

## BOARD OF DIRECTORS MINUTES

March 11, 2021 - 6:30 PM

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**I. CALL TO ORDER AT 6:34 PM**

**II. ROLL CALL AND ESTABLISHMENT OF QUORUM**

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X 7:00	
Nancy Kong-Vasquez	X	
Josh Corell	X	
Michelle Gibbons	X	
Vasa Lokteff	X	
Ashlee Patel	X	
Shannon Simonds	X	
Jed Wallace	X	



### III. CELEBRATIONS

HG - Officially 1 year since the pandemic was announced and the school campus closed down.

SB - It has been an incredible and emotional year. Once

JC - Celebrating community. Watching others come on line and feeling proud of Natomas for being a step ahead.

MG - Celebrating all of the hard work on the transition back to school Monday.

VL - Parent conference week is in full swing. Our parents deserve celebration for their perseverance and their support of their kids.

AP - Jen Callau and her ability to lean in and listen.

SS - Works with a WCS parent and gave great feedback about the reopening plan. Parent is very happy and feels comfortable coming back.

SK - Shout out

### IV. BOARD COMMENTS

AP - Parent feedback of being excited and nervous but after watching the return to school videos they feel much more comfortable.

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

Carissa Richards Johnson: Thanks to all the staff, admin, and teachers for the hard work getting ready to welcome the first set of students back to campus next week. We are excited with all of you!

### VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Hustead, WAVE President
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
- D. Finance Committee Report - Sian Burman, Committee Chair
- E. Governance Committee Report - Hope Gawlick, Committee Chair
- F. Executive Director Report - John Eick, Executive Director



**VII. CONSENT AGENDA:** All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from the February 11, 2021 Board Meeting and the February 25, 2021 Special Board Meeting
- B. Accept and approve March monetary donations
- C. Accept and approve State (Form 199) and Federal (Form 990) Tax Returns
- D. Accept and approve agreement with CliftonLarsonAllen (“CLA”) for audit and related services for 2021/22
- E. Accept and approve Media Carts/Equipment for High School learning spaces
- F. Accept and approve Master Contract with McColgan & Associates to include Orientation and Mobility services

Motion:	<b>SS</b>	Action:	<b>Accept and approve consent items</b>					
Second:	<b>AP</b>	Vote:	<b>Unanimous</b>					
<b>HG</b>	<b>SB</b>	<b>NKV</b>	<b>JC</b>	<b>MG</b>	<b>VL</b>	<b>AP</b>	<b>SS</b>	<b>JW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>

**VIII. ACTION ITEMS**

- A. Accept and approve WCS’ 2020.21 2nd Interim Budget - Steve Korvink

**What’s in the 2nd Interim Budget?**

- The budget includes revenues and expenditures for Westlake Charter and BASE, as well as revenues from WAVE and other donations
  - Total revenue is down \$97,922 from our 1st Interim. The decline in revenue is largely attributable to a reduction in BASE revenue.
- As in previous years we continue to use School Services for funding rates, economic data, and modeling, and use internal, historical data to project ADA. NUSD provides tax in-lieu data, as well as updated MOU fees based on our 2nd Interim enrollment.
- Includes projections in Governor Newsom’s January Budget proposal regarding COLA and deferral buy-down

**Revenues: Key Points**

- Revenues have been updated to reflect current projections and funding rates
  - State economy shows cautious optimism
    - State revenues continue to be fairly resilient
    - Potential derailers: Pandemic recovery, inflation, real estate
- BASE revenue adjustments
  - 1st Interim assumed a return to school in the Fall
  - 2nd Interim assumes less attendance for remainder of year
- Future-years show revenue increases due primarily to:
  - High School enrollment/expansion
  - Continuation of moderate, COLA-only growth





C. Accept and approve Facilities Use Agreement with Natomas Unified School District - John Eick

- 4 year agreement
- East Commerce on the table as short-term
- Vision to be connected with K-8 as long-term
- Language for short and long-term High School campus
- Language to be treated like other Charter Schools is consistent with current Facilities Use Agreement
- Potential to purchase a property
- District involvement in a future FUA/Addendum
- Similar to all other district-owned campuses

Motion:	<b>NKV</b>	Action:	<b>Accept and approve</b>					
Second:	<b>AP</b>	Vote:	<b>Unanimous</b>					
<b>HG</b>	<b>SB</b>	<b>NKV</b>	<b>JC</b>	<b>MG</b>	<b>VL</b>	<b>AP</b>	<b>SS</b>	<b>JW</b>
<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>

**IX. FUTURE AGENDA ITEMS**

**X. REFLECTION**

- SK - Reflection of the past year
- SB - Doesn't like being late but it was a busy day!
- SS - Lottery update and how well it went, the first high school lottery!
- NKV - Thankful for the board and the packet, having the material to review helps.
- MG - The meeting spoke to how much work is being done for the Westlake community.
- JC - All the good stuff! The amount of heavy lifting done by the teams during a pandemic to keep the organization moving in the right direction.
- JE - Gratitude affects attitude. True partnership, very proud of this board and the organization.

**XI. ADJOURNMENT AT 8:13 PM**



March 11, 2021

**PUBLIC PARTICIPATION INSTRUCTIONS:**

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

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If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to [admin@westlakecharter.com](mailto:admin@westlakecharter.com). Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to [admin@westlakecharter.com](mailto:admin@westlakecharter.com). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.