

BOARD OF DIRECTORS MEETING MINUTES

September 10, 2020 6:30 PM

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Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference. Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this Agenda

I. CALL TO ORDER AT 6:30 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X	
Nancy Kong-Vasquez	X	
Josh Corell	X	
Michelle Gibbons	X	
Vasa Lokteff	X	
Ashlee Patel	X	
Shannon Simonds		X
Jed Wallace	X	

III. CELEBRATIONS

AP - Got word that she was accepted for a grant for her masters program. Son was injured in May and was sent to Shriners. He will now be part of their new PR campaign. Happy ending to a hard time. SN&R Pandemic heroes, JE was nominated by staff and board members.

Mr. Eick is the Executive Director of Westlake Charter Schools. From the moment actions were necessary for the safety and health of the WCS community Mr. Eick has been instrumental in keeping our district connected, safe, informed, and learning. Mr. Eick has facilitated the entire WCS community through one of the toughest times education has ever seen. He lead the administration and education team in creating what became a state-wide "exemplar" for



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Distance Learning models while simultaneously serving our student body through distance learning. Mr. Eick's focus on equity and inclusion allowed our district to prepare devices and hotspot for families long before it became the "norm". He is a beacon of light in these dark times, the strongest, kindest, and a most thoughtful leader any school has ever seen. Westlake Families are so very lucky to have him leading the way!

HG - Celebrated JE at Governance. Celebrate the Governance Committee meeting tonight. Great feedback and pushback.

JW - Hope for being a great chair for the board and the Governance Committee

JE - In 2 days on 9/12 Ellie Eick is turning 80! Throwing her a zoom party!

JC -

MG - Mr. Mallove

NKV -

SB - Ditto Michelle, Mr. Mallove is providing a great 5th grade experience for her student. Grateful to firefighters who are working so hard for our state and neighborhood.

VL - Taught Sara and she wrote a poem for spoken word. Jen Callau really stepped up to take over the principal role and leading us well.

AW - Grateful for the opportunity to stay connected to students through morning meetings each day.

SK - Ditto SB, first responders. Celebrate coffee talk. Aichele was there and shared some best practices, Battin was there and it was a great time.

IV. BOARD COMMENTS

HG - All counties are desperate for poll workers. Check the county websites for more info.

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

Received via email - Just a quick shout out to Board President Hope Gawlick. I think she is doing an amazing job!

Mrs. Johnson - Hopefully, more families are "attending" tonight's meeting because they--like me--are excited to see Mrs. Battin and hear whatever news she can share about the new Westlake High School that is scheduled to open next school year for our current eighth graders.

This virtual platform has made attendance at school board meetings much more convenient and accessible. With that, the availability of meeting documents online for review is a great resource for families who want to understand the amount of work (and data) that goes into planning and decision-making at Westlake Charter School. Kudos to whomever helped complete the enthralling 24-page Learning Continuity and Attendance Plan. Thank you!



VI. REPORTS: Copies of Executive Director reports on file.

- A. WAVE Report - Amber Hustead, WAVE President
1st virtual meeting, brainstorming session with a lot of great ideas.
Looking for volunteers for fireworks, corporate donations etc.
9/29 4-8 pm Chipotle Family Night Out
Coffee talk with guest speakers.
Receiving great feedback about BASE and their support of the DL program.
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair
VL - Great last meeting. Super engaging conversation we went over 30 min. As a result of COVID we have put teacher retention work on hold which has provided the opportunity to spend time researching and reflecting on social justice work. Committee is focused and dedicated to commitment made by Mr. Eick to our staff as described in our letter to the community.
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
NKV - Next meeting on 9/21. No committee update. Haven't been able to meet for 2 Months. Pushed meetings to allow staff to prepare for the opening of the school year. Next meeting will be focused on committee goals taking into consideration of COVID environment.
- D. Finance Committee Report - Sian Burman, Committee Chair
SB -Approved goals for this year, finance update from SK and began cert review
- E. Governance Committee Report - Hope Gawlick, Committee Chair
HG - Reviewed goals for committee, board and exec dir. Will be working on social justice and equity goal to support school's mission
- F. Executive Director Report - John Eick, Executive Director

JW - Concerns around budget shortfall impact for potentially 5 years out. Getting us oriented and positioned to protect our program and staff will be necessary come spring.
JE - Class size increases in the spring would be more feasible. Doesn't want to add additional stress on organization if it's not absolutely necessary.

Public Comment - Anna Thomas - How is the school assessing the learning loss that had occurred in the Spring? How is the school addressing that loss in the Fall?

HG - Directs JE to report back on Learning Continuity at October meeting



VII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from August Board Meeting
- B. Accept and approve monetary donations

Motion:	AP	Action:	Motion to accept and approve					
Second:	NKV	Vote:	Y - 8, 1 Absent					
HG	SB	NKV	JC	MG	VL	AP	SS	JW
Y	Y	Y	Y	Y	Y	Y	Absent	Y

VIII. REGULAR AGENDA

- A. Accept and approve Learning Continuity and Attendance Plan (2020–21) - S. Korvink
No presentation tonight. Required to be passed and sent to NUSD

Motion:	JC	Action:	Motion to accept and approve					
Second:	SB	Vote:	Y - 8, 1 Absent					
HG	SB	NKV	JC	MG	VL	AP	SS	JW
Y	Y	Y	Y	Y	Y	Y	Absent	Y

IX. DISCUSSION ITEMS

- A. High School Report - E. Battin

MG - Really appreciate engaging family during 1st year. Kids need coaching for college from the beginning and having their adults involved will be so valuable.

JE - Extending the family support is a great commitment

VL - Interested in providing AP courses without tracking. Appreciate the set up that you shared. Have other schools eliminated tracking and still provided AP.

EB - Embedded honors program conversation with Sac High. Will continue to partner.

NKV - Amazing work. Research is phenomenal. Is there intention to offer electives, music etc. and is that done during flex time? Encouraging interests for those not on the college path.



EB - F requirements of visual and performing arts. H - elective requirements as well. Dual enrollment through ARC offers CTE courses, culinary arts etc. Career ready certificates.

JE - Students will graduate college proven, but will have exposure to all areas

SB - Logistics of embedded honors classes vs. standard classes work.

EB - Quite often learning is turned into a project. Not intended to be just more work but enriching work. Completed in class or during flex class.

AP - How much students grow during high school, a student who is coming from another school and exposed to richer learning will open doors. Provides an opportunity for equity.

JW - Have you started conversations about ability grouping for math? Creates a sore spot in small schools, drives a wedge between faculty and administration. Teacher evaluation matrix, what percentage of work product have a useful life outside of the classroom? Anchoring metric for course/teacher evaluation.

EB - Covered in the next topic for presentation. Recruitment of staff with open mindset and developing that mindset through training.

HG - 4 block schedule, is there a plan to offer ethnic studies or social justice class as graduation requirement?

EB - Yes, working with partners on concept.

JE - Multi part series that begins in freshman year and continues each year.

XI. FUTURE AGENDA ITEMS

- A. Goal Setting - October 2020 (Discussion)
- B. MG - Hiring plan & strategy for HS

XII. REFLECTION

VL - HS structures carrying over from K-8 program

SK - HS update, great work

SB - Excited by EB's excitement. JE's data on COVID tracking for opening

HG - Ditto, setting the post

NKV - So much uncertainty, happy to see WCS moving forward.

MG - Excited to be part of a school that is handling things thoughtfully and carefully. Virtual back to school night was super helpful. Felt good to connect with other parents.

JC - JE's COVID presentation, pressing on everyone's mind and appreciates the simplification of the process. Would be great to share with families.

JE - Language and how it has changed our focus. Equity has come to the place of shifting our direction and work.

JW - Using the COVID moment to be more bold and courageous about how we move forward. Learning from it and using it to make us stronger as we go Forward.

AP - Ditto on all things above. Good things happen to good people who work really hard. Grateful for the Silicon Valley grant.

HG - Our meetings have not decreased in time or substance even in virtual meeting environment.

XIII. ADJOURNMENT AT 8:54 PM



PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Board Meeting (Meeting) [Here](#) or By Phone: 929-299-3271 PIN: 593 165 779#

If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to admin@westlakecharter.com. Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to admin@westlakecharter.com. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.