



**BOARD OF DIRECTORS  
WESTLAKE CHARTER SCHOOL**

**Board Meeting Agenda  
2680 Mabry Drive, Sacramento, CA 95835  
July 11, 2019 6:30 PM, Library/Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

**I. CALL TO ORDER AT 6:32pm**

**II. ROLL CALL AND ESTABLISHMENT OF QUORUM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Hope Gawlick	X	
Sian Burman	X	
Nancy Kong-Vasquez		X
Josh Corell	X	
Michelle Gibbons	X	
Vasa Lokteff	X	
Ashlee Patel	X	
Shannon Simonds	X	
Jed Wallace	X	



### III. CELEBRATIONS

- SB - Went on round trip Alaskan cruise - recommends it to all!
- VL - First board meeting, excited, thank you for welcoming me
- SS - Family visit, middle school counselor
- SK - Looking forward to a great year
- JC - Mr. Ro - awesome always see him working and great to the kids.
- AP - New families, school has a nice name in the community and when we meet the new families they are eager and excited.
- MG - Summer officially started
- JW - Calm and student centeredness of Westlake
- AW - The opportunity to talk to people and correct misconceptions about what charter schools are.
- JE - A previous student who came back to us as a potential candidate for an Instructional Aide on his way to becoming a teacher.
- HG - Charter completed and turned in to NUSD. Meg took a minute off her time!

### IV. BOARD COMMENTS

None

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

Shara Murphy - Thank you for publishing the documents in advance. It's nice to be able to read it in advance.

### VI. BROWN ACT TRAINING: Young, Minney & Corr, Legal Counsel

Brown Act Review by Jerry Simmons.  
Copy of presentation on file at 2680 Mabry Drive, Sacramento, CA 95835.

### VII. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Husted, WAVE President  
4TH of July booth was a success  
Welcome back BBQ  
Kinder play date in the park
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair  
SS - June meeting was cancelled, next meeting 7/25/19.
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair  
HG - Committee is meeting on Monday 7/15/19.
- D. Finance Committee Report - Sian Burman, Committee Chair  
SB - June meeting was cancelled, next meeting 7/25/19.



- E. Governance Committee Report - Hope Gawlick, Committee Chair  
HG - July meeting was cancelled, next meeting 8/8/19
- F. Executive Director Report - John Eick, Executive Director

High School Development

Discussion around financial planning (grants etc), timeline and parent survey results for high school development process.

SS - happy to see the global citizenship responses.

SB - nice to see all parent data results

AP - data validates the work we did in Impact as we were working on the charter proposal

JW - any concerns from parents on adolescent life and how it's changing so rapidly

JE - topic of mental health and social emotional health was loud and clear

SS - Sports are designed as not just a "tack on" to program but integrated as a part of our global program. Mindful breathing, yoga etc addresses emotional wellness within a sports program.

SB - What about kids who aren't into sports and how do they get that same emotional wellness?

JE - some component of SEL woven into all aspects of the program

VL - Possible to develop both competitive and non competitive sports

**VII. CONSENT AGENDA:** All matters listed under the Consent Agenda are considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from June 13, 2019 Board Meeting
- B. Accept and approve monetary donations
- C. Receive required communication from CliftonLarsonAllen LLP
- D. Accept and approve revised (updated rates) 2019/20 Master Contract for Music to Grown on, Music Therapy Services
- E. Approve and adopt Board Policy 0319-01 Investment Policy

Motion:	<b>SB</b>	Action:	<b>Passed</b>					
Second:	<b>AP</b>	Vote:	<b>Yes - 5, Abstain - 4</b>					
<b>HG</b>	<b>SB</b>	<b>NKV</b>	<b>JC</b>	<b>MG</b>	<b>VL</b>	<b>AP</b>	<b>SS</b>	<b>JW</b>
<b>Y</b>	<b>Y</b>	<b>Absent</b>	<b>Y</b>	<b>Abstain</b>	<b>Abstain</b>	<b>Y</b>	<b>Y</b>	<b>Abstain</b>

**IX. DISCUSSION ITEMS**

- A. Review 2018-2019 Goals and discuss Goals for 2019-2020  
JE reviews 19-20 goals, whip around for board feedback

Full Board Goals

HG - Goal 4, see modifying to better support strat plan

SB - Ditto, possible to encompass the HS efforts

VL - Pass

SS - Keep #1, matching meeting structure and timing to get better results, map out for



better work time.

JC - Keep 1A - getting more committee members. Need input from community particularly as we work towards high school.

AP - #3, Strat plan, easy and forward facing. How that works in a similar way for committees.

MG - create some transparency to parent community

JW - #4, drill down to specifics. Possible to merge 1 & 3. Reflectiveness not as important as quality discussion.

MG - Ditto 1 & 3 merge

Committee goals feedback

Governance -

HG - growth pieces need to be built into new goals

SB - Pass

VL - Pass

SS - Policy drafting for HS

JC - #4 applies to more than governance?

HG - No applies to all

AP - Pass

MG - Pass

JW - Pass

Finance -

MG - High school finance

Impact -

JE - Impact of our charter on our community

SS - Strat Plan review and what can Impact do such as defining global citizens and developing matrix

Development -

JW - Financial plan for high school and to what extent to we make it easier with fundraising instead of using reserves.

ED Goals -

MG - Transparency of data to parent community

AP - Academic progress around newly adopted curriculum. Focus on local benchmark outcomes.

JW - Where are we weak on our dashboard items and what do we need to do to get better? Pick 6 and report back quarterly.

MG - Possible measurement of SEL

JE - High school goal

HG - support and execution of charter and strat plan

## **X. FUTURE AGENDA ITEMS**

### **Goal setting**

## **XI. REFLECTION**

### **What worked well at this meeting?**

SS - talking about athletics and equity

JC - Brought back parent survey feedback around high school

AP - Seeing charter and seeing that it align

MG - New board site

JW - High school survey



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JE - Diving into goal setting work  
HG - Brown Act- meeting obligations  
SB - Goal setting discussion  
VL - Survey data and how it aligns

**What would have been better if?**

AP - Practice adjustment, may have been better discussion around committee goals if we had seen ED presentation around that topic.

MG - Getting more familiar with roles

JW - Pass

JE - It's late

HG - Ditto, thought it would be short appreciate every

SB - Ditto

VL - It's my anniversary so....

SS - No name on my copy of the charter... ;0)

JC - Ditto Vasa, wish it wasn't his anniversary

**XII. ADJOURNMENT AT 9:31PM**