BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL
Special Board Meeting Minutes
WCS, 3800 Del Paso Road, Sacramento, CA 95834
February 10, 2014 7:30 pm

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. OPENING AT

CALL TO ORDER 7:35PM

ROLL CALL AND ESTABLISHMENT OF QUORUM:

			Present	Absent
1.	Howard Chan	Y	X	
2.	Sian Burman	Y	X	
3.	Caroline G.	Y	X	
4.	Debbie P.	Y	X	
5.	Hope Gawlick	Y	X	
6.	Jed Wallace			X
7.	Joe Clark	Y	X	
8.	Brenda Lee	Y	X	

PUBLIC SESSION

A. Board Comments:

B. PUBLIC COMMENTS: This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda or for those that are on the agenda. These presentations are limited to three (3) minutes per presentation and the total time allotted for non-agenda items will not exceed fifteen (15) minutes. Members of the public may speak on agenda items during the time when the item is addressed by the Board. AUDIENCE/VISITORS PUBLIC DISCUSSION – This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be requested to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded.)

II. ITEMS SCHEDULED FOR ACTION:

A. Accept and Approve proposed change to Operating Status of WLE

SK – Announces resignation of Eva Mendoza and reviews options. Title 22, regulates child care programs and requires director requirements. Nobody available and/or qualified internally to promote up. Bringing somebody on in such a short timeframe would be very difficult.

HC – Asks for financial status update and clarification

SK – Reviews current finances, and projections

JC – It's not going to be at the quality of what we expect at its current state is that correct?

SK – Correct there is just so much transition going on with the program, we were fortunate when Ms. Mendoza stepped up. Her decision to return to teaching really hits the program.

DP – Did we seek her out?

KP – When we were searching out a replacement and not finding anybody on EdJoin I reached out to Eva.

DP –From my perspective it would be really challenging to find somebody to pick it up from outside the Westlake environment.

Derek Ira – Asks for clarification about net figure quoted at the beginning of the year of 100K

HG – Yes but a correction was made to more accurately reflect 45K

Derek – Asks board to consider to consider the value of the preschool and reconsider closing the program. Closing by the end of the month is not fair to the students.

Diana Vail – Very important issue – not communicated broadly. Daughter attended WLE and benefited greatly from the program. A great disservice to the community and to Westlake. The program makes money and ready's our kids.

Naimeh Nassim- Concerns of transition.

BL – Legally what the options if we don't have a director?

SK - Eva is staying until Friday and we have 30 calendar days before we are out of compliance.

BL – Are we fully staffed? Can we give it another month to give parents more time?

SK – We have received quite a few emails and have already lost a few families and our sense is that as things progress we will lose more families and the program will continue to deteriorate.

HG – We found out about Eva on Friday and we wanted to make sure we gave parents as much time as possible. We don't have to take action tonight. We can hold another special board meeting after our meeting on Thursday night if you would like more time to think about it.

Diana Vail – Why is there such turn over? I've never seen publicity about the preschool.

Derek Ira – Would be nice if the background info is shared with the WLE community. To have a program that benefits the school go away is unfair to the students and that families.

Naimeh Nassim – If the program is doing well why can we not pay competitive salaries? Accountability is important to me.

Maria Solis – Asks for reasons behind possible closure.

HG – Reviews all issues that have occurred over the past 2 weeks.

BL – Finding someone who can jump in and continue in such a short period of time is key. In addition continuing with our K-8 core program is also a concern. Putting an Art specialty on a cart just doesn't work.

CG – Does Christina have the qualifications to be the director? And if Ann was the director was she responsible for the budget and the forecasting?

KB – No Christina doesn't have the qualifications required for a director position.

SK – Correct the preschool director is responsible for budgeting and forecasting.
JC – This decision doesn't have much to do about money for me it has to do with protecting the charter. If the Exec Director is telling me that we can't run a quality program then I don't want an average program.
Naimeh Nassim – It's not just about numbers it's about communication back to the parents.
HC – Communication can always be better but there are certain things that we can't share out as an employer. For me it is partly about the money but it's also about the resources taken to support the program and that impact on the current K-8 program.
SB – I feel like I can't make a decision the short term of this program without knowing the longer term –are we going to keep this program next year?
HG – I just don't know with the tight time frame if we can make that kind of commitment.

DP – Moves to table this item and readdress at a special mtg after the regular board meeting.
BL – 2nd

Motion:	DP	Action:	Passed
Second:	BL	Vote:	Unanimous

B. **DISCUSSION ITEMS**
C. **FUTURE AGENDA ITEMS**
D. **ADJOURNMENT AT 8:47pm**