



BOARD OF DIRECTORS WESTLAKE CHARTER SCHOOL

Board Meeting Minutes

1985 Pebblewood Drive, Sacramento, CA 95833

October 13 , 2016 6:30 pm

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS The Westlake Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." All comments shall be limited to three (3) minutes per person..
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen--requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak when the Board discusses that item.
5. Members of the public may request that a topic related to school business be placed on a future agenda by making a request to the Board President. Once such an item is properly agendaized and publicly noticed, the Board can respond, interact, and act upon the item.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Board President.

CALL TO ORDER AT 6:35PM

ROLL CALL AND ESTABLISHMENT OF QUORUM:

Board Member	Present	Absent
Hope Gawlick	X	
Sian Burman	X	
Alison Chavez	X	
Kim Hewitt	X	
Joe Clark	X	
Jed Wallace	X	
Maria Solis	X	



PUBLIC SESSION

A. BOARD COMMENTS:

HG - Chili cook off, Parents Go To School Night. Tonights agenda is all community driven action and the board is making great progress

KH - CapCUE, a lot of growth in our team and positive exposure for Westlake. Lots of excitement. Piloting not only tech but also 21 century learning. Skyped a school in New York and will be reading a novel and skyping them every week.

HG - Governance committee met today and will be continuing to work on Mission/Vision work.

JC - CapCUE, took 6 teachers. All of them went to at least one WCS led session.

- B. PUBLIC COMMENTS:** This portion of the meeting is set aside for the audience to make comments or raise issues that are not specifically on the agenda. Comments are limited to three (3) minutes per person. Members of the public may speak on agenda items during the time when the item is addressed by the Board. This agenda item is included for the purpose of giving anyone in attendance an opportunity to ask questions or discuss non-agenda items with the Board of Directors. If visitors have a complaint about a specific employee of the school, they will be asked to submit an oral or written complaint to the employee's immediate supervisor as required by Board Policy #08-03 (Please note that the public portion of all meetings is recorded in the minutes.)

I. ITEMS SCHEDULED FOR REVIEW:

A. BOARD REPORTS – Copies of board reports on file at 1985 Pebblewood Drive, Sacramento, CA 95833.

1. Executive Director Report – J. Eick

MS - Did we help prepare the newsletter that was sent to the community a few weeks ago?

JE - No, received notification that it was going out.

MS - Positive newsletter, was really well done. Do you know if they will be sending them out on a regular basis?

JE - There is a communication plan that is in development.

JW - How much of the state bond is dependent on state match? If 51 fails does it impact our project?

SK - No - discusses potential for another bond down the road.

2. Student Support Services Report - C. Eick - No report given

3. WAVE Report - A. Husted



II. Consent Agenda - All matters listed under the Consent Agenda are to be considered routine and will be enacted by one motion followed by a roll call vote. There will be no separate discussion of these items unless the Board of Directors, audience, or staff request specific items to be removed from the Consent Agenda for separate action. Any items removed will be considered after the motion to approve the Consent Agenda.

1. Accept and approve minutes from September Board Meeting
2. Accept and approve monetary donations
3. Accept and approve 16-17 contract with Learning Solutions

Motion:	JC	Action:	Passed			
Second:	KH	Vote:	5 - Y, 2 - A			

HG	SB	AC	KH	JC	JW	MS
Y	A	Y	Y	Y	A	Y

III. Items Scheduled For Action

- A. Accept and approve Finance Committee's proposed policy - #1016-01 Financial Reserves Policy- S. Burman
- JW - Economic restricted?
- SK - Authorizing district doesn't want anybody dipping into it as it can reflect badly on them.
- JW- like the concept I just don't want it to be so high.
- SK - The 48% only includes the unrestricted all total it comes to around 52%
- HG - Asks for clarification on the 48% amount described in the policy.
- JW - Should clarify restricted and unrestricted funds
- JC - Policy sets up solid decision making for board going forward.
- MS - How does the money get allocated from the reserves?
- HG - No he isn't required to seek board approval to move funds within the reserved.
- MS - Is this reviewed each year? If the 1.6 is spent for the new building is that money there again next year?
- JE - The finance committee will have to reevaluate how the reserve is maintained.
- JW - Budgets will still include expenditures for board approval.
- SK - This will also allow the school to build up credit by taking a loan for the furniture and then using these funds to pay that loan.

Motion:	JW	Action:	Passed			
Second:	MS	Vote:	Unanimous			

HG	SB	AC	KH	JC	JW	MS
Y	Y	Y	Y	Y	Y	Y



October 13, 2016

- B. Accept and approve Board Goals for 2016-2017 as recommended by the Governance Committee - H. Gawlick

HG: Overview of skills inventory - areas of growth - Board Composition and Recruitment

- Reviews/reads 5 goals with the Board
- States that they come largely from Board on Track
- Recommends reviewing 07-35: roles of the Board
- BoT recommends 3-year plan to build committee membership and broad pool of candidates
- Governance Committee recommends: Fundraising and Development
- Reads definitions of committees
 - Wildly successful goals

JW - Responsibilities between governance & development

JE - Development looks at issues such as high school, charter renewal, replication and or expansion. Governance works on Mission/Vision work that guides the development committee.

Committee is about doing the work as per the directive of the board. Committees can work on some of the things we want to have happen but don't have the time to do

JC - Seems like a lot of layers but at the same time there's product coming from it. Targeted work can get done more efficiently in small groups. Committees don't have to meet each month either.

JW - typically have WAVE as fundraising, if we are developing a fundraising committee what will they do?

HG - I have a desire to take some of the fundraising pressure off of parents. I would like a committee to look into grants and corporate support.

KH - Larger purpose such as DC trips

JW - We are signaling that we want to do something more with fundraising.

JE - Partnering with corporations to help our implementation of our wildly successful idea

HG - Hoping to have non board members on the committees. Prevents burn out and grooms potential board members.

Motion:	JC	Action:	Passed			
Second:	AC	Vote:	Unanimous			
HG	SB	AC	KH	JC	JW	MS
Y	Y	Y	Y	Y	Y	Y

IV. Discussion Items

- A. Designing work for future board committees. - J. Eick
- JE - Development committee
 - HG - Development K-12 Charter or K-8 & 9-12 Charter
 - JC - Umbrella Charters, exploring replication
 - KH - Physical areas for expansion and supporting data
 - JE - Fundraising committee
 - HG - Bussing options, field lesson
 - JC - Funding implementation of teacher ideas
 - HG - Innovation funding
 - JC - Policy for fundraising thresholds
 - JE - Funding a building for expansion



October 13, 2016

- B. Review of Board Policy # 07-36 - Westlake Charter School Uniform Policy & Dress Code - J. Eick. Response to community member input from previous board meeting. Staff surveyed. Staff responses included issues around management of them. Enforcement of any dress code is always an issue. 5 negative responses

Paul Newton - Has heard from parents, policy is fiscally and environmentally irresponsible. Families have to buy two sets of clothes. Researched, students should hide who they are. I would like to see an optional uniform policy so people who like uniforms can still wear them.

AC - Have parents ever been formally surveyed or is it all just hearsay.

HG - Can we include it in the spring survey

JC - I've been on the board for many years and have never heard a parent complaint. There's something about being part of a culture, I understand individuality. My kids are proud to be an explorer, only a small part of that is the uniform. As an administrator

SB - Even if we abolish the uniform policy we'd still have to have a dress code and that would also stifle. I wore uniforms and loved it, I love it for my kids. It makes life much more easy.

KH - I remember the pressure of wearing fashion. I like that all kids can feel included regardless of finances. Takes social stigma out of it.

AC - The students do have their own way of expressing their personality. Spirit days add some opportunities to express themselves.

EB - Son told somebody he "attends a professional educational school". Appreciates it as an administrator as well.

HG - Works well for my child who has tactile

JC - Include a question in the spring parent survey. You can be anything you want to be you can't be everything you want. We are a school of choice, you get a better education here and if uniforms are a consideration then that's a personal choice.

JE - Where we put our time right now is on our kids, at other schools you spend a lot of time talking to kids about what they chose to wear that day. It's a manpower issue that would have to be worth the payoff.

JC - Lost learning time spent on addressing clothing issue

V. Future Agenda Items

Mission/Vision

JC - NWEA overview

Outreach/Lottery

VI. ADJOURNMENT AT 8:34 PM