



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
October 11, 2018, 6:30 PM, Library Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER AT 6:35 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X	
Nancy Kong-Vasquez	X	
Shannon Simonds	X	
Jed Wallace		X
Josh Corell	X	
Allison Chavez	X	
Ashlee Patel	X	



III. CELEBRATIONS

HG - Chili Cook Off, community event where we shared a meal, ultimate showing of Westlake
JC - Chili Cook Off was good, lots of smiles a fun event

SB - Realized it's the anniversary of my first date with my husband

AP - NUSD student vision awards, the new format was completely different and really showcased the community. Big cheering rally, families walked as a unit down the red carpet, felt really personal.

AC - Was collecting data today for our PBIS campaigns, our IA's are really connecting with our kids.

SS - Exposing new people to Westlake, feels proud of what we are doing here.

NKV - Ditto Shannon, recently connected with a friend who is interested in talking about starting a school. He was very complimentary of our program.

SK - Fall break, campus was really busy with maintenance.

JE - 5 year participation award from SELPA. Exec shouted out our school for being a model for full inclusion.

AW - The love of my work family

NKV - Birthday treats to celebrate John Eick's birthday.

IV. BOARD COMMENTS

None

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

None

VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Hustead, WAVE President
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair
SS - Worked on strat plan, foxtrot version before the board tonight for discussion. Worked through some assumptions for the final version.
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
NKV - Continued committee work designing newsletter and gratitude communication. ' Hoping to bring policy doc to board for approval and preview of newsletter, website etc.
- D. Finance Committee Report - Sian Burman, Committee Chair
SB - Continued discussion of The Culture Code book, high school budget and charter.
- E. Governance Committee Report - Hope Gawlick, Committee Chair
HG - Met tonight, discussion of committee and board policy work. Reviewed potential for Digital Evidence Box posting



F. Executive Director Report - John Eick, Executive Director

J. Callau reviews standards based grading process using assessments, possible changes to report card, communication plan.

SS - What does this mean for getting into a high school

HG - Understanding how the transition pieces fit together, different methods for assessment, PBL etc

AP - Upper grade families may have a concern about transcripts reflecting letter and Number grades

J. Eick reviews LCFF indicators

NKV - Asks for clarification of CAASP correlation with standards based grading.

NKV - Do the narratives here show up on the website somewhere?

JE - Yes but it's not user friendly.

HG - Liked the student survey results

AP - What is the update turnaround timeline?

JE - Sometime during last quarter 2018

HG - Asks for clarification on EL data reporting explanation

VII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

A. Accept and approve minutes from September 13, 2018 Board Meeting

B. Accept and approve Monetary Donations

Motion:	SB	Action:	Passed				
Second:	AC	Vote:	7 - Y, 1 - Absent				
HG	SB	NKV	SS	JW	JC	AC	AP
Y	Y	Y	Y	Absent	Y	Y	Y

IV. REGULAR AGENDA



IX. DISCUSSION ITEMS

- A. Discuss Strategic Plan
- JE - Reviews Foxtrot revisions asks for board feedback, questions, concerns.
 - AC - Goal area 1, #6 - does this imply replication?
 - JE - Didn't want to limit our goals as the document is a strategic plan with short term and long term goals allowing both possibilities and flexibility.
 - SB - Not a roadmap, "we must".
 - JE - Gives latitude to staff, like the ability with terminology "will consider", "may".
 - HG - Meant to reflect what we are doing and also allow for some creative stretching to better the organization.
 - JC - Also really shows identity and character of our organization.
 - AC - Goal area 5, #2 - realizing it's aligning to the blueprint
 - SB - Likes the collab call out
 - HG - Academic readiness vs Academic excellence
 - NKV - Feels like that's in line with transition of standards based grading.
 - JC - Ditto
 - SB - Excellence can be a personal goal, readiness is more academic
 - AP - Excellence isn't necessarily attainable for all population but readiness is, we can prepare each student for their next steps.
 - JE - Proud of the social-emotional awareness
 - HG - Goal area 3 & 4 tie together, wealth of opportunity built into the plan

XI. FUTURE AGENDA ITEMS

Strategic Plan
Development committee update

XII. REFLECTION

What worked at tonight's meeting?

- AC - Loved standards based grading presentation. Felt like it had a lot of clarity.
- SS - Ditto, great to see someone who is passionate about the issue bring it down to a basic level for me.
- NKV - Always appreciative of the ability of the presenting team to break down complicated subject matter to something we can all understand.
- SK - Continued discussion of strat plan, work that has taken place so far.
- JE - Honesty around understanding
- HG - The "why" about what we are doing, working from the inside out.
- JC - Discussion amongst the group. We didn't limit ourselves by time
- SB - Where are we and where are we going, aligns to book work in Finance
- AP - Celebration of our program with SELPA award. Presentation of SBG



What could be better?

SB - Shorter

AP - Didn't get emails but forced me to look around site

AC - Long meeting, tired

SS - Ditto

NKV - Need for acronym definitions, googled a lot

SK - Audience is growing - keep it growing

JE - Would like to have been able to chunk up the data delivery

HG - Continuing balance of what goes in the packet vs. discussion

JC - Ditto NKV, need for glossary of terms

XIII. ADJOURNMENT AT 9:04 pm