



**BOARD OF DIRECTORS  
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes  
2680 Mabry Drive, Sacramento, CA 95835  
January 9, 2020 6:30 PM, Library/Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

**I. CALL TO ORDER AT 6:36PM**

**II. ROLL CALL AND ESTABLISHMENT OF QUORUM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Hope Gawlick	X	
Sian Burman	X	
Nancy Kong-Vasquez	X	
Josh Corell	X	
Michelle Gibbons	X	
Vasa Lokteff	X	
Ashlee Patel	X	
Shannon Simonds	X	
Jed Wallace		X



### III. CELEBRATIONS

MG - Outreach team, great to see flyers everywhere

VL - PD diving deeper and developing staff capacities. Reaching higher levels

SB - WCS reputation in community.

AP - Jen Callau and Katie Davis and their forward thinking on curriculum

AW - Kids working towards their DC trip

JE - Culturally responsive teaching book club with leadership. Lead to powerful conversations.

HG - 8th grade connections between kids working on projects, student appreciates her assigned parter

SS - Friends are very interested in getting involved with WCS.

JC - BASE, while we were on break kids were engaged. They do a great job keeping the kids entertained and engaged instead of just watching a movie

SK - Facilities crew and the way they keep our campus looking great and always ready to be shown off.

NKV - Deep in 2020 kids are "all in" and excited about school, student leaders etc.

### IV. BOARD COMMENTS

HG - CEO eval coming up soon. Will be communicating out the eval and skills assessment through Board on Track

AP - Health and Fitness Fair is happening next week.

**V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

### VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

A. WAVE Report - Amber Husted, WAVE President

B. Charter Impact Committee Report - Shannon Simonds, Committee Chair  
Committee work around teacher retention and compared literature with WCS data.  
Student fishbowl data is on next agenda

C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair  
Continuing to work on Explorer Partner campaign and communications plan and getting the word out to our community.

D. Finance Committee Report - Sian Burman, Committee Chair  
Committee continues to work on comp plan and conditions that affect it

E. Governance Committee Report - Hope Gawlick, Committee Chair  
Committee reviewed CSSP and providing edit inputs for safety committee



- F. Executive Director Report - John Eick, Executive Director

**VII. CONSENT AGENDA: All matters listed under the Consent Agenda are considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.**

- A. Accept and approve the minutes from the December 12, 2019 Board Meeting

Motion:	<b>JC</b>	Action:	<b>Passed</b>					
Second:	<b>SS</b>	Vote:	<b>Y - 6, Abstain - 2, Absent - 1</b>					
<b>HG</b>	<b>SB</b>	<b>NKV</b>	<b>JC</b>	<b>MG</b>	<b>VL</b>	<b>AP</b>	<b>SS</b>	<b>JW</b>
<b>Y</b>	<b>Y</b>	<b>A</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>A</b>	<b>Y</b>	<b>Absent</b>

**VIII. DISCUSSION ITEMS**

- A. Discuss Board on Track Skills Assessments & WCS Board Skills Development Plan  
JE & HG review skills assessment data.

AP - would it be possible to have committee updates included in the board packet so the board can review and have questions ready...

HG - A board policy would be needed and committee chairs would have to agree.

HG - A committee chair can always ask for more time on any agenda.

HG - Reflections feedback. Does it work? Do we want to continue doing it?

SB - Both, sometimes feels pressured to come up with something

VL - Would like to be able to pass instead of having to be critical when I don't really feel critical of anything from the meeting.

SS - If we are going back and looking at the data

MG - Google form that could be used

HG - Do we just share the what worked well

AP - Make it a one pass response. "This is what worked well and I wish that we had done ..."

JE - Verbal processor, Feels important to "come clean" if I make a mistake.

VL - Individual goal and assessment work with Board President

HG - Doesn't feel that individual evals are necessary but does want everyone to feel supported

MG - Accountability to staff and how we can support you

Committees will take the areas below, research and report back

Governance - Area 4

Finance - Area 7

Development - Area 8



**IX. FUTURE AGENDA ITEMS**

**CSSP Approval**

**X. REFLECTION**

**HG - Liked that we all talked**

**SS - Liked that we all talked and would have worked better if I had more nuance on assessment.**

**JC - Liked that we dove into more and set objective and assigned out areas**

**SK - Ditto**

**NKV - Willingness to hear everyone out**

**MG - Liked better understanding survey itself, would have like the explanations before**

**VL - Continues to be excited about the things learning about the organization**

**SB - Liked the constructive communication and disagreements**

**AP - Appreciated the education on how the scores worked, would like for BOT to go to WCS email. Didn't know about the survey early enough**

**JE - Appreciated clarification around meeting content, struggling with how to present it to the board in a way that would be as meaningful as the data itself.**

**XI. ADJOURNMENT AT 8:17 PM**