



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
September 12, 2019 6:30 PM, Library/Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER AT 6:33PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X	
Nancy Kong-Vasquez		X
Josh Corell	X	
Michelle Gibbons		X
Vasa Lokteff	X	
Ashlee Patel	X	
Shannon Simonds	X	
Jed Wallace		X



III. CELEBRATIONS

HG - Last night John was at the NUSD board meeting presenting our charter for renewal. He was in the "hot seat" for about an hour and did a great job.

AP - Our full inclusion model and how far it's come.

SS - New CALTRANS director, lots of great changes

SK - Great facilities meeting this week, creative work

JC - ASL and variety of activities. Student wants to play chess at night!

VL - Team of teachers who attended WEB training. Abby Grimaldi values culture and jumped in with enthusiasm

SB - Oldest received 2nd degree blackbelt

AW - Secretarial staff, they provide phenomenal support to everyone who comes through the door

JE - Work done by entire team on presentation for NUSD board.

IV. BOARD COMMENTS

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

Carissa Johnson -Thanks for putting the packets online before the board meetings.

VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Husted, WAVE President
AH - Social media seminar for families is coming up. Great coffee talk
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair
SS - New committee members joined at the last meeting. Worked on new goals.
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
HG - Discussed goals. Worked on "1st ask" for chili cookoff on Oct 16
ExplorerParters
- D. Finance Committee Report - Sian Burman, Committee Chair
SB - Approved goals presented tonight and worked on goal area #3
- E. Governance Committee Report - Hope Gawlick, Committee Chair
HG - Governance did not meet



- F. Executive Director Report - John Eick, Executive Director
 - AP - Will families be included when the high school is up for vote?
 - JE - We will let our school community know when we get closer as it is school milestone. Board members are certainly welcome and encouraged to come.

VII. CONSENT AGENDA: All matters listed under the Consent Agenda are considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve the minutes from the August 8, 2019 Board Meeting
- B. Accept and approve monetary donations
- C. Accept and approve increase of Maximum Contract Amount for the Master Contract of Donna Grimm, SLP
- D. Accept, approve and adopt the 2019-2020 Board and Committee Goals
- E. Accept and approve appointment of Shara Murphy to the Charter Impact Committee

Motion:	JC	Action:	Passed					
Second:	AP	Vote:	Y - 6, Absent - 3					
HG	SB	NKV	JC	MG	VL	AP	SS	JW
Y	Y	Absent	Y	Absent	Y	Y	Y	Absent

IX. DISCUSSION ITEMS

Presentation by Principal Emily Battin re: Goal Area 1: Objective 1 Recruit and Retain.

AP - praises training provided to IA team, having a positive impact on our students

VL - Commends "Grow Your Own" model presented and the culture developed and relationships developed with students.

JE - GYO model is becoming an industry standard.

XI. FUTURE AGENDA ITEMS

Academic review



XII. REFLECTION

What worked well at tonight's meeting:

SS - Appreciated new perspective on growth and work

AP - Goal area 1;1 presentation

HG - Look forward to seeing additional presentation

JE - Audience attendance

SB - Seeing "recruit and retain" process

VL - Work done in the last few weeks being presented and representing the charter world well

JC - Inclusion of HS timeline

SK - EB - presentation

What would make it better:

SS - If we had clarity on what it will take to get the votes

AP - Clarity around the high school

HG - Opportunities for engagement

JE - Lite agenda

SB - Waiting

VL - Sorry he couldn't attend NUSD mtg

JC - Ditto JE, miss the discussion

SK - Good work coming up, want to dive in

XIII. ADJOURNMENT AT 7:56 PM