



**BOARD OF DIRECTORS  
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes  
2680 Mabry Drive, Sacramento, CA 95835  
March 14, 2019, 6:30 PM, Library Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

**I. CALL TO ORDER AT 6:39**

**II. ROLL CALL AND ESTABLISHMENT OF QUORUM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Hope Gawlick	Y	
Sian Burman	Y	
Nancy Kong-Vasquez	Y	
Shannon Simonds	Y	
Jed Wallace	Y	Y 6:44pm
Josh Corell	Y	
Allison Chavez	Y	
Ashlee Patel	Y	



### III. CELEBRATIONS

SB - Melissa Gruenholz & Emily Battin for support with pick up issue for her student.

HG - Lottery was very smooth and quick. Well done!

EB - Allison & Jen for presenting at CCSA conference on after school program development.

AP - Attended CCSA , was looking for something new but realized that we do such rich training and professional development. Attended a session on SELPA and realized that we made a risky decision 5 years ago but proud that we took the risk for our kids.

JC - BASE, does a great job, stimulating program.

JW - CCSA gathering at the capitol yesterday

NKV - Lottery, group seemed well informed, went very fast and efficient.

SK - Presenters this morning at conference. A woman stopped him to thank him for the presentation and said that they stayed an extra night just to see it.

SS - Officially done with strat plan and now on to the charter.

AC - Shannon, creating diversity on the board session yesterday. Shannon has no kids here but has immersed herself into the Westlake world and embraced it.

### IV. BOARD COMMENTS

NKV - We Want A Zoo program, two top spots identified in Natomas for the potential move of the zoo. Two meetings scheduled in the community and talk about the opportunities for Natomas.

**V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

### VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Hustead, WAVE President
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair  
Last meeting committee starting edits to the charter. Work will continue
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair  
Meeting on Monday
- D. Finance Committee Report - Sian Burman, Committee Chair  
Committee continued to work on certificated comp review, and RFP questions.  
Committee approved Investment Policy
- E. Governance Committee Report - Hope Gawlick, Committee Chair  
Meeting scheduled for tonight was cancelled
- F. Executive Director Report - Emily Battin  
HG - For families who decline enrollment are we tracking why?  
EB - Will check. Enrollment lists are shared with other charter schools so if someone declines WCS but accepts there we are able to capture that.







**IX. DISCUSSION ITEMS**

A. Discussion Regarding 2020-2025 Charter Review Process

HG - Talks about issues the board might want Impact to review for example of proposed change would be a change of preferences. Does it make sense to pull siblings first and then pull F&R. Do our preferences reflect how we want our population to look?

SB - Supports the change but sees the need for explanation as to the why we are moving the preferences.

JW - Separate lottery, 1 for low income and 1 for rest of population add a layer of complexity and a chance for mistakes. For simplicity sake, 1 lottery pool with weighting may make it simple.

JC - Is it possible to take the current data and run a “mock lottery” and see how it comes out using Jed’s scenario?

HG - We can certainly ask Melissa Gruenholz

HG - Does this board agree that we want to keep families together?

EB - A twin preference or something for twins

SB - F&R pool for in and out of district, is that something that we want to consider changing to “in district” if the pool is big enough.

AP - If a student leaves and is F&R should they be replaced with somebody who is also F&R even if they are not next on the list.

JW - Admissions for the high school. How deep are we going on the international program. Do we want to set aside for exchange students?

HG - Board should review the charter draft packet doc and email John Eick directly and ONLY John Eick with any thoughts or suggestions

**X. FUTURE AGENDA ITEMS**

Investment policy

Charter work

ED Eval - closed session

**XI. REFLECTION**

What worked well at this meeting?

SB - Charter discussion

HG - Ditto

EB - I got to talk! Hard to sit

AP - captured a list of acronyms

JC - Ditto Ashley

JW - Battin

NKV - Ditto JW, there’s such passion in your voice

SK - WAVE check for 22K

SS - Ditto JW, provides a different perspective.

AC - Ditto SS, maybe have students come to meetings, NKV for pie

What would make it better?

SB - Notepad for reviewing docs

HG - Pie

EB - Powerpoint version

AP - Talking about charter renewal, wish there was an audience

JC - Ditto

JW - Generally crave more discussion around the meaty items we are working on. Would like to see policy updates and compliance items on Consent.



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NKV - Hard to know what changes are on the policies because there is no track changes feature.

SKV - Wish he had more financial pieces on the high school

SS - Ditto Jed from Impact committee perspective.

AC - Ditto

**XII. ADJOURNMENT AT 8:44 PM**