

BOARD OF DIRECTORS MEETING MINUTES

February 11, 2021 - 6:30 PM

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Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference. Further PUBLIC PARTICIPATION note at the end of this Agenda

I. CALL TO ORDER 6:31 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X	
Nancy Kong-Vasquez	X	
Josh Corell		X
Michelle Gibbons	X	
Vasa Lokteff	X	
Ashlee Patel	X	
Shannon Simonds	X	
Jed Wallace	X	



III. CELEBRATIONS

- HG - WAVE wasn't able to host MP&Me, families still took the opportunity to spend time together and carry on the tradition in unique ways.
- NKV - Increase in vaccine distribution in Sac County. Hopeful about the vaccine and getting back to normal.
- VL - Also excited about vaccines. Shout out to talent show committee and our virtual talent show! Props to Kim Erickson for making it happen!
- MG - FB post reminding us of our kids resilience and how they demonstrating perseverance through this time.
- AW - Interview panel yesterday
- AP - 100th day of school distance learning style! Our kiddos had fun and families were grateful that it was still a special event. Through work on Masters sees Westlake in a different light and feels increased pride and privilege because of the opportunities afforded to her through our school.
- SS - Board work on anti racism and social equity has led her to look at things differently in her professional life.
- JW - Westlake keeping its focus during the pandemic. Was worried that WCS would let themselves get distracted but that hasn't happened.
- SB - One of her kids wants to be a hs math teacher. Reached out to Emily who responded quickly and was super helpful as always
- SK - Mrs. Rice, Mrs. McIver & Mrs. Erickson for providing some PD for the classified staff meeting this week.
- AH - Kids all excited afterschool today about different events tomorrow at school
- JE - S3 team, Dr, Blair, Jessica Krivoy, Mrs. Eick for providing support for children in crises.

IV. BOARD COMMENTS

None

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

None



VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

WAVE - Amber Husted
Coffee Talk, teachers came and presented on social justice standards
Dinner fundraiser call out for family night out opportunity, Chipotle, March 2nd
March 31st - Virtual Science Night
Virtual International Festival

- A. Charter Impact Committee Report - Shannon Simonds, Committee Chair
Committee reviewed recruit and retain data and discussed ways to recruit and how to update strategic plan to match equity and antiracism work goals.
- B. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
Committee had to cancel the meeting for February. Committee continues to develop first fundraising opportunity for WCHS
- C. Finance Committee Report - Sian Burman, Committee Chair
Committee discussed the purchase of furniture for WCHS and brought it to the board tonight for approval.
- D. Governance Committee Report - Hope Gawlick, Committee Chair
Committee did not meet tonight. Continue to work on policy review and developing K-12 policies if necessary
- E. Executive Director Report - John Eick, Executive Director

VII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from January 14, 2021 Board Meeting
- B. Accept and approve January monetary donations
- C. Accept and approve Finance Committee recommendation to purchase High School furniture

Motion:	SB	Action:	Motion to accept and approve					
Second:	AP	Vote:	Y - 8, Absent - 1					
HG	SB	NKV	JC	MG	VL	AP	SS	JW
Y	Y	Y	Absent	Y	Y	Y	Y	Y



VIII. ACTION ITEMS

A. Accept and approve Facilities Use Agreement with Natomas Unified School District

HG - Pulled from agenda, bring back to March meeting

Motion:		Action:						
Second:		Vote:						
HG	SB	NKV	JC	MG	VL	AP	SS	JW

B. Accept and approve the 2020-2021 Comprehensive School Safety Plan

Motion:	NKV	Action:	Motion to accept and approve					
Second:	AP	Vote:	Y - 8, Absent - 1					
HG	SB	NKV	JC	MG	VL	AP	SS	JW
Y	Y	Y	Absent	Y	Y	Y	Y	Y



IX. DISCUSSION ITEMS

A. Reopening Schools Update - J. Eick

Reopening

- California Department of Public Health (CDPH) - January 14
- Sacramento County Public Health (SCPH) - February 9
- Impact of inconsistent messaging from policymakers
- Local announcements

Grades TK-6 (self-contained) can reopen when case rates fall below 25/100,000 (purple tier)

- Sacramento County is now at 24.8/100,000 and falling

Grades 7-12 cannot reopen until case rates fall below 7/100,000 (red tier)

COVID-19 Safety Plan

- Cal/OSHA Prevention Plan - Submitted for review February 4th
- COVID-19 School Guidance Checklist - Submitted for review February 9th
- Awaiting comments/approval; if no response in 7 days, automatically approved

COVID-19 School Guidance Checklist

- Stable group structures
- Entrance, Egress and Movement within the School
- Face Coverings and Other Essential Protective Gear
- Health Screenings for Students and Staff
- Health Hygiene Practices
- Identification and Tracing of Contacts
- Staff Training and Family Education
- Testing of Staff
- Testing of Students
- Identification and Reporting of Cases
- Communication Plans
- Consultation with staff, parents and community



COVID-19 School Guidance Checklist

- Stable group structures
- Students and staff will be kept in stable groups
- Classrooms are now configured with small groups in mind

Entrance, Egress and Movement within the School

- School Dismissal Manager
- Visitation and volunteers
- Dots, dots and more dots & Directional arrows

Face Coverings and Other Essential Protective Gear

- All staff provided with mask, shield and bottle of sanitizer at start of year
- Purchased disposable masks and sanitizer stations
- Plexiglass in reception area

Health Screenings for Students and Staff

- Daily health screenings for students and staff who have been coming to campus
- No-touch thermometer and screening questions
- Signage and sandwich board posters
- Communication to staff and families to stay home if ill

Health Hygiene Practices

- Washing hands frequently
- Covering mouth with mask
- Social distancing
- Classroom/Space cleaning

Identification and Tracing of Contacts

- John Hopkins and SCPH training
- Contact tracing protocols including notification system for staff and vendors

Testing of Staff

- Ensure staff who have symptoms/exposure can be rapidly tested
- Any planned periodic asymptomatic testing
- Referring staff to local testing centers (NUSD District Office)
- Considering a rotating schedule

Testing of Students

- Ensure students who have symptoms/exposure can be rapidly tested
- Any planned periodic asymptomatic testing
- Parental consent required (12 and under)
- Encourage use of community testing sites

Identification and Reporting of Cases

- Similar to Tracing contacts
- Process to report positive COVID-19 cases to SCPH



Communication Plans

- Use of Notification tool to update staff and vendors

Consultation with staff, parents and community

- Ongoing process - started in the Fall and continues
- Commitment to listening, shared-development of protocols and safely reopening

Next steps

- Receive reopening feedback from SCPH
- Utilize staff development time
- Use staff, parent, and board feedback to shape next step

Board Comments:

HG - Asks for clarification on staff needs for some collab time before reopening, async and sync work.

NKV - Echo HG's sentiment for more time. There are a lot of moving targets. We have talked before about going slow and make sure we have a solid plan in place. Things are still rapidly changing. Vaccination for our educators is a big part of that. What is the current status on the vaccination plan for educators?

JE - The vaccination issue is the center of all of our conversations with staff. NUSD has opened a vaccination clinic and is distributing vaccines to 1B (over 65). Anticipating that educators will begin the same process in the next few weeks.

MG - Vaccination effort is in phase 1B, 65 and older, educators, first responders, child care workers, ag workers. Very broad phase. Supply distribution is a potential delay. Important to take our time and ensure that we are being thoughtful and aligning with information as it comes out.

HG - Potential special board meeting on 2/25 at 6:30 to discuss reopening

AP - It's important for families to understand that our teaching team hasn't stopped and has been committed to the success of our students. We need to be able to plan for this change. Our teachers have worked on lessons in tandem with delivering D/L.

JE - Leadership, as we talk about reopening teachers need to be reminded to focus on SEL and slow down to the transition back to campus. Need to include that as part of the planning process.

HG - Student was in D/L and returned to school and returned to D/L.

SB - Would agree that coming back in 2 weeks to evaluate any new data from SDPH and CDC.

NKV - Noted K-5 would come back but what happens with 6-8?

JE - Because they are not self contained they cannot come back until we are in the red tier - case counts below 7.

NKV -

HG - Everyone needs to continue, wearing masks, social distancing and washing hands. We have to be in the red tier for 2 weeks before we can open. The WCS team has been working hard to take information from multiple sources and parse it for all of our stakeholders.



February 11, 2021

Public Comment:

Carissa Richards Johnson: Like so many other families, we are eager to get back on campus and are starting to feel hopeful that this will happen this school year. With that in mind, we very much appreciate the diligence of the Westlake team as they plan for everyone's safety when that return happens. Thank you. Carissa Richards Johnson

Melissa Grubb: As I'm sure you have read by now, NUSD announced today a reopening date of Tuesday 2/23 for TK-6th grade. In their email, they cited specific data announced last night by CDPH that authorizes schools to reopen once the daily case rate dips below 25. We are currently at 24.8 today. Additionally, NUSD included the results of a survey that they already issued and collected data regarding how many students want to return to campus. WCS only recently issued a similar survey on 2/8 to determine the number of families wishing to return to in person learning. The survey period ends 2/26. I would like to ask that you send immediate communication out and shorten the survey period to Wednesday 2/17. (We have received far less response time for prior surveys of less value, this should be a priority for families to return and submit so that WCS can identify a return date and plan accordingly ASAP)

Melissa Grubb: I am elated to hear that the plans and checklist have been submitted to Public Health for review! Thank you!

Melissa Grubb: I'm hearing a lot of concern regarding vaccinations for teachers from our board. Back in August, communication to parents indicated that Westlake was ready to resume in person learning, distance learning, or a combination of both. At that time, vaccines were a long way off, yet you were ready. Why are teachers tying their return to the availability of a vaccine now? I'm also hearing a lot of consideration being given to teachers feelings and levels of comfort returning. I don't feel that equal weight and consideration is being given to our students and their feelings. Many are depressed, unmotivated to continue with distance learning. We need a change. We need to figure out how we get to yes. Our kids deserve it.

B. High School Update - Course Sequence

X. FUTURE AGENDA ITEMS

2nd Interim
High School Presentation



XI. REFLECTION

HG - Appreciates the board's commitment to these meeting

VL - Appreciates teammates for coming and present on social justice

NKV - Appreciates the course sequencing presentation. Appreciate flexibility for our students and giving them options to succeed at their own pace.

JW - The meetings are getting long and some of the decisions are getting to be higher stakes. They are embedded deeper in the meeting. I would think about changing the sequence so that the difficult things are getting our full energy and engagement.

AP - Agree with JW, moving the big things could be impactful to families

SS - Appreciate Michelle's statement about standards and sharing insight and allowing us to reflect on that. Appreciate that the goal is to get back to campus but to do it safely.

MG - Excitement around high school progress. Appreciate that we have a board that embraces open dialog.

SK - The boards work tonight around reopening. Will help our work over the next few weeks and months.

JE - In a highly politicized environment it's commendable that our board comes out on a public forum and shows support of our stakeholders. As board members you are all in a challenging place and I applaud you for hearing everyone.

XII. ADJOURNMENT AT 9:26 PM

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus, please do the following:

You are strongly encouraged to observe the live stream of the Board Meeting (Meeting) [Here](#) or By Phone: (US) +1 920-397-5798 PIN: 504 785 701#

If you choose not to observe the Meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to admin@westlakecharter.com. Your comment will be placed into the record at the Meeting.

If you are watching/listening to the live stream of the Meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment, limited to 250 words or less, to admin@westlakecharter.com. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the Meeting.