

Student Rights under Title IX

Federal Title IX of the Education Amendments of 1972 (“Title IX”), implemented at 34 C.F.R. § 106.31, subd. (a), provides that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by a recipient which receives federal financial assistance. Relevant here, Title IX requires local education agencies to take immediate and appropriate action to investigate when it knows or reasonably should know of a possible Title IX violation.

Title IX Coordinators

In the event of a complaint regarding gender equity or sexual harassment, or discrimination, including harassment, intimidation and bullying because of actual or perceived disability, sex, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics, contact the school at admin@westlakecharter.com. Either the Executive Director or their designee will respond to your email.

Filing a Title IX Complaint with the School

Student complaints shall be submitted in written form in accordance with the School’s Uniform Complaint Procedures. If the complainant is unable to prepare the complaint in writing, administrative staff shall help him/her to do so. Complaints must be filed within six months from the date when the alleged unlawful discrimination occurred, or from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying that is based on sex. The time for filing may be extended up to 90 days by the Executive Director or the Executive Director’s designee, for good cause, upon written request by the complainant setting forth the reasons for the request for an extension of time to file a written complaint. All complaints shall be appropriately investigated in a timely manner. Within 10 business days after the School receives the complaint, the Executive Director or their Designee, shall begin an investigation into the complaint. The investigation shall include an opportunity for the complainant, or the complainant’s representative, or both, to present the Executive Director or their Designee, with any evidence, or information leading to evidence, to support the allegations in the complaint. The School will strive to issue a written decision based on the evidence within 60 calendar days from receipt of the written complaint by the School.

Executive Director
John Eick

Chief Business Officer
Steve Korvink

Principal
Emily Battin

**Director, Curriculum
and Instruction**
Jenifer Callau

**Director, Student
Support Services**
Christina Eick

Dean of Students
Aimee Wells

Operations Manager
Melissa Gruenholz

Any complainant who is dissatisfied with the School's final written decision may file an appeal in writing with the California Department of Education within 15 calendar days of receiving the School's decision.

Complaints made by or on behalf of students may also be filed with the U.S. Department of Education, Office of Civil Rights within 180 calendar days of the date of the alleged discrimination, unless the time for filing is extended by the Office of Civil Rights for good cause shown under certain circumstances.