



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
January 10, 2019, 6:30 PM, Library Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER AT 6:30 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

| Board Member | Present | Absent |
|---------------------|----------------|---------------|
| Hope Gawlick | X | |
| Sian Burman | X | |
| Nancy Kong-Vasquez | X | |
| Shannon Simonds | X | |
| Jed Wallace | | X |
| Josh Corell | | X |
| Allison Chavez | X | |
| Ashlee Patel | X | |



III. CELEBRATIONS

NVK - Happy New Year! Kids were ready to come back and jump back in with NWEA testing.
AP - Kindergarten playground completed, office staff was persistent and got it done!
SB - Getting back into the groove was relatively easy
HG - Already in the right position for conflict of interest laws
JE - Westlake is always stretching and trying to bring new things to our school. We're never done
AW - Recess staff professional development day
SS - Taking time off during the holiday, took the train home.
AC - Emily being super responsive, not afraid to have the hard conversations with her, great
JC - WAVE, the amazing things they did last calendar year and the great events coming up.
SK - New laws that will positively impact charters

IV. BOARD COMMENTS

None

V. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Husted, WAVE President
Video game night next Friday
Princess & Me dance sales are strong
Coffee talks scheduled
Class liaisons feedback is positive and growing
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair
Tonight presenting Strat Plan
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
Meeting on Monday, more to report next month
- D. Finance Committee Report - Sian Burman, Committee Chair
Continuing with certificated comp and investment policy
- E. Governance Committee Report - Hope Gawlick, Committee Chair
Didn't have a quorum tonight



F. Executive Director Report - John Eick, Executive Director

Jen Callau presents on Standards Based Grading
 JC - Asks about homework and the Standards Based Grading concept.
 Jen - Homework will still be given as a method of practice for students but not counted towards grades on the report card.
 SB - Asks about grades changing between trimesters when students reach mastery
 Jen - Data team is analyzing best practices and what applies to Westlake's practices. A decision will be made by summer
 JC - Does SBG continue into high school and how does that work for transcripts?
 JE - When we begin building high school that will be part of the conversation.
 AP - What is the comms plan for rolling out to the students?
 HG - How does this work for our specialty programs?

VII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from December 13, 2018 Board Meeting
- B. Accept and approve Monetary Donations

| | | | | | | | |
|-----------|------------|------------|------------------|---------------|-----------|--------------------------------------|-----------|
| Motion: | NKV | Action: | Passed | | | | |
| Second: | JC | Vote: | See below | | | | |
| HG | SB | NKV | SS | JW | JC | AC | AP |
| Y | Y | Y | Y | Absent | Y | Y on B only. Abstain on A | Y |

VIII. REGULAR AGENDA

- A. Discuss and approve Declaration of Need for Fully Qualified Educators

| | | | | | | | |
|-----------|-----------|------------|------------------|---------------|-----------|-----------|-----------|
| Motion: | AC | Action: | Passed | | | | |
| Second: | AP | Vote: | Unanimous | | | | |
| HG | SB | NKV | SS | JW | JC | AC | AP |
| Y | Y | Y | Y | Absent | Y | Y | Y |



B. Discuss and approve Low Performing Students Block Grant plan

| | | | | | | | |
|-----------|-----------|------------|------------------|---------------|-----------|-----------|-----------|
| Motion: | SB | Action: | Passed | | | | |
| Second: | SS | Vote: | Unanimous | | | | |
| HG | SB | NKV | SS | JW | JC | AC | AP |
| Y | Y | Y | Y | Absent | Y | Y | Y |

C. Discuss and approve 2019-2024 WCS Strategic Plan

NKV - Thank you to the board and the committee who worked so hard on this document. Thank you all on behalf of the community.

| | | | | | | | |
|-----------|-----------|------------|-------------------|---------------|-----------|-----------|-----------|
| Motion: | SB | Action: | Passed | | | | |
| Second: | AC | Vote: | Unanimous | | | | |
| HG | SB | NKV | SS | JW | JC | AC | AP |
| Y | Y | Y | ABSOLUTELY | Absent | Y | Y | Y |

IX. DISCUSSION ITEMS

X. FUTURE AGENDA ITEMS
Policy updates to retention and volunteer CSSP

XI. REFLECTION

What worked well at tonight's meeting?

SB - SBG presentation, great education

HG - Ditto, appreciate visuals

JE - Valuable comments which will help to continue SBG process

SS - Ditto, education of why and how for SBG

AC - Like being brought back to Ed Goals and they are always on the forefront

NKV - Board briefs and packet availability. Getting better at prepping

Beforehand. Grateful for all the team work.

SK - Ditto SBG presentation. Strat plan approval

JC - SBG presentation, very relatable and clear for those not in education.

AP - Big "team" decisions made tonight. Having teams here to present and answer questions.



What would make it better?

AC - If I didn't have Alicia Keys voice...

NKV - Snacks

SK - Ditto

JC - Allison needs to share her birthday treats

AP - Snacks

SB - Feet are cold

HG - Snacks

JE - If I didn't have to drive to Monterey tonight. Wish we could have done all of the Strat Plan edits earlier

SS - Bakery foiled plans to bring treats for all.

XII. ADJOURNMENT AT 7:46 PM