

BOARD OF DIRECTORS MEETING MINUTES

December 10, 2020, 6:30 PM

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I. CALL TO ORDER AT 6:34 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X	
Nancy Kong-Vasquez	X	
Josh Corell	X	
Michelle Gibbons	X	
Vasa Lokteff	X	
Ashlee Patel	X	
Shannon Simonds	X	
Jed Wallace	X	

III. CELEBRATIONS

HG - WAVE and the coffee talk. 3 special guests and the support of Joey's Food Locker. Helps families in need in the Natomas community.

AW - WEB Leaders who are helping with After School Live Clubs. They are hosting clubs with our younger students and really having fun with them. Provides a great opportunity for both groups of students to have that social interaction that is so important.

NKV - The holiday season and the first night of Channuka. Stanford Settlement is also a local organization that has resources for families in need in addition to Joey's Food Locker. The need is great in Natomas this year so I just encourage everyone to get involved where and how you can.



JC - Spirit Store - Looking forward to it's reopening next year so I can get more gear!

SS - Construction is done in my house! In the spirit of giving back I am making a commitment to shift consumer habits to support more small local businesses over big business for gift giving this year.

JW - HG and her holiday spirit.

AP - Son went skiing over Thanksgiving break which was a goal during his recovery. WCS Lottery and all of the work to keep our program moving forward with the high school.

MG - The word is getting out about the high school and the response is positive. Is hearing a lot of good feedback in various social groups.

VL - Fishbowl is happening tomorrow, it's a great way to collect student data and use it to make decisions on processes and things we offer for the students. WEB leaders led an activity called "Your Attitude Determines Your Altitude". 6th graders received a special activity and invitation in the mail. It was a great social activity for 6th and 8th graders.

SB - Would like to celebrate healthcare workers both animal and human. Had multiple occasions to interact with them and both times they were pleasant and positive. Shout out to healthcare workers.

AH - Celebrate the way the school and WAVE have continued academic and social traditions continue on in a virtual way. Well done.

SK - Our first lottery that includes high school! Shout out to Monica Deras for the work she does behind the scenes on our marketing campaigns.

JE - 1003 Parent conferences were held during parent conference week. That's 100% parent participation.

HG - Check out the New Explorer Partners website, it is looking great and getting ready to launch.

IV. BOARD COMMENTS

None

- V. **PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

Melissa Grubb, Parent: Good Evening WCS Board Members,
As we enter the last month of 2020, and with looming shutdowns set to occur soon, we now know that school will not be reopening in January 2021 as we had hoped. Until the county achieves a red tier status again, families have been told we will remain in distance learning for now. Since today is the last board meeting of 2020, I would like the board to consider a topic for the January 2021 meeting agenda. There is one option/path to reopening provided to public schools by the California Department of Public Health, and that is the option to submit a waiver application. Please know that this request is not meant to overlook or ignore the seriousness of rising cases in our community currently. As a planner, I am simply asking that the board consider the possibility of submitting a waiver application for reopening 2-3 months from now, at which time we hope that the numbers will have decreased sufficiently to allow for a safe reopening. Thank you. Melissa Grubb



HG - reviews board requirement regarding public comments submitted. The board is not allowed to comment on items that are not agendaized. This topic has been on the agendas since the beginning of the shut down and will undoubtedly continue to be an item for discussion as we go forward.

Carissa Richards Johnson, Parent: As we see the COVID numbers increase daily during this tough period, I want to share my family's appreciation for our school community--staff, teachers, and administrators. One of the biggest challenges of this situation is its unpredictability. That is especially hard in a school environment where everything is structured to be Predictable--usually. Whether COVID cases decrease or increase is out of our administrators' control, yet they have communicated a very clear and detailed reopening plan again and again through weekly communications, Coffee Talks, and monthly school board meetings. Throughout the years, I have seen that my family can trust that Westlake, as a team, is looking at way more data and perspectives than I possibly can on my own. These board meetings show that the Westlake team takes a very thorough, thoughtful, and research-based approach to every decision the school makes. Thanks to our administrators, teachers, and staff for keeping us informed and keeping us safe. We know that you are doing what is best for our entire Westlake community. And we know that only when our larger communities of Sacramento and California get control of the spread of this virus will we get back to school--which is where we all want to be.

VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Hustead, WAVE President
WAVE continues to brainstorm ways to keep the community engaged but that can also be done virtually. The coffee talk went very well, a lot of thoughtful questions and comments. Dos Coyotes family night as a fundraiser, the school will receive 20% of proceeds.

HG - asks about volunteer needs
AH - If we can host a fireworks booth this next summer we would need volunteers to help with that, historically it has brought in approx 10-13K.. Also looking for a corporate donations group, to help solicit donations.
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair
SS - Committee continues to work on committee goals. Hope to finalize at the next meeting.
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
NKV - Committee finalized Explorer Partners website. The website highlights top explorer partners. Committee will begin working on field lesson campaign for high school.
- D. Finance Committee Report - Sian Burman, Committee Chair
SB - Committee looked at the audit and the budget. SK updated the committee on the purchase of furniture for the high school.
- E. Governance Committee Report - Hope Gawlick, Committee Chair
HG - Committee reviewed reopening plan for the school
- F. Executive Director Report - John Eick, Executive Director



VII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from November 12, 2020 Board Meeting
- B. Accept and approve November monetary donations
- C. Accept and approve LCFF Budget Overview for Parents
- D. Receive 2019/20 Financial Audit and Required Communications

Motion:	NKV	Action:	Motion to accept and approve					
Second:	SS	Vote:	Unanimous					
HG	SB	NKV	JC	MG	VL	AP	SS	JW
Y	Y	Y	Y	Y	Y	Y	Y	Y

VIII. ACTION ITEMS

- A. Accept and approve WCS' 2020/21 1st Interim Budget - S. Korvink Copy of presentation on file at 2680 Mabry Drive, Sacramento, CA 95835.)

Revenues: Key Points

- Revenues have been updated to reflect current enrollment and funding rates
 - Overall LCFF revenue is projected to be flat, with no COLA
 - LCFF adjusted based on three-year rolling average of UPP rate of 38%
 - Learning Loss Mitigation (LLM) funds (\$475k)
 - Increases to Special Education (\$78K)
 - BASE revenue impacts; operations/support continues (-\$170K)
 - Silicon Schools 20/21 (\$200k)
 - On the horizon: Increasing revenues with vaccine news?
- Grant Funds: Not included in current/multi-year Revenues
 - 20/21: Up to \$24,000 from Hastings Growth Fund
 - 21/22: Up to \$325,000 from Hastings Growth Fund & Silicon Schools
 - 22/23: Up to \$325,000 from Hastings Growth Fund & Silicon Schools

Expenditures: Key Points

- Expenditures largely in-line with adopted budget
 - 2 new certificated hires (4th/5th)
 - Increase in FTE for Director of Student Support Services
 - Costs related to COVID-19 response
 - Distance Learning Kits
 - BASE Camps
 - PPE and Cleaning costs

Overall, the school continues to project a budget that is investing in growth, and retains positive cash for the foreseeable future.



HG - This year's presentation to NUSD was concise and well received by their board.

Motion:	SB	Action:	Motion to accept and approve 1st Interim					
Second:	HG	Vote:	Unanimous					
HG	SB	NKV	JC	MG	VL	AP	SS	JW
Y	Y	Y	Y	Y	Y	Y	Y	Y

B. Accept and approve WCS' 2021/22 Academic Calendar - J. Eick

JE - Calendar is aligned with NUSD and community charters except for spring break. Propose that we change our calendar to align with NUSD.

Motion:	MG	Action:	Motion to accept with modification of spring break to align with NUSD, including the switching of the travel day.					
Second:	NKV	Vote:	Unanimous					
HG	SB	NKV	JC	MG	VL	AP	SS	JW
Y	Y	Y	Y	Y	Y	Y	Y	Y

IX. DISCUSSION ITEMS

A. High School Presentation - E. Battin (Copy of presentation on file at 2680 Mabry Drive, Sacramento, CA 95835.)

Quick Updates:

- Innovators Invitational
- 9th Grade Lottery Launched Dec 1
- Final High School Video in Series - Facility
- 9 Student Spirit Council Meetings Held
- Student Recruitment Marketing Campaign

Graduation requirements

- All graduates exceed a-g requirements = All eligible to attend college
- All students graduate College Proven
- Options for Personalization
 - +Elective courses
 - +ARC courses
 - +UC approved Honors courses
- WCHS Graduation requirement: 260 credits



ARC MOU & Course Agreement

Dual Enrollment

- Expose students to college level work and rigor
- Course offerings that tie to WCHS Graduate Profile
- Developing successful learners post high school
- Development of Global Citizen Competencies

Benefits of Partnership

- Outreach coordinator
- Comes to campus to meet with students
- Provides support to the WCHS team
- Assists with the enrollment process

Dual Enrollment Charter Group

- NP3
- Alexander Twilight
- Westlake Charter High School
- Others coming on line

- Adaptable to feedback
 - Monthly Dual Enrollment Meeting

Department Offerings

- Career Technical Education (CTE)
- Human Career Development (HCD)
- Social Justice Studies (SJS)
- Sociology (SOC)
- Advanced Content Area Courses
- International Studies (IS)
- Journalism (JOUR)
- Speech (SPEECH)
- Theater Arts (TA)

B. School Reopening Update

- The current spike in cases has our county in the purple tier.
- 30.5 new cases per day per 100 (Over 1800 new cases in Sacramento Dec 1st & 2nd)
- 10.3% Positivity Rate
- 17.7 ICU Bed Availability

Resources are in place

- Memos
- Training Materials
- Physically Prepared

Resources not available include:

- Certificated Teaching Substitutes
- Classified Substitutes
- Administrative Substitutes

HG - Waivers are only for K-6 grade levels. The applications require staff/parents and community members to answer specific logistics questions regarding, health screening, cohorts, campus movements, health practices, contact tracing, campus cleaning, enforcement of face covering and PPE for staff, students and campus visitors, and transferring in and out of distance learning. It's a big undertaking that the board should



discuss if it's an option for Westlake.

MG - The waiver process was intended for areas where schools are isolated from high case rates. The state recommends that the daily case rate is below 2 times the daily. Sac County is closer to 30 plus cases per day. The waiver makes sense in areas where the transmission rates are so low, it doesn't make sense to keep kids out of school in those cases. But that's not where we are right now. As we think about reopening we have to think about the impact on kids on both sides. Right now every student has access to distance learning, they are able to engage with teachers and their peers. We are learning how to improve on DL processes every day. We are seeing our teachers engage with students during lunchtime learning sessions, kids are having "recess" with their peers, teachers are engaging kids as well as teaching. That would be different if we went back to school under a waiver. As teachers become exposed and we have to quarantine, this also could mean the kids on both the DL side or in class would have their learning disrupted. In a place like Sac County where transmission rates are really high, disrupted learning is a greater issue. We can do a lot to build support for students and their families.

HG - Initially the waiver there was talk about case positivity under 200 per 100000 a waiver was ok. Do you know why they shifted away from that Michelle.

MG - The 200 was part of the 14 day quarantine. We are seeing schools who opened where the transmission rates grew higher and they are having to close down. When we see the spikes we would have to close down. It's possible with the holidays and anticipated spikes we may not see a slow down until mid January.

HG - I hear the call for greater social-emotional support for our students I also have that concern for our staff. I worry that for our teachers and staff who have pivoted so well every time we have asked that we don't want to lose any of them. I worry about their stress level.

AP - I would caution against waiver based on Michelle's feedback but also knowing other schools who have opened. Those schools have had to make really tough decisions, classrooms have had to close because of exposure. Kids have been in and out of the classroom for 8 weeks. We have tried to provide continuity and stability as much as possible.

JW - I still maintain Westlake proved itself to be agile when we needed to do something very quickly in March. I worry that the discussion potentially causes cultural problems. Set all of the reopening worries and conversations aside and continue focus on making our distance learning program as great as we can possibly make it. Lets look at any learning loss data and make incremental improvements based on that. Leave the politics aside. When we know that we can safely reopen we can do it quickly. Don't get distracted on the politics.

HG - We have been requested to bring this back in January. Would the board be willing to have this discussion in February instead of January to give John enough time to respond to the commentator and gather data to have the conversation. I don't anticipate much changing with the holidays before January 14.

MG - Agree, that gives us time to look at SEL and DL data.

HG - We will have a presentation on DL and SEL supports in January and continue the school reopening conversation in February. At this time the board is not recommending that staff looks into a waiver at this time.

JE - Public comment came in. Kelly Herrera, Parent: Has there been consideration of



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having teachers that are willing to be live in the classroom teach in the classroom and then teachers who want to stay in distance learning teach distance learning.

HG directs JE to respond to parent offline.

X. FUTURE AGENDA ITEMS

Extend JE COVID related authority.
Board goals/ committee goals

XI. REFLECTION

HG - If we could all strive to leave our computer cameras on it would be helpful.
AP - The budget presentation was a highlight, kudos to Steve for looking ahead
VL - High school progress is exciting, Emily's enthusiasm
JW - A good meeting, the right issues were addressed and set up for discussion in Jan.
SS - Parent survey, interesting way the data is reflective of the current situation. Also excited to see the progress of the high school given the current circumstances.
HG -
SB - Appreciated the high school, excitement is contagious!
JC - Steve and Finance Committee's work. Very confident in the number and results he brings. Makes it easier to make our decisions.
MG - Family feedback, helpful to know what the community is thinking.
NKV - High school presentation, appreciates the work of the team. Having the different perspectives about the reopening and the expertise of Michelle Gibbons on the board.
AW - Exciting to see where we are going as a school and knowing where we've been it's great to see.
SK - Amber and the WAVE for continuing to do the amazing work they are doing!
EB -
JE - The diverse competencies of those who make up our board. Heard a lot of unique and valuable ideas and input. We've become a really functional board.

XII. CLOSED SESSION AT 9:18 PM

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC § 54956.8)
Property: 225-1780-010-0000; 225-0070-092-0000; 201-0300-139-0000; 201-0300-153-0000;
225-0030-057-0000; 225-2320-001-0000; 225-2320-002-0000; 225-2320-003-0000;

225-1780-001-0000; 225-1060-039-0000; 228-0070-081-0000; 250-0360-015-0000
Agency Negotiator: John Eick, Executive Director; Steve Korvink, CBO
Negotiating Parties: Westlake Charter School; Natomas Unified School District; Schumacher
Under Negotiation: Price and Terms

HG - No items to report out

XIII. ADJOURNMENT AT 10:09 PM



PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

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If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to admin@westlakecharter.com. Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to admin@westlakecharter.com. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.