



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

**Board Meeting Minutes
2680 Mabry Drive, Sacramento, CA 95835
December 13, 2018, 6:30 PM, Library Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER AT 6:34 PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X	
Nancy Kong-Vasquez	X	
Shannon Simonds	X	
Jed Wallace	X	
Josh Corell	X	
Allison Chavez		X
Ashlee Patel	X	



III. CELEBRATIONS

SB - Dog is cancer free!

NKV - Holidays!

SS - Traveling to see family for the holidays

SK - Dutch Bros. donating the cocoa for the cocoa train for the second year in a row!

JC - Holidays

AP - Ready for the holidays

HG - Olympic Triathlon, opening ceremonies

JW - Daughter's friends over and talking about how much they loved WCS. Dec 3rd when all of the charters reopened in Paradise, community gathered to support.

JE - Daughter performed in Glee Club last night.

IV. BOARD COMMENTS

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

VI. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. WAVE Report - Amber Husted, WAVE President
Fall Festival - 12K came in most from baskets which went straight back into the Classrooms.
OT was lots of fun over 55K raised, very successful event. The kindness rocks were a big hit.
2/2 My Princess & Me dance, tickets go on sale
- B. Charter Impact Committee Report - Shannon Simonds, Committee Chair
Committee worked through Igloo draft of strat plan for presentation tonight.
- C. Development Committee Report - Nancy Kong-Vasquez, Committee Chair
November was a good working session for the committee. Follow WCSPartners on social media. Website launched, newsletter out
- D. Finance Committee Report - Sian Burman, Committee Chair
Audit & budget on the agenda tonight. Comp and investment policy still in progress
- E. Governance Committee Report - Hope Gawlick, Committee Chair
Committee met tonight, worked on retention policy as well as visitation and volunteer policy.
- F. Executive Director Report - John Eick, Executive Director



VII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from November 8, 2018 Board Meeting
- B. Accept and approve Monetary Donations
- C. Receive 2017/18 Financial Audit and Required Communications
- D. Accept and approve Apple Inc. Education Macbook refresh quote
- E. Accept and approve Request for Allowance of Attendance due to Emergency Conditions (CDE Form J-13A)

Motion:	SS	Action:	Passed				
Second:	JC	Vote:	7 - Y, 1 - Absent				
HG	SB	NKV	SS	JW	JC	AC	AP
Y	Y	Y	Y	Y	Y	Absent	Y

VIII. REGULAR AGENDA

- A. Accept and approve WCS' 2018/19 1st Interim Budget - S. Korvink

Motion:	SB	Action:	Passed				
Second:	JC	Vote:	7 - Y, 1 - Absent				
HG	SB	NKV	SS	JW	JC	AC	AP
Y	Y	Y	Y	Y	Y	Absent	Y

IX. DISCUSSION ITEMS

- A. Discussion regarding Juliette Draft of the 2019-2024 Strategic Plan
Board member submit grammatical changes and content revisions. John Eick will incorporate and bring back to January 2019 meeting.

X. FUTURE AGENDA ITEMS
Kilo draft of Strat Plan
Low perf student block grant



XI. REFLECTION

What worked well for you tonight?

SB - Pleased with assumptions conversation

NKV - People prepared with notes

SS - Feedback & parent survey

JC - Steve & Finance Committee work

AP - Ditto SS

HG - celebrations

JW - Dashboard conversation

JE - Feedback, figure out what we do

What would make it better?

SB - If the dashboard made more sense...

NVK - Time

SS - Wish for a full board

JC - Ditto, one more set of eyes and thoughts

AP - Not feeling well, not 100% "here"

HG - Are parent survey thoughts addressed in the strat plan, want to see it tied in somehow.

JW - In prior discussions we've been too respectful of those who came before us. We should be able to make the necessary changes while still honoring the original intent.

JE - Working really hard on doctorate, feeling a little tired

XII. ADJOURNMENT AT 8:34 PM