



**BOARD OF DIRECTORS
WESTLAKE CHARTER SCHOOL**

**Board Meeting Agenda
2680 Mabry Drive, Sacramento, CA 95835
September 13, 2018, 6:30 PM, Library Media Center**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” All comments shall be limited to three (3) minutes per person..
3. “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

I. CALL TO ORDER AT 6:39PM

II. ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X	
Nancy Kong-Vasquez	X	
Shannon Simonds	X	
Jed Wallace		X
Josh Corell	X	
Allison Chavez	X	
Ashlee Patel	X	



III. CELEBRATIONS

AC - Loves running around like a madwoman, flag football, volleyball, enrichment opportunities, almost 300 kids participating.

SS - WalktOber events, at meeting threw out plus, minus, delta as a best practice

NKV - Cooler weather, kids in the groove of school, good conversations with kids.

SK - YMC guest tonight and PD on Brown Act

AW - Bucket filling activity in Aichele's class

JE - Teaching staff, core value referral system

HG - Tweet from JE earlier, volunteers here tonight.

SB - Finance committee PD - The Culture Code

AP - Building student relationships, a fellow teacher from NYC visited Monday

JC - Fun events coming, Chili cookoff, BINGO

IV. BOARD COMMENTS

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

Carissa Johnson - Recent passage of 8:30 start time legislation. Interested in school impact

HG - Refers Carissa to Mr. Eick for additional information

VI. ANNUAL BROWN ACT TRAINING: Legal Counsel, Young, Minney & Corr, LLP



September 13, 2018

VII. REPORTS: Copies of Executive Director reports on file at 2680 Mabry Drive, Sacramento, CA 95835.

- A. **WAVE Report - Amber Husted, WAVE President**
Our first WAVE Coffee Talk of the year was engaging, exciting and very positive. Parents are thrilled with the amount of after school programs available this year. Our first WAVE Board meeting of the year was full of questions, appreciation and interest in getting involved. So far so good!
- Bingo Night is tomorrow night at 6pm and is the perfect community event to start off the year strong. The Fall Festival Committee has been working hard to make sure the event on October 20th is amazing yet again. The Fall Festival sponsor program is going well and continues to draw a lot of interest in the community.
- Our new Grade Level Liaison program will be off the ground next week and we are very excited to see how it goes. We are hoping for streamlined communication, increased involvement and stronger grade level communities.
- B. **Charter Impact Committee Report - Shannon Simonds, Committee Chair**
HG - Met and reviewed Echo draft of strat plan
- C. **Development Committee Report - Nancy Kong-Vasquez, Committee Chair**
NKV - Reviewed website design and policy doc & goals. Hoping to bring policy to the board next month. Reviewed newsletter as well, lots of great work!
- D. **Finance Committee Report - Sian Burman, Committee Chair**
SB - Approved planning calendar, credit use policy, book club discussion
- E. **Governance Committee Report - Hope Gawlick, Committee Chair**
HG - Approved policy review calendar, began discussion of charter renewal discussion and committee involvement
- F. **Executive Director Report - John Eick, Executive Director**
AC - Question regarding K-8 renewal with adding high school or stand alone charter for high school



VIII. CONSENT AGENDA: All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from the June 14, 2018 and August 9, 2018 Board Meetings
- B. Accept and approve Monetary Donations
- C. Accept and Approve Master Contract for McClogan & Associates
- D. Accept and approve proposed revisions to BP 08-05: Use of School Credit
- E. Accept and approve recommendation for a Preliminary Credential based on Completion of a District Intern Program

HG - Modifications - minutes to be pulled. No monetary donations to approve
 AC - Asks for clarification on item E. JE provides additional information on internship program.
 JC - Asks for clarification on item D. SK provides additional information on line of credit vs. credit card.
 AP - Red are revisions?
 HG - Correct
 NKV Motions August 9th minutes & Items C-E

Motion:	NKV	Action:	Approved				
Second:	AC	Vote:	Yes - 7, 1 - Absent				
HG	SB	NKV	SS	JW	JC	AC	AP
Y	Y	Y	Y	Absent	Y	Y	Y

IV. REGULAR AGENDA

- A. Discuss and approve 2018-2019 Board, Committee and ED Goals

Motion:	SS	Action:	Approved				
Second:	SB	Vote:	Yes - 7, 1 - Absent				
HG	SB	NKV	SS	JW	JC	AC	AP
Y	Y	Y	Y	Absent	Y	Y	Y



X. DISCUSSION ITEMS

- A. Discuss the Current Draft of the 2019-2024 WCS Strategic Plan
- JE - reviews work done to date incorporating data collection through survey work. Goal development, matrix to monitor goal. Asks for board to review and provide feedback on what doesn't fit and what is missing. Board is asked to send him feedback directly.
 - AC - so relevant, details actual practices.
 - NKV - Liked how multiple voices are represented and are heard.
 - HG - Switching from Excellence to Readiness. Making the language reflect best practice. Love the redefinition of global citizen.
 - NKV - Right trajectory, for the school and community.
 - SS - A lot of the ideas included are focusing on things beyond academics.
 - JE - Discussing cultural competencies, inclusion etc.
 - AP - Academics are sometimes taken for granted in the community, good to see a focus on social emotional.
 - AC - Focusing on what the student needs outside of their academics.
 - HG - If you read something that you think we're making an assumption on let JE know.
 - SB - Who is this aimed at, what level of understanding are we assuming they have?
 - JE - It should be available to all but it should be directive to staff. Will have a terms and definition glossary.

XI. FUTURE AGENDA ITEMS

- Strat plan
- Development presentation
- Curriculum presentation

XII. REFLECTION

What worked really well:

- SS - After School Live presentation pieces. Excited to the teacher responses to Strat Plan
- NKV - Thoughtful questions during Brown Act review. Different perspectives
- SK - Intro overview to strategic plan, recap of work done to date
- JE - Steve's comment at the beginning of Brown Act re: professional development.
- HG - Calendars for committee
- SB - Maslow's Hierarchy of Needs - dinner provided.
- AP - Enjoyed Brown Act presenter, provided great connections
- JC - Ditto AP
- AC - Transparency of strategic plan



What would have made it better

SS - A long night, would have been nice to split Brown

NKV - Ditto

SK - Calendar merging

JE - Wished that the strat plan was numbered in the packet

HG - Looking forward to next month's meeting, more opportunities for dialog.

Tonight was a lot of listening

SB - Reaching out if I'm expecting to see something

AP - Being more comfortable at reaching out for clarification before meeting

JC - Educational acronyms can be a little confusing, sometimes reading out full names of things. Ie. NWEA

AC - Would like to have more time to dive in to strat plan

XIII. ADJOURNMENT AT 9:02 pm