



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
November 14, 2019 6:30 PM, Library/Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER AT 6:30PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick		X
Sian Burman	X	
Nancy Kong-Vasquez	X	
Josh Corell	X	
Michelle Gibbons	X	
Vasa Lokteff	X	
Ashlee Patel	X	
Shannon Simonds	X	
Jed Wallace	X	



III. CELEBRATIONS

MG - Great grandmother turned 100!

VL - WEB 8th grade leaders planning academic and social follow ups for 6th grade

NKV - WCS Community stepping up and supporting Natomas

SK - Missoula theater group, 80 kids auditioned

JC - WAVE, quietly hosting events and successes

SS - 2 friends excited about possibly joining our committees. Allison Chavez brought home her news twins!

JW - Daughter participated in HS fishbowl event last night. Came away impressed with discussion and felt like her input was welcome and valued

JE - New Director of HS Development, recognized high quality work of back office support staff.

AW - 6-8 fishbowl

AP - JE & Admin team, professional growth opportunities afforded by our school

SB - Natomas community and educational opportunities available.

IV. BOARD COMMENTS

V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Husted, WAVE President
AH - celebration 6th grade Heart to Heart showcase last night.
OT raised 43K so far, event day was wonderful.
Science night, WEB leaders helped and were praised by company
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair
SS - Unable to meet last month.
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
NKV - COmmittee continues to clean data and brainstorm ways to bring in new partners.
- D. Finance Committee Report - Sian Burman, Committee Chair
SB - Committee continued high school discussion
- E. Governance Committee Report - Hope Gawlick, Committee Chair
SB - Committee met and discussed potential policy additions and revisions and plan for going forward.
- F. Executive Director Report - John Eick, Executive Director
MG - Have parents participated in high school fishbowl? Might be valuable data to collect.



VII. CONSENT AGENDA: All matters listed under the Consent Agenda are considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve the minutes from the October 17, 2019 Board Meeting
- B. Accept and approve monetary donations

JC - MG is marked as absent but was present, motion to approve with correction

Motion:		Action:	Passed					
Second:	NKV	Vote:	See below for detail					
HG	SB	NKV	JC	MG	VL	AP	SS	JW
Absent	Y	Y	Y	Y	Y	Y	ABSTAIN - A Y - B	ABSTAIN - A Y - B

VIII. DISCUSSION ITEMS

- A. Discuss 2020-2021 Academic Calendar - J. Eick
 JE - presents first draft of calendar, discussion around breaks aligning with NUSD
 AP - Does spring break support testing window? Would prefer a week between NWEA and CAASP. In yellow middle section kinder early out times specified
 NKV - Keep spring break aligned with district
 VL - 7 week blocks in between breaks good for instruction. Look at removing travel days and adding them at the end so we end earlier.
 AP - Travel day on Jan 4

JE - pull attendance records for day after Thanksgiving

IX. FUTURE AGENDA ITEMS

- A. First Interim Budget
- B. Parent Survey Results
- C. Calendar

X. REFLECTION

- What worked well for this meeting?**
- MG - Good catch on minutes**
- VL - High School update**
- NKV - Like the end time**
- SK - Behind the scenes work on HS**
- JC - Ditto**
- SS - Fishbowl on HS**
- JW - Hopeless board meeting**
- JE - Feedback**



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AP - great work on HS
SB - HS fishbowl

What would make it a better meeting?

SB - If Hope were here!

MG - Ditto

VL - Ditto

NKV - Ditto

JC - More attendees

SS - Hard to contribute on calendar

JW - Ditto SB

JE - Time

AP - Ditto JE

XI. ADJOURNMENT AT 7:40 PM