3,746	\$1,873	\$1,729	\$865
For each additional family member, add:	+ \$4,524	+ \$377	+ \$189	+ \$174	+ \$87

REDUCED-PRICE ELIGIBILITY SCALE MEALS AND SNACKS

Household Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$18,889	\$1,575	\$788	\$727	\$364
2	\$25,327	\$2,111	\$1,056	\$975	\$488
3	\$31,765	\$2,648	\$1,324	\$1,222	\$611
4	\$38,203	\$3,184	\$1,592	\$1,470	\$735
5	\$44,641	\$3,721	\$1,861	\$1,717	\$859
6	\$51,079	\$4,257	\$2,129	\$1,965	\$983
7	\$57,517	\$4,794	\$2,397	\$2,213	\$1,107
8	\$63,955	\$5,330	\$2,665	\$2,460	\$1,230
For each additional family member, add:	+ \$6,438	+ \$537	+ \$269	+\$248	+ \$124

- A household of one means a child who is his or her sole support. Foster children are one-member households only if the welfare or the placement agency maintains legal responsibility for the child. Household is synonymous with family and means a group of related or unrelated individuals who are not residents of an institution of boarding house, but who are living as one economic unit sharing housing and all significant income and expenses. This scale does not apply to households that receive Food Stamps, Kin-Gap, Or FDPIR benefits or children who are recipients of CALWORKS. Those children are automatically eligible for free meal benefits.
- In the Adult Care Component of the Child and Adult Care Food Program, a household includes the adult participant and, if residing with the participant, the spouse, and any persons who are economically dependent on the adult participant. This scale does not apply to members of Food Stamp households, or recipients of Supplemental Security Income, Medicaid/Medi-Cal, or Food Distribution Program On Indian Reservations benefits. Those participants are automatically eligible for free meals.

