



**BOARD OF DIRECTORS  
WESTLAKE CHARTER SCHOOL**

**Board Meeting Agenda  
1985 Pebblewood Drive, Sacramento, CA 95833  
April 6th, 2017 6:30 pm**

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

**I. CALL TO ORDER AT 6:37pm**

**II. ROLL CALL AND ESTABLISHMENT OF QUORUM**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Hope Gawlick	X	
Sian Burman	X	
Alison Chavez	X	
Kim Hewitt	X	
Joe Clark	X	
Jed Wallace	X	



### III. CELEBRATIONS

SB: International Festival; fun hosting

AC: Baby now crawls

KH: Last PD; Furniture team - three sessions, examples of what it will look like. 21st Century furniture; Process; Intention of Furniture

SK: Status of new site

JE: Everything we're doing is intentional

HG: Twitter posts and outpouring of support; Nature Bowl; Really seeing the fostering of togetherness

KH: Celebration of teammates. Leggett has been tweeting - it's great! She's rockin' it! Hoyt connecting to 1st grade. Seeing the intentional purpose to it. It's awesome.

JC: Mrs. Leggett - doing great things. Impact: Staff member is seeing lots of Westlake Activity. Using Westlake as a metric for future career choices.

JW: Mixed celebration - leaving Westlake for new school. Kids mentioned that their new school is good and safe and like Westlake.

J Wilhelm: Joe Clark and letting JW pick his brain.

### IV. BOARD COMMENTS

- V. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

- VI. BOARD REPORTS:** Copies of board reports on file at 1985 Pebblewood Drive, Sacramento, CA 95833.

- A. WAVE Report - A. Hustead, WAVE President
- B. Charter Impact Committee Report - Joe Clark, Committee Chair
  - JC: Just finished a Charter Impact meeting. Setting the groundwork. Trying to identify what goals we should set. Identifying new goals, clean charter. Goal #1 will be a clean, well-thought Charter.
- C. Governance Committee Report - Hope Gawlick, Committee Chair
  - HG: Governance met tonight as well. GC met and is going to recommend a Resolution and two Committee Members: Brad Davis, and Shannon Simons. Lastly, we did receive back from information back from YMC regarding the policy updates and timelines. Finance meets on April 27th.
- D. Executive Director Report - John Eick, Executive Director
  - JE: Presentation is on file: Celebrations and Updates. KH: Staff Dance was great too. CCSA presentation: Branding. Parent Teacher Conferences: Is a great event; self-reflectives. A Touch of Understanding: Did at two grade levels - 4th and 6th. Have amazing speakers, living with a disability, using a cane, "invisible disabilities", amazing team. International Festival. 2nd place in the Nature Bowl.
  - KH: Porter had 40 students and she accepted them all. It was fantastic. They were all loving it.



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- JW: She could only take 9 students, but most came and supported the entire team
- JE: Strategic Actions: Board Development - approval of Committee members. Development team will launch soon. It is our 4th Committee and before summer we will be grown out. Student Handbook: Being ripped apart and relooked at. What should go into the handbook and what needs to be in there. Make sure it aligns to our Mission Statement and is aligned. Procedures to open the new year strong - which way we walk to lunch. Staffing: The effects of bringing the campus together. We will have three full time Spanish; two agreements not extended next year because of campus merger. Looked at positions and all other staff members have received agreements. Master schedule work and balance in our classes. Working with NNTMA on May 13th encourage families to join us on that day. Save the date can drop and walk, walk and bike or bike to the new campus. Doing a lot of practice to make sure we reduce traffic in the neighborhood.
- Updates: Begin moving into the building on June 16th. Can stagger getting into new site. We will be on time to open school, may not have Gym on day 1. Team is putting effort to getting everything done quickly including front landscape. Rain days have been more than expected.
- AC: Making sure all the safety stuff is taken care of?
- JE: Won't allow us to take occupancy while until safety items are done.
- JE: Moving. We will use PW facilities during the summer. BASE will be at PW. May move up timeline to leave campuses quickly. Details possible move procedures.
- JE: FUA update: In Sept. we sent our initial to NUSD, we rec'd comments back last week. We are in the process of reviewing. In contact with our NUSD point-person. Details items that are in the proposed FUA that we may want to negotiate.
- HG: Bring back what you believe is the best offer. The Board can take action as necessary.
- JE: Will bring back to the Board and will be in contact. Can share a red-line if needed.
- JW: Question: How boardley do you think it is known by parents that the Superintendent is asking Charter to cap.
- JE: NP3 has capped; NCS has capped enrollment K-12 in their last material revision. As far as parents go, I don't believe so. There is a large number on waitlists
- JW: There appears to be a large number of families who want to be in a Charter. Wonder what it would look like; Do families know the Superintendent is asking high-performing charter to cap? Appears to be diametrically opposed to parent will in the community. Simply saying what they are asking so it is known might be a good action.
- JE: Might gain a more informed community. Board can direct as needed.
- HG: There might be better organizations to lead this charge. Maybe a Charter school PAC, or CCSA. People could participate as individuals.
- JW: CCSA could swoop in and say it if needed. We have \$129m in local bonds and parcel taxes throughout the State.
- JE: We have a \$30m site and were included in a local bond. Feel your passion and the pain.
- JW: CCSA Advocates was behind the bond; proceeds were proportional.
- JE: We had a FUA that directed funds would come our way.
- JW: I will be working with our team at CCSA to shine a light on what is possible.
- HG: Would encourage JW and JW to connect to help vet what comes before the Board.
- JW:



**VII. CONSENT AGENDA:** All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

- A. Accept and approve minutes from March Board Meeting
- B. Accept and approve monetary donations
- C. Accept and approve agreement with Chipman Moving & Storage
- D. Accept and approve 2017-18 Employee Handbook
- E. Accept and approve proposed audio/visual expenditure for new campus

Motion:	<b>SB</b>	Action:	<b>Motion to approve</b>			
Second:	<b>JC</b>	Vote:				
<b>HG</b>	<b>SB</b>	<b>AC</b>	<b>KH</b>	<b>JC</b>	<b>JW</b>	
<b>X</b>	<b>X</b>	<b>X</b>	<b>Abstains</b>	<b>X</b>	<b>X</b>	



**VIII. REGULAR AGENDA**

A. Accept and Approve Resolution in Support of Natomas Unified School District Designating District Schools as Safe Havens.

- HG: Governance approved this evening and is happy to answer questions
- AC: Brought up legality last time. If I understand it correctly, it mostly goes to JE?
- JE: I would defer to NUSD
- HG: NUSD has identified that their policy covers our site
- JW: The Executive Order is that agencies could lose Federal Funding. If a Charter School self-declares, legal defense fund would step in. Important to project to families
- HG: Wasn't able to dig into the language on why they drafted it that way, but our language goes to the Executive Director. Mindful next step.
- AC: Posters up around campus? What should we share with staff and families? If passed, we should get communication out.
- JE: If approved, after tonight communication will go out.

Motion:	<b>KH</b>	Action:	<b>Motion to approve</b>			
Second:	<b>AC</b>	Vote:	<b>Approved</b>			
<b>HG</b>	<b>SB</b>	<b>AC</b>	<b>KH</b>	<b>JC</b>	<b>JW</b>	
x	x	x	x	x	x	

**IX. DISCUSSION ITEMS**

**XI. FUTURE AGENDA ITEMS**

**XII. REFLECTION**

**Plus**

**JE: Dialogue with JW**

**SK: Ditto**

**KH: Learning the dialogue**

**AC: Steve K.**

**SB: John E.**

**JW: Decision on Safe Haven**

**JC: Thinking about possible mind-shift**

**HG: Positive is that the Board came to this last-scheduled meeting**

**Minuses**

**HG: Discourse**

**JE: Approval of committee members**

**SK: Proposed FUA Language**

**KH: Dialogue stopped**

**AC: Lack of audience**

**SB: Ditto to Steve**

**JW: Has the Board Meetings advanced my understanding of our instructional piece**

**JC: Ditto lack of people**



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**Delta**

**AC: Change shout outs about testing and academics; more shoutouts**

**KH:**

**SK: More dialogue**

**JE: Engage more**

**HG: Putting thoughtful items on the agenda for discussion**

**JC: Being more engaged in discussion**

**JW: It's about the instructional piece; specifically what we're going around  
Spanish; Can we get closer to the instructional items**

**SB: Enjoyed getting NWEA results and looking at year/year growth**

**KH: Ditto**

**XIII. ADJOURNMENT AT 7:37pm**